



# Board of Education Agenda

Wednesday, June 11, 2025



**RIALTO**  
UNIFIED SCHOOL DISTRICT  
BRIDGING FUTURES THROUGH INNOVATION

## **Mission**

The mission of the Rialto Unified School District, the bridge that connects students to their future aspirations, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of cultural diversity

## **Board of Education**

Dr. Stephanie E. Lewis, President

Joseph W. Martinez, Vice President

Edgar Montes, Clerk

Evelyn P. Dominguez, LVN, Member

Dakira R. Williams, Member

## **RUSD Interim Superintendent**

Dr. Judy D. White

### ***Front Cover Pictures:***

The Rialto Unified School District proudly celebrated the Class of 2025 at Toyota Arena in the City of Ontario on Sunday, June 1, 2025! It was a day filled with achievement, pride, and new beginnings. Jubilant smiles lit up graduation day as students, families, administrators, staff, and dignitaries gathered to commemorate this momentous occasion.

Graduates from Dr. John Henry Milor High School, Charles Zupanic Virtual Academy, Rialto Adult School, Rialto High School, Dwight D. Eisenhower High School, and Wilmer Amina Carter High School were honored during four ceremonies. Joining in the celebration were members of the RUSD Board of Education and Interim Superintendent **Dr. Judy D. White**, marking a milestone in each student's educational journey.

Congratulations to the Class of 2025!





## IMPORTANT PUBLIC NOTICE

For those that wish to participate in the meeting and/or make public comments, please follow the steps below:

- To access the Board Meeting via live stream, go to “Our Board,” scroll down to “Board Meeting Videos,” and click play.
- To access the meeting agenda, visit our website and click on “Our Board,” then scroll down to “Agendas and Minutes.”
- To make public comments, please arrive five minutes prior to the school Board meeting to allow time for you to submit your public comment request. Remember that comments are limited to three minutes on each item on or off the agenda.
- If you have any questions, please contact Martha Degortari, Executive Administrative Agent, at [mdegorta@rialtousd.org](mailto:mdegorta@rialtousd.org), or 1(909) 820-7700, ext. 2124.



**RIALTO UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
AGENDA**

**June 11, 2025**

**Dr. John R. Kazalunas Education Center  
182 East Walnut Avenue  
Rialto, California**

**Board Members:**

**Dr. Stephanie E. Lewis, President  
Joseph W. Martinez, Vice President  
Edgar Montes, Clerk  
Evelyn P. Dominguez, LVN, Member  
Dakira R. Williams, Member**

**Interim Superintendent:**

**Judy D. White, Ed.D.**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

**Pages**

**A. OPENING**

**A.1 CALL TO ORDER 5:30 p.m.**

**A.2 OPEN SESSION**



### A.3 CLOSED SESSION

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

- **PUBLIC EMPLOYEE EMPLOYMENT / DISCIPLINE / DISMISSAL / RELEASE / REASSIGNMENT OF EMPLOYEES (GOVERNMENT CODE SECTION 54957)**
- **STUDENT EXPULSIONS / REINSTATEMENTS / EXPULSION ENROLLMENTS**
- **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Judy D. White, Ed.D., Interim Superintendent; Lead Personnel Agents: Rhonda Kramer, Roxanne Dominguez, and Armando Urteaga, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

- **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d) and/or (d)(3).  
CONFERENCE WITH LEGAL COUNSEL -  
ANTICIPATED LITIGATION SIGNIFICANT  
EXPOSURE LITIGATION - Number of Potential  
Claims: 1**
- **CONFERENCE WITH LEGAL COUNSEL –  
EXISTING LITIGATION(Paragraph (1) of  
subdivision (d) of Section 54956.9) 2077435 v.  
Rialto Unified School District – (San Bernardino  
Superior Court Case No. CIVSB2307540)**

- **CONFERENCE WITH LABOR NEGOTIATOR -  
(Government Code Section 54957.6)**

Agency Designated Representative: Board  
President, Dr. Stephanie E. Lewis

Unrepresented Employee: Interim  
Superintendent

## **COMMENTS ON CLOSED SESSION AGENDA ITEMS**

Any person wishing to speak on any item on the Closed  
Session Agenda will be granted three minutes.

**Vote by Board Members to move into Closed Session:**

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

Time: \_\_\_\_\_

### **A.4 ADJOURNMENT OF CLOSED SESSION**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to adjourn Closed Session:**

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

Time: \_\_\_\_\_

### **A.5 OPEN SESSION RECONVENED - 7:00 p.m.**

### **A.6 PLEDGE OF ALLEGIANCE**

### **A.7 REPORT OUT OF CLOSED SESSION**

### **A.8 ADOPTION OF AGENDA**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to adopt the agenda:**

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_



**B. PRESENTATIONS**

**B.1 LOCAL CONTROL AND ACCOUNTABILITY PLAN  
(LCAP) ANNUAL UPDATE**

Presentation by Kevin Hodgson, Ed.D., Academic Agent:  
Special Programs

**B.2 PROPOSED BUDGET FOR FISCAL YEAR 2025-26**

Presentation by Diane Romo, Lead Business Services  
Agent, and Nicole Albiso, Lead Fiscal Services Agent

**C. COMMENTS**

**C.1 PUBLIC COMMENTS NOT ON THE AGENDA**

At this time, any person wishing to speak on any item **not**  
**on** the Agenda will be granted three minutes.

**C.2 PUBLIC COMMENTS ON AGENDA ITEMS**

Any person wishing to speak on any item **on** the Agenda  
will be granted three minutes.

**C.3 COMMENTS FROM ASSOCIATION EXECUTIVE  
BOARD MEMBERS**

- Rialto Education Association (REA)
- California School Employees Association (CSEA)
- Communications Workers of America (CWA)
- Rialto School Managers Association (RSMA)

**C.4 COMMENTS FROM THE INTERIM SUPERINTENDENT**

**C.5 COMMENTS FROM MEMBERS OF THE BOARD OF  
EDUCATION**

**D. PUBLIC HEARING**

66

**D.1 OPEN PUBLIC HEARING**

Any person wishing to speak on the item on the Public Hearing agenda will be granted three minutes.

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to open Public Hearing:**

Ayes:\_\_\_\_\_Noes:\_\_\_\_\_Abstain:\_\_\_\_\_Absent:\_\_\_\_\_

Time:\_\_\_\_\_

**D.1.1 2025-26 LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)**

67

Education Code (EC) Section 52062 (b)(1) requires that a governing board of a school district shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability. The agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the local control and accountability plan or annual update to the local control and accountability plan will be available for public inspection.

**D.2 CLOSE PUBLIC HEARING**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to close Public Hearing:**

Ayes:\_\_\_\_\_Noes:\_\_\_\_\_Abstain:\_\_\_\_\_Absent:\_\_\_\_\_

Time:\_\_\_\_\_



### **D.3 OPEN PUBLIC HEARING**

Any person wishing to speak on the item on the Public Hearing agenda will be granted three minutes.

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to open Public Hearing:**

Ayes:\_\_\_\_\_Noes:\_\_\_\_\_Abstain:\_\_\_\_\_Absent:\_\_\_\_\_

Time:\_\_\_\_\_

#### **D.3.1 FISCAL YEAR 2025-26 PROPOSED BUDGET**

68

Education Code (EC) Section 52062(b)(2) requires that the public meeting at which a School District's Governing Board adopts a local control and accountability plan (LCAP) and adopts a budget must be held after, but not on the same day as, the public meeting at which the governing board holds the required public hearings on the LCAP and the proposed budget.

### **D.4 CLOSE PUBLIC HEARING**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to close Public Hearing:**

Ayes:\_\_\_\_\_Noes:\_\_\_\_\_Abstain:\_\_\_\_\_Absent:\_\_\_\_\_

Time:\_\_\_\_\_

## **E. CONSENT CALENDAR ITEMS**

69

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

**Vote by Board Members to approve Consent Calendar Items:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

### **E.1 GENERAL FUNCTIONS CONSENT ITEMS**

#### **E.1.1 APPROVE THE SECOND READING OF REVISED BOARD POLICIES 4119.21, 4219.21, AND 4319.21; PROFESSIONAL STANDARDS**

70

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

#### **DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President



**E.1.2 APPROVE THE FIRST READING OF REVISED  
BOARD POLICY 3460; FINANCIAL REPORTS  
AND ACCOUNTABILITY**

94

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.1.3 APPROVE THE FIRST READING OF REVISED  
BOARD POLICY 4116.11; SENIORITY - TIE  
BREAKING CRITERIA**

104

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.1.4    APPROVE THE FIRST READING OF REVISED  
BOARD POLICY 5123;  
PROMOTION/ACCELERATION/RETENTION**

106

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

## E.2 INSTRUCTION CONSENT ITEMS

### E.2.1 APPROVE PHYSICAL EDUCATION EXEMPTION

112

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Approve a Physical Education exemption from all physical activities for Student 737651 for the 2022-2023 and 2023-2024 school years.

#### DISCUSSION

#### **Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.2.2    APPROVE SCHOOL PLANS FOR STUDENT  
ACHIEVEMENT (SPSA) FOR THE 2025-2026  
SCHOOL YEAR**

113

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Approve the 2025-2026 School Plans for Student Achievement (SPSA) for the following schools: Bemis, Boyd, Casey, Curtis, Dollahan, Dunn, Fitzgerald, Garcia, Henry, Hughbanks, Kelley, Kordyak, Morgan, Morris, Myers, Preston, Simpson, Trapp, and Werner Elementary Schools; Frisbie, Jehue, Kolb, Kucera, and Rialto Middle Schools; Carter, Eisenhower, Rialto, and Milor High Schools; and Zupanic Virtual Academy, effective July 1, 2025, at no cost to the District.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President



**E.2.3 APPROVE COMPREHENSIVE SCHOOL  
SAFETY PLANS FOR THE 2024-2025 AND  
2025-2026 SCHOOL YEARS**

114

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Approve the Comprehensive School Safety Plans for all K-12 Rialto Unified School District schools. Plans have been approved by each school's School Site Council (SSC) and are now being presented to the Board for approval.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.2.4 APPROVE THE REVISED 2025-2026 SCHOOL  
CALENDAR**

115

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Approve the revised 2025-2026 School Calendar. (See Attachment)

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

### **E.3 BUSINESS AND FINANCIAL CONSENT ITEMS**

#### **E.3.1 APPROVE THE WARRANT LISTING AND PURCHASE ORDER LISTING**

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

All funds from April 30, 2025, through May 20, 2025, (Sent under separate cover to Board Members). A copy for public review will be available on the District's website.

#### **DISCUSSION**

#### **Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Accept the listed donations from Educational Resource Development Trust; RUSD Business Leadership Team; Christmas Cheer All Year; S.B. County Board of Supervisors, Fifth District Supervisor, Joe Baca, Jr.; Sra. Maria Merino; Amazon; Basic Fun; McGraw-Hill; Reading is Fundamental partnering with Amazon; No Kid Hungry; Tom Allbaugh; and Samantha Wren, and that a letter of appreciation be sent to the donor.

### **DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.3 APPROVE THE RATIFICATION OF AN AGREEMENT WITH GRAY STEP SOFTWARE INC. (AN ENTITY OF KEV GROUP INC.) FOR ASBWORKS SOFTWARE**

119

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide ASBWorks software for all District ASB groups, effective June 1, 2025, through June 30, 2026, at a cost not-to-exceed \$36,314.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.4 APPROVE A RENEWAL AGREEMENT WITH DOCUMENT TRACKING SERVICES, LLC**

120

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide a one-year subscription, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$12,535.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide an online, supplemental service and assist with collecting and monitoring required compliance monitoring documents and support district-wide federal program monitoring, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$19,840.00, and to be paid from the General Fund (Title I).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President



**E.3.6 APPROVE A RENEWAL AGREEMENT WITH  
LAMAR ADVERTISING**

122

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Provide digital billboard advertising for the Education Services, Expanded Learning Program, effective September 15, 2025, through June 1, 2026, at a cost not-to-exceed \$37,140.00, and to be paid from the General Fund (ELOP).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.7 APPROVE A RENEWAL AGREEMENT WITH  
SAFARI MONTAGE**

123

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Approve a renewal agreement with Safari Montage, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$49,972.54, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide Independent Education Evaluations during the 2025-2026 school year, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$10,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide bilingual speech evaluations and independent education evaluations during the 2025-2026 school year, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$20,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.10      APPROVE A RENEWAL AGREEMENT WITH  
SUSANNE SMITH ROLEY, OTD, OTR/L,  
FAOTA**

126

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide Independent Education Evaluations during the 2025-2026 school year, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$10,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.11      APPROVE A RENEWAL AGREEMENT WITH  
INDIVIDUALIZED EDUCATIONAL  
PSYCHOLOGY**

127

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide Independent Education Evaluations during the 2025-2026 school year, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$20,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.12 APPROVE A RENEWAL AGREEMENT WITH  
DEAF AND HARD OF HEARING  
EDUCATIONAL SOLUTIONS**

128

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide support to students requiring Auditory Verbal Therapy (AVT) services per their Individualized Education Program (IEP) or settlement agreement, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$30,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide routing and planning software to place students on routes to and from school, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President



**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide a supplemental, adaptive technology-driven, differentiated reading program for approximately 1,600 students in the Dual Language Immersion programs at Bemis, Boyd, Curtis, Dunn, Garcia, Kelley, Morris, Simpson, Trapp and Werner Elementary Schools, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$21,197.64, and to be paid from the General Fund (Title III).

**DISCUSSION**

**Vote by Board Members:**

- \_\_\_\_\_ Dakira R. Williams, Member
- \_\_\_\_\_ Evelyn P. Dominguez, LVN, Member
- \_\_\_\_\_ Edgar Montes, Clerk
- \_\_\_\_\_ Joseph W. Martinez, Vice President
- \_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide interpretation/translation services for meetings, conferences, translation of documents, and instructional requests in languages other than Spanish, including American Sign Language, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$20,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

- \_\_\_\_\_ Dakira R. Williams, Member
- \_\_\_\_\_ Evelyn P. Dominguez, LVN, Member
- \_\_\_\_\_ Edgar Montes, Clerk
- \_\_\_\_\_ Joseph W. Martinez, Vice President
- \_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.16      APPROVE A RENEWAL AGREEMENT WITH  
JOSE MARTIN REYES FOR BOARD MEETING  
INTERPRETING SERVICES**

132

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide Spanish Language interpreting services for the 2025-2026 Board Meetings, at a cost of \$1,200.00 per meeting, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$35,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.17      APPROVE A RENEWAL AGREEMENT WITH  
SAN BERNARDINO COUNTY  
SUPERINTENDENT OF SCHOOLS**

133

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Facilitate Strategic Planning and Professional Learning Communities (PLCs) alongside the District Arts and Music Education leadership and participants for a duration of 4-8 days to create a comprehensive K-12 plan for the Rialto Unified School District, effective July 1, 2025, through June 30, 2026, for a total cost not-to-exceed \$48,000.00, and to be paid from the General Fund (Prop 28 AMS).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.18 APPROVE A RENEWAL AGREEMENT WITH  
FRONTLINE EDUCATION**

134

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Annual subscription for the use of the Absence and Substitute Management System (formerly Aesop), effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$44,676.41 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.19 APPROVE A RENEWAL AGREEMENT WITH  
SMARTETOOLS**

135

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Subscription for the use of SmarteHR service, effective July 1, 2025, to June 30, 2026, at a cost not-to-exceed \$49,500.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide software, hardware, and supplies to create bus pass identification cards to students, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$10,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.21      APPROVE A RENEWAL AGREEMENT WITH  
CLEAN ENERGY**

137

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Complete the yearly testing of equipment for the CNG fueling station to receive annual certification from the San Bernardino County Agriculture/Weights & Measures Department, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President



**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

For transportation of students to extra-curricular trips that are out of our service area, and to California Interscholastic Federation (CIF) Championships games to support services on an as-needed basis, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

- \_\_\_\_\_ Dakira R. Williams, Member
- \_\_\_\_\_ Evelyn P. Dominguez, LVN, Member
- \_\_\_\_\_ Edgar Montes, Clerk
- \_\_\_\_\_ Joseph W. Martinez, Vice President
- \_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.23      APPROVE A RENEWAL AGREEMENT WITH  
ATLAS COPCO COMPRESSORS**

139

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide inspections, diagnostics, and repairs, as needed, for compressors and ancillary equipment for the Garage building, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$20,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.24      APPROVE A RENEWAL AGREEMENT WITH  
CALIFORNIA DIESEL COMPLIANCE**

140

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Complete yearly inspections, maintenance, or repairs as needed for the diesel and alternative fuel heavy-duty vehicles with gross vehicle weight rating (GVWR) over 14,000 pounds effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$30,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.25      APPROVE A RENEWAL AGREEMENT WITH  
ZONAR SYSTEMS FOR GLOBAL POSITION  
SERVICES (GPS)**

141

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Utilize Global Positioning Systems and Electronic Vehicle Inspection Reporting software for District-owned vehicles, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$40,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.26      APPROVE A RENEWAL AGREEMENT WITH  
SOUTHWEST LIFT & EQUIPMENT, INC.**

142

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Complete annual inspections, maintenance, and repairs, as needed, for the hydraulic lifts located in the District's Garage building, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$25,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide transportation software to schedule extra-curricular activities (field trips) and preventative maintenance, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.28      APPROVE A RENEWAL AGREEMENT WITH  
THE CENTER FOR CULTURALLY  
RESPONSIVE TEACHING AND LEARNING  
WITH DR. SHARROKY HOLLIE**

144

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide the Culturally and Linguistically Responsive (CLR) Instructional Support and Development for all Rialto Unified School District school sites, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$39,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

- \_\_\_\_\_ Dakira R. Williams, Member
- \_\_\_\_\_ Evelyn P. Dominguez, LVN, Member
- \_\_\_\_\_ Edgar Montes, Clerk
- \_\_\_\_\_ Joseph W. Martinez, Vice President
- \_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.29      APPROVE AN AGREEMENT WITH SAN  
BERNARDINO COUNTY SUPERINTENDENT  
OF SCHOOLS**

145

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide Rialto Unified School District with its second year of Professional Learning Communities (PLCs) implementation for six (6) days with 2 coordinators and six (6) full days of Instructional Rounds, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$24,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

- \_\_\_\_\_ Dakira R. Williams, Member
- \_\_\_\_\_ Evelyn P. Dominguez, LVN, Member
- \_\_\_\_\_ Edgar Montes, Clerk
- \_\_\_\_\_ Joseph W. Martinez, Vice President
- \_\_\_\_\_ Dr. Stephanie E. Lewis, President



**E.3.30 APPROVE AN AGREEMENT FOR CLINICAL EXPERIENCE WITH ST. CATHERINE UNIVERSITY**

146

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Assist current and future college students with mentoring opportunities in their specialized fields from July 1, 2025, through June 30, 2028 at no cost to the District.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.31 APPROVE A CLINICAL AFFILIATION AGREEMENT WITH EMERSON COLLEGE**

147

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Assist current and future students with mentoring opportunities in their specialized fields from September 1, 2025, through August 31, 2028, at no cost to the District.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.32      APPROVE AN AGREEMENT WITH YOUTH  
MENTORING ACTION NETWORK**

148

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide 3-4 day workshops for participating students in the 2025 Umoja Summer Excellence Program at the Youth Mentoring Action Network in Upland, effective June 12, 2025, through June 27, 2025, at a cost not-to-exceed \$21,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.33      APPROVE THE EXTENSION OF  
AGREEMENTS AWARDED THROUGH  
COMPETITIVE SOLICITATIONS**

149

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Approve the extension of the presented agreements for one additional year under the same terms and conditions.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.34      APPROVAL OF THE STATEMENT OF WORK  
THROUGH THE UNIVERSITY OF CALIFORNIA  
COMPASS SYSTEM**

150

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Approve the University of California Compass Service Statement of Work, effective July 1, 2024, through July 30, 2025, covering both the approval of the UC Compass services as well as the data sharing agreement, at no cost to the District.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.35 AUTHORIZATION TO USE  
INTERGOVERNMENTAL CONTRACTS  
DURING THE 2025-2026 SCHOOL YEAR**

151

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Approve the list (Attachment A) of Intergovernmental contracts for the 2025-2026 school year at a cost to be determined at the time of purchase and to be paid from various funds.

**DISCUSSION**

**Vote by Board Members:**

- \_\_\_\_\_ Dakira R. Williams, Member
- \_\_\_\_\_ Evelyn P. Dominguez, LVN, Member
- \_\_\_\_\_ Edgar Montes, Clerk
- \_\_\_\_\_ Joseph W. Martinez, Vice President
- \_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.36 APPROVE A MEMORANDUM OF UNDERSTANDING FOR EDUCATION SPECIALIST INTERN PROGRAM WITH THE RIVERSIDE COUNTY OFFICE OF EDUCATION**

156

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide current and future college students with internship opportunities in their specialized fields from July 1, 2025, through June 30, 2030, at no cost to the District.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.3.37 SCHOOL-CONNECTED ORGANIZATION**

157

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Approve WJC Trapp Elementary PTA as a School-Connected Organization for the 2025-2026 and 2026-2027 school years.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.4 FACILITIES PLANNING CONSENT ITEMS - None**

## **E.5 PERSONNEL SERVICES CONSENT ITEMS**

### **E.5.1 APPROVE PERSONNEL REPORT NO. 1338 FOR CLASSIFIED AND CERTIFICATED EMPLOYEES 158**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

#### **DISCUSSION**

#### **Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

### **E.5.2 ADOPT RESOLUTION NO. 24-25-54 FOR PROVISIONAL INTERNSHIP PERMIT 164**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Authorize the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.

#### **DISCUSSION**

#### **Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Authorize the Lead Personnel Agent, Personnel Services, to employ or assign the holder of a California teaching credential based on a baccalaureate degree and a teacher preparation program, including student teaching or the equivalent, may serve as school-site, school district, and or county staff developer in grades twelve and below, including preschool, and in classes organized primarily for adults. A teacher serving as the staff developer for a specific subject must hold a credential in the subject or have his or her expertise in the subject verified and approved by the local governing board.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Authorize the Lead Personnel Agent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position.

#### **DISCUSSION**

##### **Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President



Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Authorize the Lead Personnel Agent, Personnel Services, to assign various teachers at the secondary level, with their consent, to teach any subject in departmentalized classes if the teachers have completed 18 semester units, or 9 upper semester units, in the subject to be taught.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Authorize the Lead Personnel Agent, Personnel Services, to assign a full-time teacher with a credential other than Physical Education to coach a competitive sport for one period per day for which students receive Physical Education credit.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**E.6 MINUTES**

169

**E.6.1 APPROVE THE MINUTES OF REGULAR  
BOARD OF EDUCATION MEETING HELD MAY  
7, 2025**

170

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F. DISCUSSION/ACTION ITEMS**

202

**F.1 APPROVE CHANGE ORDER NO. 1 FOR LIFETIME INDUSTRIES, INC. DBA PARKWEST CONSTRUCTION FOR THE INTERNATIONAL HEALING GARDEN PROJECT**

203

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Increase the original contract amount of \$5,327,000.00 with an additional cost of \$395,579.00 for a revised contract amount of \$5,722,579.00 for the International Healing Garden Project, and to be paid from the Special Reserve for Capital Outlay Projects - Fund 40.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Extend the contract effective July 1, 2025, through September 30, 2025, for an additional cost of \$35,000.00, bringing the new total amount not-to-exceed \$70,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Approve the registration fees, lodging, meals, and transportation for seven (7) additional Rialto Unified School District staff members which includes (1) Administrator (3) Therapeutic Behavior Specialist (1) Special Services TOSA and (2) Elementary Principals (at no cost to the District), to attend one of three Footsteps to Freedom Tours along with the Underground Railroad for a total of 8 days taking place between June 17, 2025 through July 29, 2025, at an additional cost of \$32,375.00, to the original cost of \$77,700.00 for a new contracted amount of \$110,075.00, and to be paid from the General Fund (Title I; Title II; Title IV; and Unrestricted Sources).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Purchase the ParentSquare communication platform for the 2025-2026 school year, effective July 1, 2025, through June 30, 2026, at a cost not to exceed \$130,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.5 APPROVE A RENEWAL AGREEMENT WITH CALIFORNIA ASSOCIATION OF BILINGUAL EDUCATION: PROFESSIONAL DEVELOPMENT SERVICES (CABE PDS)**

209

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide eighteen (18) days of professional development in the area of Dual Language Immersion, Supplemental Language Acquisition Strategies, and the ELA/ELD Framework for RUSD English Learners, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$81,000.00, and to be paid from the General Fund (LCFF and Title III).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President



**F.6 APPROVE A RENEWAL AGREEMENT WITH IMAGINE  
LEARNING - ZUPANIC VIRTUAL ACADEMY**

210

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide a learning license and digital libraries, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$98,685.58, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.7 APPROVE A RENEWAL AGREEMENT WITH THOUGHT  
EXCHANGE**

211

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide unlimited ThoughtExchange surveys for use by all service areas, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$64,310.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.8 APPROVE A RENEWAL AGREEMENT WITH EPIC  
SPECIAL EDUCATION STAFFING**

212

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide special education and related services to ensure compliance mandates, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$250,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.9 APPROVE A RENEWAL AGREEMENT WITH BEAM**

213

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Complete critical assessment support for Independent Education Evaluations (IEEs) for the 2025-2026 school year, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$60,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Provide an adaptive technology-driven, differentiated supplemental English language development fluency program for approximately 1,395 Long Term English Learners in grades 3 through 12 to prepare for the English Language Proficiency Assessments for California (ELPAC), effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$60,860.25, and to be paid from the General Fund (Title III).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.11 APPROVE A RENEWAL AGREEMENT WITH NATURAL GAS SYSTEMS, INC. (NGS)**

215

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Complete weekly inspections, maintenance, or repairs as needed for the CNG fueling station, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$105,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.12 APPROVE A RENEWAL AGREEMENT WITH P.F. SERVICES**

216

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Complete yearly inspections, maintenance, or repairs as needed for the diesel and gasoline fueling station, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$60,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.13 APPROVE A RENEWAL AGREEMENT WITH NVB EQUIPMENT**

217

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Complete yearly inspections, services, or repairs as needed of Automatic Fire Suppression Systems (AFSS) installed on school buses, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$60,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.14 APPROVE A RENEWAL AGREEMENT WITH BLU EDUCATIONAL FOUNDATION**

218

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Approve thirty (30) students participating in Soul Sisters/Sol Brothers at San Diego State University, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$95,000.00, and to be paid from the General Fund (SBHIP, Perkins & CTEIG).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Pilot an adaptive technology driven, differentiated language and reading program for approximately 1,000 English Learners in grades K-2 and Newcomer English Learners in grades 3-5 in the Structured English Immersion (SEI) Program at all elementary schools for the 2025-2026 school year, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$61,950.00, and to be paid from General Fund (Title III).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.16 APPROVE THE DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS FOR THE 2025-2026 SCHOOL YEAR**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Approve the full implementation of Amira as the District's K-2 literacy screener for the 2025-2026 school year based on positive pilot results and alignment with state requirements, effective June 12, 2025, through June 30, 2026, at a cost not-to-exceed \$100,000.00, and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.18 APPROVE THE REPRESENTATIVES TO THE  
CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF)  
FOR THE 2025-2026 SCHOOL YEAR**

226

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Approve the appointment of the Principals and Athletic Directors of Carter, Eisenhower, and Rialto High Schools as site-level representatives of the California Interscholastic Federation (CIF) league for the 2025-2026 school year, at no cost to the District.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.19 ADOPT RESOLUTION NO. 24-25-58 AUTHORIZING  
CONTRACT FOR COMPLETION OF THE DISTRICT  
ENROLLMENT CENTER SHADE STRUCTURE  
PROJECT**

227

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President



**F.20 ADOPT RESOLUTION NO. 24-25-59 FOR THE  
EDUCATION PROTECTION ACCOUNT**

231

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.21 SELECTION OF THE SEARCH FIRM FOR THE  
RECRUITMENT OF A NEW SUPERINTENDENT**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

\_\_\_\_\_ Hazard Young Attea & Associates

\_\_\_\_\_ Ray & Associates

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.22 APPROVE THE CONTRACT OF THE SEARCH FIRM  
SELECTED TO CONDUCT THE RECRUITMENT FOR A  
NEW SUPERINTENDENT**

235

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.23 AMEND THE CONTRACT WITH INTERIM  
SUPERINTENDENT, JUDY D. WHITE, ED.D.**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

It is recommended that the Governing Board approve an amendment to the contract with Judy D. White., Ed.D., to serve as Interim Superintendent, and after the employment of a new superintendent, to serve as an Executive Coach, during the 2025/2026 school year. Consistent with Government Code Section 54953, the vote will be preceded by an oral summary of the salary and compensation paid in the form of fringe benefits under the agreement.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**F.24 STIPULATED EXPULSION**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Case Number:

24-25-78

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Dakira R. Williams, Member

\_\_\_\_\_ Evelyn P. Dominguez, LVN, Member

\_\_\_\_\_ Edgar Montes, Clerk

\_\_\_\_\_ Joseph W. Martinez, Vice President

\_\_\_\_\_ Dr. Stephanie E. Lewis, President

**G. ADJOURNMENT**

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on June 25, 2025, at 7:00 p.m. at the Dr. John Kazalunas Education Center, 182 East Walnut Ave, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to adjourn:**

Ayes:\_\_\_\_\_Noes:\_\_\_\_\_Abstain:\_\_\_\_\_Absent:\_\_\_\_\_

Time:\_\_\_\_\_

**PUBLIC HEARING**



## **PUBLIC HEARING NOTICE**

### **2025-26 LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)**

Education Code (EC) Section 52062 (b)(1) requires that a governing board of a school district shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability. The agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the local control and accountability plan or annual update to the local control and accountability plan will be available for public inspection.

Education Code (EC) Section 52062(b)(2) requires that the public meeting at which a school district governing board adopts a local control and accountability plan (LCAP) and adopts a budget must be held after, but not on the same day as, the public meeting at which the governing board holds the required public hearings on the LCAP and the proposed budget.

The 2025-2026 LCAP for the Rialto Unified School District will be available for inspection from June 6, 2025, to June 13, 2025, during regular business hours, at the Chavez/Huerta Center for Education located at 324 N. Palm Avenue, Rialto, CA 92376.

The 2025-2026 LCAP Public Hearing for the Rialto Unified School District, will be held on June 11, 2025, at 7:00 p.m. at the Dr. John R. Kazalunas Education Center located at 182 E. Walnut Avenue, Rialto, CA 92376, and available to the public via YouTube Stream.

Questions and/or comments should be directed to Dr. Kevin Hodgson, Academic Agent: Special Programs, at (909) 879-6004, ext. 2414.



**PUBLIC HEARING NOTICE  
FISCAL YEAR 2025-26 PROPOSED BUDGET**

Education Code (EC) Section 52062(b)(2) requires that the public meeting at which a School District's Governing Board adopts a local control and accountability plan (LCAP) and adopts a budget must be held after, but not on the same day as, the public meeting at which the governing board holds the required public hearings on the LCAP and the proposed budget.

EC 42127(a)(2)(B) requires that districts provide the following for public review and discussion at its Proposed Budget Public Hearing:

1. The District maintains the minimum recommended Reserve for Economic Uncertainties (REU) for the budget and two subsequent fiscal years.
2. The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended REU for each fiscal year presented in the proposed adopted budget available for public inspection.
3. The District maintains reserves in excess of 6% to fund future increases in STRS, PERS, health & welfare cost, specialized instructional support programs, deferred maintenance and other costs to maintain the District's level of service.

The FY 2025-26 Proposed Budget for the Rialto Unified School District will be available for inspection from June 6, 2025, to June 15, 2025, during regular business hours, at the Rialto Unified School District, 182 East Walnut Avenue Rialto, CA 92376.

The FY 2025-26 Proposed Budget Public Hearing for the Rialto Unified School District, will be held on June 11, 2025, at 7 p.m. at the Rialto Unified School District, 182 East Walnut Ave Rialto, CA 92376.

Questions and/or comments should be directed to Nicole Albiso, Lead Fiscal Services Agent, at (909) 820-7700 ext. 2232.

## CONSENT CALENDAR ITEMS



## RIALTO UNIFIED SCHOOL DISTRICT

### Personnel

BP 4119.21(a)

#### Professional Standards

~~The Board of Education expects District employees to maintain the highest ethical standards, behave professionally, follow District policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the District, advances the goals of the District's educational programs, and contributes to a positive school climate.~~

**The Board of Education expects District employees to uphold the highest ethical and professional standards, adhere to all applicable laws and policies, and demonstrate good judgment in their online and offline interactions with students and other members of the school community. District employees shall engage in conduct that enhances the District's integrity, advances its educational goals, and contributes to a positive school climate, including the responsible and transparent use of AI.**

The Board encourages District employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her responsibilities and to contribute to the learning and achievement of District students.

#### Inappropriate Conduct

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon.
2. Engaging in harassing or discriminatory behavior towards students, parent/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time



## Professional Standards

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting District or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on District property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, District employees, or District operations to persons or entities not authorized to receive the information
11. Using District equipment or other District resources for the employee's own commercial purposes or for political activities
12. Using District equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of District technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the District
14. Wearing inappropriate attire
- 15. School District employees are prohibited from using AI-generated or digitally altered content, videos, images, or audio in any manner that is deceptive, harmful, discriminatory, or violates the privacy or dignity of students, colleagues, or community members.**

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the District's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

## Professional Standards

Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The District prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the District's complaint process shall be subject to discipline.

## Notifications

The section(s) of the District's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or District websites. (Education Code 44050)

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### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80303	<a href="#"><u>Reports of change in employment status; alleged misconduct</u></a>
5 CCR 80331-80338	<a href="#"><u>Rules of conduct for professional educators</u></a>
Ed. Code 200-270	<a href="#"><u>Prohibition of discrimination</u></a>
Ed. Code 44050	<a href="#"><u>Employee code of conduct; interaction with students</u></a>
Ed. Code 44242.5	<a href="#"><u>Reports and review of alleged misconduct</u></a>
Ed. Code 48980	<a href="#"><u>Parent/Guardian notifications</u></a>
Pen. Code 11164-11174.4	<a href="#"><u>Child Abuse and Neglect Reporting Act</u></a>

## Professional Standards

Management Resources	Description
Commission on Teacher Credentialing Publication	<a href="#"><u>California Professional Standards for Educational Leaders, February 2014</u></a>
Commission on Teacher Credentialing Publication	<a href="#"><u>California Standards for the Teaching Profession (CSTP), October 2009</u></a>
Council of Chief State School Officers Publication	<a href="#"><u>Professional Standards for Educational Leaders, 2015</u></a>
National Education Association Publication	<a href="#"><u>Code of Ethics of the Education Profession, 1975</u></a>
Website	<a href="#"><u>CSBA District and County Office of Education Legal Services</u></a>
Website	<a href="#"><u>Council of Chief State School Officers</u></a>
Website	<a href="#"><u>California Federation of Teachers</u></a>
Website	<a href="#"><u>California School Employees Association</u></a>
Website	<a href="#"><u>California Teachers Association</u></a>
Website	<a href="#"><u>Commission on Teacher Credentialing</u></a>
Website	<a href="#"><u>Association of California School Administrators</u></a>
Website	<a href="#"><u>WestEd</u></a>
Website	<a href="#"><u>California Department of Education</u></a>
Website	<a href="#"><u>CSBA</u></a>
WestEd Publication	<a href="#"><u>Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2003</u></a>

### Cross References

Code	Description
0200	<a href="#"><u>Goals For The School District</u></a>
0410	<a href="#"><u>Nondiscrimination In District Programs And Activities</u></a>
1113	<a href="#"><u>District And School Websites</u></a>
1113	<a href="#"><u>District And School Websites</u></a>

**Professional Standards**

<b>Code</b>	<b>Description</b>
1114	<u>District-Sponsored Social Media</u>
1114	<u>District-Sponsored Social Media</u>
1312.1	<u>Complaints Concerning District Employees</u>
1312.1	<u>Complaints Concerning District Employees</u>
1312.1-E PDF(1)	<u>Complaints Concerning District Employees</u>
1313	<u>Civility</u>
2111	<u>Superintendent Governance Standards</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.3	<u>Tobacco-Free Schools</u>
3515.2	<u>Disruptions</u>
3515.2	<u>Disruptions</u>
3515.7	<u>Firearms On School Grounds</u>
3580	<u>District Records</u>
3580	<u>District Records</u>
4020	<u>Drug And Alcohol-Free Workplace</u>
4020-E PDF(1)	<u>Drug And Alcohol-Free Workplace</u>
4040	<u>Employee Use Of Technology</u>
4112.2	<u>Certification</u>
4112.2	<u>Certification</u>
4112.41	<u>Employee Drug Testing</u>
4112.41	<u>Employee Drug Testing</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4113.5	<u>Working Remotely</u>
4115	<u>Evaluation/Supervision</u>
4115	<u>Evaluation/Supervision</u>

**Professional Standards**

<b>Code</b>	<b>Description</b>
4117.7	<u>Employment Status Reports</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4119.1	<u>Civil And Legal Rights</u>
4119.11	<u>Sex Discrimination and Sex-Based Harassment</u>
4119.11	<u>Sex Discrimination and Sex-Based Harassment</u>
4119.22	<u>Dress And Grooming</u>
4119.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4119.25	<u>Political Activities Of Employees</u>
4131	<u>Staff Development</u>
4131	<u>Staff Development</u>
4132	<u>Publication Or Creation Of Materials</u>
4136	<u>Nonschool Employment</u>
4158	<u>Employee Security</u>
4158	<u>Employee Security</u>
4212.41	<u>Employee Drug Testing</u>
4212.41	<u>Employee Drug Testing</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4213.5	<u>Working Remotely</u>
4215	<u>Evaluation/Supervision</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4219.1	<u>Civil And Legal Rights</u>

**Professional Standards**

<b>Code</b>	<b>Description</b>
4219.11	<u>Sex Discrimination and Sex-Based Harassment</u>
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4219.22	<u>Dress And Grooming</u>
4219.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4219.25	<u>Political Activities Of Employees</u>
4231	<u>Staff Development</u>
4231	<u>Staff Development</u>
4232	<u>Publication Or Creation Of Materials</u>
4236	<u>Nonschool Employment</u>
4258	<u>Employee Security</u>
4258	<u>Employee Security</u>
4312.41	<u>Employee Drug Testing</u>
4312.41	<u>Employee Drug Testing</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4313.5	<u>Working Remotely</u>
4315	<u>Evaluation/Supervision</u>
4315	<u>Evaluation/Supervision</u>
4317.7	<u>Employment Status Reports</u>
4319.1	<u>Civil And Legal Rights</u>
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4319.22	<u>Dress And Grooming</u>
4319.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>

**Professional Standards**

<b>Code</b>	<b>Description</b>
4319.25	<u>Political Activities Of Employees</u>
4331	<u>Staff Development</u>
4331	<u>Staff Development</u>
4332	<u>Publication Or Creation Of Materials</u>
4336	<u>Nonschool Employment</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4-E PDF(1)	<u>Child Abuse Prevention And Reporting - Child Abuse Reporting Procedures</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
6162.54	<u>Test Integrity/Test Preparation</u>
6162.6	<u>Use Of Copyrighted Materials</u>

Policy  
 approved: July 28, 1999  
 revised: January 13, 2010  
 revised: August 27, 2014  
 revised: February 27, 2019  
 revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
 Rialto, California



## RIALTO UNIFIED SCHOOL DISTRICT

### Personnel

BP 4219.21(a)

#### Professional Standards

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## Notifications

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Ed. Code 48980	<u>Parent/Guardian notifications</u>
Pen. Code 11164-11174.4	<u>Child Abuse and Neglect Reporting Act</u>

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Website	<a href="#"><u>Association of California School Administrators</u></a>
Website	<a href="#"><u>WestEd</u></a>
Website	<a href="#"><u>California Department of Education</u></a>
Website	<a href="#"><u>CSBA</u></a>
WestEd Publication	<a href="#"><u>Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2003</u></a>

### Cross References

Code	Description
0200	<a href="#"><u>Goals For The School District</u></a>
0410	<a href="#"><u>Nondiscrimination In District Programs And Activities</u></a>
1113	<a href="#"><u>District And School Websites</u></a>
1113	<a href="#"><u>District And School Websites</u></a>

**Professional Standards**

<b>Code</b>	<b>Description</b>
1114	<u>District-Sponsored Social Media</u>
1114	<u>District-Sponsored Social Media</u>
1312.1	<u>Complaints Concerning District Employees</u>
1312.1	<u>Complaints Concerning District Employees</u>
1312.1-E PDF(1)	<u>Complaints Concerning District Employees</u>
1313	<u>Civility</u>
2111	<u>Superintendent Governance Standards</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.3	<u>Tobacco-Free Schools</u>
3515.2	<u>Disruptions</u>
3515.2	<u>Disruptions</u>
3515.7	<u>Firearms On School Grounds</u>
3580	<u>District Records</u>
3580	<u>District Records</u>
4020	<u>Drug And Alcohol-Free Workplace</u>
4020-E PDF(1)	<u>Drug And Alcohol-Free Workplace</u>
4040	<u>Employee Use Of Technology</u>
4112.2	<u>Certification</u>
4112.2	<u>Certification</u>
4112.41	<u>Employee Drug Testing</u>
4112.41	<u>Employee Drug Testing</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4113.5	<u>Working Remotely</u>
4115	<u>Evaluation/Supervision</u>
4115	<u>Evaluation/Supervision</u>

**Professional Standards**

<b>Code</b>	<b>Description</b>
4117.7	<u>Employment Status Reports</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4119.1	<u>Civil And Legal Rights</u>
4119.11	<u>Sex Discrimination and Sex-Based Harassment</u>
4119.11	<u>Sex Discrimination and Sex-Based Harassment</u>
4119.22	<u>Dress And Grooming</u>
4119.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4119.25	<u>Political Activities Of Employees</u>
4131	<u>Staff Development</u>
4131	<u>Staff Development</u>
4132	<u>Publication Or Creation Of Materials</u>
4136	<u>Nonschool Employment</u>
4158	<u>Employee Security</u>
4158	<u>Employee Security</u>
4212.41	<u>Employee Drug Testing</u>
4212.41	<u>Employee Drug Testing</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4213.5	<u>Working Remotely</u>
4215	<u>Evaluation/Supervision</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4219.1	<u>Civil And Legal Rights</u>

**Professional Standards**

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4219.11	<u>Sex Discrimination and Sex-Based Harassment</u>
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4219.22	<u>Dress And Grooming</u>
4219.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4219.25	<u>Political Activities Of Employees</u>
4231	<u>Staff Development</u>
4231	<u>Staff Development</u>
4232	<u>Publication Or Creation Of Materials</u>
4236	<u>Nonschool Employment</u>
4258	<u>Employee Security</u>
4258	<u>Employee Security</u>
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4315	<u>Evaluation/Supervision</u>
4315	<u>Evaluation/Supervision</u>
4317.7	<u>Employment Status Reports</u>
4319.1	<u>Civil And Legal Rights</u>
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4319.11	<u>Sex Discrimination and Sex-Based Harassment</u>
4319.22	<u>Dress And Grooming</u>
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**Professional Standards**

<b>Code</b>	<b>Description</b>
4319.25	<u>Political Activities Of Employees</u>
4331	<u>Staff Development</u>
4331	<u>Staff Development</u>
4332	<u>Publication Or Creation Of Materials</u>
4336	<u>Nonschool Employment</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4-E PDF(1)	<u>Child Abuse Prevention And Reporting - Child Abuse Reporting Procedures</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
6162.54	<u>Test Integrity/Test Preparation</u>
6162.6	<u>Use Of Copyrighted Materials</u>

Policy  
 approved: July 28, 1999  
 revised: January 13, 2010  
 revised: August 27, 2014  
 revised: February 27, 2019  
 revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
 Rialto, California



## RIALTO UNIFIED SCHOOL DISTRICT

### Personnel

BP 4319.21(a)

### Professional Standards

~~The Board of Education expects District employees to maintain the highest ethical standards, behave professionally, follow District policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the District, advances the goals of the District's educational programs, and contributes to a positive school climate.~~

**The Board of Education expects District employees to uphold the highest ethical and professional standards, adhere to all applicable laws and policies, and demonstrate good judgment in their online and offline interactions with students and other members of the school community. District employees shall engage in conduct that enhances the District's integrity, advances its educational goals, and contributes to a positive school climate, including the responsible and transparent use of AI.**

The Board encourages District employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her responsibilities and to contribute to the learning and achievement of District students.

### Inappropriate Conduct

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon.
2. Engaging in harassing or discriminatory behavior towards students, parent/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time



## Professional Standards

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting District or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on District property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, District employees, or District operations to persons or entities not authorized to receive the information
11. Using District equipment or other District resources for the employee's own commercial purposes or for political activities
12. Using District equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity  
Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of District technological resources at any time without the employee's consent.
13. Causing damage to or engaging in theft of property belonging to students, staff, or the District
14. Wearing inappropriate attire
15. **School District employees are prohibited from using AI-generated or digitally altered content, videos, images, or audio in any manner that is deceptive, harmful, discriminatory, or violates the privacy or dignity of students, colleagues, or community members.**

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the District's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

## Professional Standards

Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The District prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the District's complaint process shall be subject to discipline.

## Notifications

The section(s) of the District's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or District websites. (Education Code 44050)

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### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80303	<u>Reports of change in employment status; alleged misconduct</u>
5 CCR 80331-80338	<u>Rules of conduct for professional educators</u>
Ed. Code 200-270	<u>Prohibition of discrimination</u>
Ed. Code 44050	<u>Employee code of conduct; interaction with students</u>
Ed. Code 44242.5	<u>Reports and review of alleged misconduct</u>
Ed. Code 48980	<u>Parent/Guardian notifications</u>
Pen. Code 11164-11174.4	<u>Child Abuse and Neglect Reporting Act</u>

## Professional Standards

Management Resources	Description
Commission on Teacher Credentialing Publication	<a href="#"><u>California Professional Standards for Educational Leaders, February 2014</u></a>
Commission on Teacher Credentialing Publication	<a href="#"><u>California Standards for the Teaching Profession (CSTP), October 2009</u></a>
Council of Chief State School Officers Publication	<a href="#"><u>Professional Standards for Educational Leaders, 2015</u></a>
National Education Association Publication	<a href="#"><u>Code of Ethics of the Education Profession, 1975</u></a>
Website	<a href="#"><u>CSBA District and County Office of Education Legal Services</u></a>
Website	<a href="#"><u>Council of Chief State School Officers</u></a>
Website	<a href="#"><u>California Federation of Teachers</u></a>
Website	<a href="#"><u>California School Employees Association</u></a>
Website	<a href="#"><u>California Teachers Association</u></a>
Website	<a href="#"><u>Commission on Teacher Credentialing</u></a>
Website	<a href="#"><u>Association of California School Administrators</u></a>
Website	<a href="#"><u>WestEd</u></a>
Website	<a href="#"><u>California Department of Education</u></a>
Website	<a href="#"><u>CSBA</u></a>
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3515.7	<u>Firearms On School Grounds</u>
3580	<u>District Records</u>
3580	<u>District Records</u>
4020	<u>Drug And Alcohol-Free Workplace</u>
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4119.11	<u>Sex Discrimination and Sex-Based Harassment</u>
4119.11	<u>Sex Discrimination and Sex-Based Harassment</u>
4119.22	<u>Dress And Grooming</u>
4119.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4119.25	<u>Political Activities Of Employees</u>
4131	<u>Staff Development</u>
4131	<u>Staff Development</u>
4132	<u>Publication Or Creation Of Materials</u>
4136	<u>Nonschool Employment</u>
4158	<u>Employee Security</u>
4158	<u>Employee Security</u>
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4212.41	<u>Employee Drug Testing</u>
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4213.5	<u>Working Remotely</u>
4215	<u>Evaluation/Supervision</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
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4358	<u>Employee Security</u>
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Policy  
 approved: July 28, 1999  
 revised: January 13, 2010  
 revised: August 27, 2014  
 revised: February 27, 2019  
 revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
 Rialto, California



## RIALTO UNIFIED SCHOOL DISTRICT

### Business and Non-Instructional Operations

BP 3460(a)

#### Financial Reports And Accountability

The Board of Education is committed to ensuring public accountability and the fiscal health of the District. The Board shall adopt sound fiscal **management policies and practices**, oversee the District's financial condition, and continually evaluate whether the District's budget and financial operations support the District's goals for student achievement.

~~{cf. 3100—Budget}~~

~~{cf. 3110—Transfer of Funds}~~

~~{cf. 3300—Expenditures/Expending Authority}~~

~~{cf. 3430—Investing}~~

~~{cf. 4143/4243—Negotiations/Consultation}~~

~~{cf. 9000—Role of the Board}~~

The Superintendent or designee shall ensure that all **District** financial reports are prepared in accordance with law and in conformity with generally accepted accounting ~~principals~~ **principles** and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education (CDE). ~~He/she~~ **The Superintendent or designee** shall establish a system of ongoing internal controls to ensure the reliability of financial reporting.

~~{cf. 3400—Management of District Assets/Accounts}~~

When required by law or **as directed by** the Board, the Superintendent or designee shall submit to the Board reports of the District's financial status, including, but not limited to, any report specified in this Board policy or accompanying administrative regulation. When **submission of** any such report ~~must be approved by the Board prior to its submission~~ to a local, state, and/or federal agency, **requires prior Board approval**, the Superintendent or designee shall provide the report to the Board in sufficient time to enable the Board to carefully review the report ~~and meet~~ **without breaking** any applicable submission deadline.

The Board shall regularly ~~communicate~~ **assess** the District's financial position **and communicate the results** to the public, and shall use financial reports to determine ~~what~~ **the** actions and budget amendments, if any, **that** are needed to ensure the District's financial stability. If District conditions predict fiscal distress or indicate that the District might not be able to meet its fiscal obligations, the Board and Superintendent or designee shall ~~act quickly~~ **take action** to ~~identify and~~ resolve these conditions **without delay**. The Board shall work cooperatively with the County Superintendent of Schools to improve the District's fiscal health and may contract with an external individual or organization to ~~advise~~ **provide** the District ~~on~~ **with needed advice or** fiscal ~~matters~~ **management or training**.



## Financial Reports And Accountability

~~(cf. 1340—Access to District Records)~~

**If the District is facing fiscal insolvency, the Board may consider applying to the state for an emergency apportionment that exceeds 200 percent of the District's recommended reserve. Before applying for such emergency apportionment, the Board shall discuss, at a regular or special meeting, the need for an emergency apportionment and receive testimony regarding the apportionment from parents/guardians, the exclusive representatives of employees of the District, and other members of the community. (Education Code 41326)**

### Unaudited Actual Receipts and Expenditures

On or before September 15, the Board shall approve and file with the County Superintendent a statement of the District's unaudited actual receipts and expenditures for the preceding fiscal year. The Superintendent or designee shall prepare this statement using the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42100)

### Gann Appropriations Limit Resolution

On or before September 15, the Board shall, **at a regular or special meeting**, adopt a resolution identifying, pursuant to Government Code 7900-7914, the District's estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. Documentation used to identify these limits shall be made available to the public on the day of the Board meeting. (Education Code 42132; Government Code 7910)

### Interim Reports/Certification of Ability to Meet Fiscal Obligations

**Each fiscal year,** ~~the Superintendent or designee shall submit two interim fiscal reports to the Board;~~ ~~the first report shall covering the District's financial and budgetary status for the period ending October 31 and the second report shall covering the period ending January 31. These reports and supporting data shall be made available by the District for public review. (Education Code 42130)~~

Within 45 days after the close of the period reported, the Board shall approve the interim report and ~~certify~~, on the basis of the interim report and any additional financial information known by the Board, **shall certify in writing** whether the District will be able to meet its fiscal obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as one of the following: (Education Code 42130, 42131)

1. "Positive certification" indicating that the District will meet its financial obligations for the current fiscal year and two subsequent fiscal years
2. "Qualified certification" indicating that the District may not meet its financial obligations for the current fiscal year or two subsequent fiscal years

## Financial Reports And Accountability

3. "Negative certification" indicating that the District will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year

The Superintendent or designee shall submit a copy of each interim report and certification to the County Superintendent using the state's SACS software, as prescribed by the SPI. (Education Code 42130, 42131)

If the District's certification is subsequently changed by the County Superintendent from a positive to a qualified or negative certification, or from a qualified to a negative certification, the Board may appeal the decision to the SPI within five days of receiving the notice of change. (Education Code 42131)

Whenever the District receives a qualified or negative certification from the Board or County Superintendent, the Superintendent or designee shall cooperate in the implementation of any remedial actions taken or prescribed by the County Superintendent. ~~under the authority granted to him/her pursuant to~~ (Education Code 42131):

If the second interim report is accompanied by a qualified or negative certification, the Board shall, no later than June 1, provide to the County Superintendent, the State Controller, and the SPI a financial statement as of April 30 ("third interim report") that projects the District's fund and cash balances through June 30. (Education Code 42131)

~~If At~~ any time during the **fiscal** year, ~~when the County Superintendent~~ **concludes that the District's budget does not comply with the standards and criteria for financial stability and** conducts a comprehensive review of the District's financial and budgetary conditions ~~after he/she has determined that the District's budget does not comply with state criteria and standards for fiscal stability,~~ the Board shall review **any report of** the County Superintendent's **findings and** recommendations at a public Board meeting. Within 15 days of receiving the report, the District shall notify the County Superintendent and the SPI of ~~its~~ **the Board's** proposed actions on the recommendation. (Education Code 42637)

## Audit Report

~~Pursuant to Education Code 41020, if the District has a disapproved budget, has received a negative certification on any budget or interim fiscal report during the current fiscal year or either of the two preceding fiscal years, or has otherwise been determined by the County Superintendent to have a lack of going concern, any contract the District enters into for auditing services must be approved by the County Superintendent.~~

By April 1 of each year, the Board shall provide for an annual audit of the District's books and accounts. (Education Code 41020)

To conduct the audit, the Board shall select a certified public accountant or public accountant licensed by the State Board of Accountancy from among those deemed qualified by the State Controller. (Education Code 41020, 41020.5)

## Financial Reports And Accountability

~~The Board shall not select any public accounting firm to provide audit services if the lead or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for the District in each of the six previous fiscal years.~~ **Except when, as determined by the Education Audits Appeal Panel, no otherwise eligible auditor is available, a public accounting firm whose lead or coordinating audit partner having primary responsibility for the audit or whose audit partner responsible for reviewing the audit has performed audit services for the District in each of the six previous fiscal years shall not be selected to perform a District audit.** (Education Code 41020)

No later than December 15, the report of the audit for the preceding fiscal year shall be filed with the County Superintendent, the CDE, and the State Controller. (Education Code 41020)

Prior to December 15 whenever possible, but in no case later than January 31, the Board shall review, at an open meeting, the annual District audit for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or any issue raised in a management letter. (Education Code 41020.3)

The Board shall have an opportunity at the meeting to ask questions of the auditor and request further information about the audit findings.

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### Policy Reference Disclaimer:

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State	Description
2 CCR 1859.104	<u>Leroy F. Greene School Facilities Program; reporting requirements</u>
5 CCR 15060	<u>Standardized account code structure</u>
5 CCR 15070	<u>Submission of reports using standardized account code structure</u>
5 CCR 15440-15451	<u>Criteria and standards for school district budgets</u>
5 CCR 15453-15464	<u>Criteria and standards for school district interim reports</u>
5 CCR 19810-19826.1	Audits
Ed. Code 1240	<u>County superintendent of schools; duties</u>

## Financial Reports And Accountability

### State

Ed. Code 14500-14508

Ed. Code 17070.10-17079.30

Ed. Code 17150-17150.1

Ed. Code 17170-17199.6

Ed. Code 33127

Ed. Code 33128

Ed. Code 33129

Ed. Code 35035

Ed. Code 41010-41024

Ed. Code 41320-41322

Ed. Code 41325-41329

Ed. Code 41344

Ed. Code 41344.1

Ed. Code 41455

Ed. Code 42100-42105

Ed. Code 42122-42129

Ed. Code 42130-42134

Ed. Code 42140-42142

Ed. Code 42637

Ed. Code 42652

### Description

Financial and compliance audits

Leroy F. Greene School Facilities Act

Public disclosure of non-voter-approved debt

California School Finance Authority

Standards and criteria for local budgets and expenditures

Standards and criteria; inclusions

Standards and criteria; use by local agencies

Powers and duties of the superintendent; transfer authority

Accounting system and audits

Emergency apportionments

Conditions on emergency apportionments

Repayment of apportionment significant audit exceptions

Appeals of audit findings

Examination of financial problems of local districts

Requirement to prepare and file annual statement

Budget requirements

Financial reports and certifications

Public disclosure of fiscal obligations

County superintendent review of district's financial and budgetary conditions

Revocation or suspension of warrant authority

## Financial Reports And Accountability

### State

Ed. Code 48300-48316

Ed. Code 52060-52077

Gov. Code 16429.1

Gov. Code 3540.2

Gov. Code 53646

Gov. Code 7900-7914

### Description

[Student attendance alternatives; school district of choice program](#)

[Local control and accountability plan](#)

[Local agency investment fund](#)

[Meeting and negotiating in public educational employment](#)

[Treasurer reports and statements of investment policy](#)

[Appropriations limit](#)

### Federal

2 CFR 200.0-200.521

31 USC 7501-7507

### Description

[Federal uniform grant guidance](#)

Single audits of federal program funds

### Management Resources

California Department of Education Communication

California Department of Education Communication

Education Audit Appeals Panel Publication

Fiscal Crisis & Management Assistance Team Pub.

Fiscal Crisis & Management Assistance Team Pub.

Governmental Accounting Standards Board Statement

### Description

[New Financial Reporting Requirements for Postemployment Benefits Other than Pensions, February 26, 2007](#)

[Audit Resolution Process: Repayment Plans, December 8, 2000](#)

[Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting](#)

[Indicators of Risk or Potential Insolvency For K-12 Local Education Agencies](#)

[Fiscal Oversight Guide for AB 1200, AB 2756, AB 1840 and Related Legislation, September 2021](#)

[Statement 87, Leases, June 2017](#)

## Financial Reports And Accountability

### Management Resources

### Description

Governmental Accounting Standards Board Statement	<a href="#"><u>Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State and Local Governments, June 1999</u></a>
Governmental Accounting Standards Board Statement	<a href="#"><u>Statement 75, Accounting and Financial Reporting for Post-employment Benefits Other Than Pensions, June 2015</u></a>
Governmental Accounting Standards Board Statement	<a href="#"><u>Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, February 2009</u></a>
Office of Attorney General Publication	<a href="#"><u>Guidance Regarding Laws Governing School Closures and Best Practices for Implementation in California, April 2023</u></a>
U.S. Gov. Accountability Office & PCIE Publication	<a href="#"><u>Government Auditing Standards, 2011</u></a>
U.S. Gov. Accountability Office & PCIE Publication	<a href="#"><u>Financial Audit Manual, revised 2008</u></a>
Website	<a href="#"><u>CSBA District and County Office of Education Legal Services</u></a>
Website	<a href="#"><u>Governmental Accounting Standards Board</u></a>
Website	<a href="#"><u>California Department of Education, Finance and Grants</u></a>
Website	<a href="#"><u>California State Controller</u></a>
Website	<a href="#"><u>U.S. Government Accountability Office</u></a>
Website	<a href="#"><u>Education Audit Appeals Panel</u></a>
Website	<a href="#"><u>California County Superintendents</u></a>
Website	<a href="#"><u>Fiscal Crisis and Management Assistance Team</u></a>
Website	<a href="#"><u>Office of Management and Budget</u></a>
Website	<a href="#"><u>School Services of California, Inc.</u></a>

## Financial Reports And Accountability

### Management Resources

Website

### Description

[CSBA](#)

Website

[California Association of School Business Officials](#)

### Cross References

#### Code

#### Description

0460

[Local Control And Accountability Plan](#)

0460

[Local Control And Accountability Plan](#)

0500

[Accountability](#)

1220

[Citizen Advisory Committees](#)

1220

[Citizen Advisory Committees](#)

1340

[Access To District Records](#)

1340

[Access To District Records](#)

3000

[Concepts And Roles](#)

3100

[Budget](#)

3100

[Budget](#)

3110

[Transfer Of Funds](#)

3220.1

[Lottery Funds](#)

3230

[Federal Grant Funds](#)

3230

[Federal Grant Funds](#)

3280

[Sale Or Lease Of District-Owned Real Property](#)

3280

[Sale Or Lease Of District-Owned Real Property](#)

3290

[Gifts, Grants And Bequests](#)

3300

[Expenditures And Purchases](#)

3312

[Contracts](#)

3314

[Payment For Goods And Services](#)

3314

[Payment For Goods And Services](#)

3314.2

[Revolving Funds](#)

**Financial Reports And Accountability**

<b>Code</b>	<b>Description</b>
3400	<u>Management Of District Assets/Accounts</u>
3400	<u>Management Of District Assets/Accounts</u>
3430	<u>Investing</u>
3430	<u>Investing</u>
3451	<u>Petty Cash Funds</u>
3452	<u>Student Activity Funds</u>
3452	<u>Student Activity Funds</u>
3470	<u>Debt Issuance And Management</u>
3510	<u>Green School Operations</u>
3551	<u>Food Service Operations/Cafeteria Fund</u>
3551	<u>Food Service Operations/Cafeteria Fund</u>
3580	<u>District Records</u>
3580	<u>District Records</u>
4143	<u>Negotiations/Consultation</u>
4143.1	<u>Public Notice - Personnel Negotiations</u>
4143.1	<u>Public Notice - Personnel Negotiations</u>
4154	<u>Health And Welfare Benefits</u>
4154	<u>Health And Welfare Benefits</u>
4243	<u>Negotiations/Consultation</u>
4243.1	<u>Public Notice - Personnel Negotiations</u>
4243.1	<u>Public Notice - Personnel Negotiations</u>
4254	<u>Health And Welfare Benefits</u>
4254	<u>Health And Welfare Benefits</u>
4312.1	<u>Contracts</u>
4331	<u>Staff Development</u>
4331	<u>Staff Development</u>



**Financial Reports And Accountability**

<b>Code</b>	<b>Description</b>
4354	<u>Health And Welfare Benefits</u>
4354	<u>Health And Welfare Benefits</u>
5117	<u>Interdistrict Attendance</u>
5117	<u>Interdistrict Attendance</u>
5126	<u>Awards For Achievement</u>
5126	<u>Awards For Achievement</u>
6117	<u>Year-Round Schedules</u>
6117	<u>Year-Round Schedules</u>
7210	<u>Facilities Financing</u>
7210	<u>Facilities Financing</u>
7210-E PDF(1)	<u>Facilities Financing</u>
7212	<u>Mello-Roos Districts</u>
7214	<u>General Obligation Bonds</u>
7214	<u>General Obligation Bonds</u>
9000	<u>Role Of The Board</u>
9130	<u>Board Committees</u>
9140	<u>Board Representatives</u>
9322	<u>Agenda/Meeting Materials</u>

Exhibit  
adopted: June 9, 1999  
revised: April 8, 2009  
revised: June 11, 2014  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California



## RIALTO UNIFIED SCHOOL DISTRICT

### Personnel

BP 4116.11(a)

### Seniority - Tie Breaking Criteria

Education Code section 44955 requires that, in the event of a certificated employee layoff, a process is necessary to determine the order of the layoff of employees with the same seniority date. The Board of Education has adopted the following criteria based upon the needs of the District and students thereof. The following criteria shall be applied in order, one step at a time, to resolve ties in seniority between **TK-12 and adult education** certificated employees:

1. Possession of a California Commission on Teacher Credentialing authorization to teach English Language Learners, not an emergency permit or waiver, in order of priority:
  - a. Bilingual Authorization or Bilingual Cross-Cultural Language and Academic Development Certificate (BCLAD)
  - b. Cross-Cultural Language and Academic Development (CLAD Certificate), Language Development Specialist Certificate, or EL Emphasis Credential, SB 1969, SB 395, or AB 2913 Certificates, or Supplemental Authorization for English as a Second Language
- ~~2. Possession of additional credentials or authorizations to teach additional subject areas (highest number of additional teaching credentials or teaching authorizations prevails)~~
- ~~3.~~ **2.** Possession of a Master's Degree (earliest degree prevails)
- ~~4.~~ **3.** Credential status in area of assignment, in order of priority:
  - a. Life, Clear, Professional Clear
  - b. Preliminary
  - c. Intern
  - d. Provisional Intern Permit, Short Term Staff Permit, Limited Assignment, Waiver, Board Resolution, other
- ~~5. Possession of a California Commission on Teacher Credentialing Reading Certificate~~
- ~~6. Highest total number of post-secondary credits on file with the District by December 1<sup>st</sup>~~
- ~~7.~~ **4.** Bachelor's degree (earliest date prevails)
- ~~8.~~ **5. Highest total number of post-secondary credits on file with the District by December 1**
- ~~9.~~ **6.** In the event a tie still exists after applying criteria #1-~~7~~**5** above, then order of seniority shall be determined by a drawing among employees in the individual tie

## Seniority - Tie Breaking Criteria

The following criteria shall be applied in order, one step at a time, to resolve ties in seniority between preschool-certificated employees:

- ~~1. Possession of additional credentials or authorizations to teach additional subject areas (highest number of additional credentials or authorizations prevails)~~
- ~~2. 1. Possession of a Bachelor's Degree (earliest degree prevails)~~
- ~~3. 2. Credential authorization to perform different levels of service, in order of priority:~~
  - a. Child Development Program Director Permit
  - b. Child Development Site Supervisor Permit
  - c. Child Development Master Teacher Permit
  - d. Child Development Teacher Permit
- ~~4. Highest total number of college credits on file with the District by December 1<sup>st</sup>~~
- ~~5. 3. Associates degree (earliest date prevails)~~
- ~~6. 4. Highest total number of college credits on file with the District by December 1~~
- ~~7. 5. In the event a tie still exists after applying criteria #1-54 above, then order of seniority shall be determined by a drawing among employees in the individual tie~~

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### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Notice	Description
Unique Policy	<u>This policy is unique to the district/COE and is not connected to an existing CSBA sample policy or included in regular quarterly updates from CSBA.</u>

Policy  
 approved: December 1, 2003  
 approved: February 11, 2009  
 approved: December 1, 2009  
 approved: February 8, 2012  
 approved: July 11, 2024  
 approved:

**RIALTO UNIFIED SCHOOL DISTRICT**  
 Rialto, California



## RIALTO UNIFIED SCHOOL DISTRICT

### Students

BP 5123(a)

#### Promotion/Acceleration/Retention

The Board of Education of the Rialto Unified School District expects students to progress through each grade level within one school year. Toward this end, instruction shall be designed to accommodate the variety of ways that students learn and provide strategies for addressing academic deficiencies as needed.

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

~~(cf. 6011—Academic Standards)~~

~~(cf. 6146.1—High School Graduation Requirements)~~

~~(cf. 6146.5—Elementary/Middle School Graduation Requirements)~~

~~(cf. 6162.52—High School Exit Examination)~~

~~(cf. 6170.1—Transitional Kindergarten)~~

#### Promotion

~~Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.~~

~~(cf. 6011—Academic Standards)~~

~~(cf. 6146.5—Elementary/Middle School Graduation Requirements)~~

~~(cf. 6146.1—High School Graduation Requirements)~~

#### Acceleration

When high academic achievement is evident, ~~in grades K-5,~~ the teacher may recommend a student for acceleration to a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student.

#### Retention

Teachers shall identify students who should be retained or who are at risk of being retained at their current grade level as early as possible in the school year and as early in their school careers as practicable.

## **Promotion/Acceleration/Retention**

Such students shall be identified at the following grade levels: (Education Code **46300, 48011**, 48070.5)

### **1. Between grades K and 1**

**Whenever the Superintendent or designee and the family agree that a student shall continue in kindergarten for an additional year, the Superintendent or designee shall secure an agreement, signed by the family, stating that the student shall continue in kindergarten for not more than one additional school year. (Education Code 46300, 48011)**

**The Superintendent or designee shall not approve a student's continuation in kindergarten until the student has been enrolled in kindergarten for close to one school year. (Administrative Regulation [AR] 5123)**

### **2. Between grades 1 and 2**

~~1.3.~~ Between grades 2 and 3

~~2.4.~~ Between grades 3 and 4

~~3.5.~~ Between grades 4 and 5

~~4.6.~~ Between the end of the intermediate grades and the beginning of the middle school grades

~~5.7.~~ Between the end of the middle school grades and the beginning of the high school grades

~~Students shall be identified for retention on the basis of failure to meet minimum levels of proficiency, as indicated by grades and the following additional indicators of academic achievement:~~

~~1. Failure to meet minimum levels of proficiency as indicated by the results of District and state assessments administered pursuant to Education Codes 60640-60649.~~

~~2. Failure to meet minimum levels of proficiency as indicated by grades.~~

~~(cf. 5149—At Risk Students)~~

~~(cf. 6162.5—Student Assessment)~~

~~(cf. 6162.51—State Academic Achievement Tests)~~

## Promotion/Acceleration/Retention

Students between grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English language arts, and mathematics shall be the basis for identifying students between grades 4 and 5, between intermediate and middle school grades, and between middle school grades and high school grades. (Education Code 48070.5)

**With regard to students with disabilities, the determination of the appropriate standards for promotion or retention shall be made as part of the Individual Education Program (IEP) process.**

~~{cf. 6142.91—Reading/Language Arts Instruction}~~

~~{cf. 6142.92—Mathematics Instruction}~~

If a student does not have a single regular classroom teacher, the Superintendent or designee shall specify the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)

The teacher's decision to promote or retain a student may be appealed in accordance with AR 5123 - Promotion/Acceleration/Retention.

When any student in grades 2-9 is ~~retained or~~ recommended for retention **or is identified as being at risk of retention**, the Superintendent or designee shall offer an appropriate program of remedial instruction to assist the student in meeting grade-level expectations. ~~The Superintendent or designee also may offer supplemental instruction to a student in grades 2-6 who is identified as being at risk for retention.~~—(Education Code ~~37252.2, 37252.8, 48070.5~~)

~~{cf. 6176—Weekend/Saturday Classes}~~

~~{cf. 6177—Summer Learning Programs}~~

~~{cf. 6179—Supplemental Instruction}~~

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### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### State

5 CCR 200-202

Ed. Code 37252-37254.1

#### Description

Admission and exclusion of students

Supplemental instruction

**Promotion/Acceleration/Retention**

<b>State</b>	<b>Description</b>
Ed. Code 41505-41508	<u>Pupil Retention Block Grant</u>
Ed. Code 46300	<u>Method of computing average daily attendance</u>
Ed. Code 48010	<u>Admittance to first grade</u>
Ed. Code 48011	<u>Promotion/retention following one year of kindergarten</u>
Ed. Code 48070-48070.5	<u>Promotion and retention</u>
Ed. Code 56345	<u>Elements of individualized education plan</u>
Ed. Code 60640-60648.5	<u>California Assessment of Student Performance and Progress</u>

**Management Resources**

	<b>Description</b>
California Department of Education Publication	<u>FAQs Promotion, Retention, and Grading (students with disabilities)</u>
California Department of Education Publication	<u>FAQs Pupil Promotion and Retention</u>
California Department of Education Publication	<u>Kindergarten Continuance Form</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>California Department of Education</u>
Website	<u>CSBA</u>

**Cross References**

<b>Code</b>	<b>Description</b>
4231	<u>Staff Development</u>
4231	<u>Staff Development</u>
5020	<u>Parent Rights And Responsibilities</u>
5020	<u>Parent Rights And Responsibilities</u>
5111	<u>Admission</u>
5111	<u>Admission</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>

**Promotion/Acceleration/Retention**

<b>Code</b>	<b>Description</b>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5125.3	<u>Challenging Student Records</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5147	<u>Dropout Prevention</u>
5147	<u>Dropout Prevention</u>
6000	<u>Concepts And Roles</u>
6011	<u>Academic Standards</u>
6020	<u>Parent Involvement</u>
6020	<u>Parent Involvement</u>
6120	<u>Response To Instruction And Intervention</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6162.5	<u>Student Assessment</u>
6162.5	<u>Student Assessment</u>
6164.5	<u>Student Success Teams</u>
6170.1	<u>Transitional Kindergarten</u>
6172	<u>Gifted And Talented Student Program</u>
6172	<u>Gifted And Talented Student Program</u>
6173.1	<u>Education For Foster Youth</u>
6173.1	<u>Education For Foster Youth</u>
6173.2	<u>Education Of Children Of Military Families</u>
6173.2	<u>Education Of Children Of Military Families</u>
6176	<u>Weekend/Saturday Classes</u>
6177	<u>Summer Learning Programs</u>
6177	<u>Summer Learning Programs</u>



**Promotion/Acceleration/Retention**

	<b>Code</b>	<b>Description</b>
6179		<u>Supplemental Instruction</u>
6179		<u>Supplemental Instruction</u>

Regulation  
adopted: April 28, 1999  
revised: September 8, 2010  
revised: April 5, 2016  
revised: June 26, 2025

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California



**Board of Education Agenda  
June 11, 2025**

**APPROVE PHYSICAL EDUCATION EXEMPTION**

**BACKGROUND:**

Per Educational Code 51241, the governing board of a school district or the Office of the County Superintendent of Schools of a county may grant temporary exemption to a pupil from courses in physical education, if the pupil is ill or injured and a modified program to meet the needs of the pupil cannot be provided.

**REASONING:**

Student Services has approved an exemption from all physical activities for student 737651 for the 2022-2023 and 2023-2024 school years.

**RECOMMENDATION:**

To approve a Physical Education exemption from all physical activities for Student 737651 for the 2022-2023 and 2023-2024 school years.

**SUBMITTED/REVIEWED BY:** Robin McMillon, Ed.D./Manuel Burciaga, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE SCHOOL PLANS FOR STUDENT ACHIEVEMENT (SPSA) FOR THE  
2025-2026 SCHOOL YEAR**

**BACKGROUND:**

The School Plan for Student Achievement (SPSA) is a comprehensive document providing details about the school's planned actions and expenditures to support student outcomes and overall performance, and how these actions connect to the District's Local Accountability Plan (LCAP), which outlines the goals for the entire District. The SPSA is developed with parents, community members, teachers, principals, other school leaders, secondary students, paraprofessionals, and other interested individuals or groups as determined by the site. The SPSA shall remain in effect throughout the 2025-2026 school year and is reviewed and revised as necessary.

**REASONING:**

The development of our SPSAs is congruent with Strategy II, "We will create structures to ensure resources and assets are allocated and developed to directly support students." The Board of Education's approval of our SPSAs will enable our schools to begin to utilize their funding resources designated through the Consolidated Application, including Title I, Title III, and Title IV, as well as Comprehensive Support and Improvement (CSI) funds where applicable, to support our students. Although the approval allows our individual sites to begin to implement their individual SPSA, it is possible to modify any aspect of the plan with the approval of the school's School Site Council. This allows for flexibility should unforeseen needs arise.

**RECOMMENDATION:**

To approve the 2025-2026 School Plans for Student Achievement (SPSA) for the following schools: Bemis, Boyd, Casey, Curtis, Dollahan, Dunn, Fitzgerald, Garcia, Henry, Hugbanks, Kelley, Kordyak, Morgan, Morris, Myers, Preston, Simpson, Trapp, and Werner Elementary Schools; Frisbie, Jehue, Kolb, Kucera, and Rialto Middle Schools; Carter, Eisenhower, Rialto, and Milor High Schools; and Zupanic Virtual Academy, effective July 1, 2025, at no cost to the District.

**SUBMITTED/REVIEWED BY:** Kevin Hodgson, Ed.D./Ingrid Lin, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE COMPREHENSIVE SCHOOL SAFETY PLANS FOR THE 2024-2025 AND 2025-2026 SCHOOL YEARS**

**BACKGROUND:**

Safety Services requests the Board of Education to approve the Comprehensive School Safety Plans for the 2024-2025 and 2025-2026 school years for the following schools: Bemis, Boyd, Casey, Curtis, Dollahan, Dunn, Fitzgerald, Garcia, Henry, Hugbanks, Kelley, Kordyak, Morgan, Morris, Myers, Preston, Simpson, Trapp, and Werner Elementary Schools; Frisbie, Jehue, Kolb, Kucera, and Rialto Middle Schools; Carter, Eisenhower, Milor, and Rialto High Schools and Zupanich Virtual Academy.

**REASONING:**

The California Education Code (Sections 32280-32288) outlines the requirements of all schools that include grades K through Twelve, to write and develop a school safety plan relevant to the needs and resources of that particular school. In 2004, the Legislature and Governor recast and renumbered the Comprehensive School Safety Plan provisions in SB 719 and AB 115. It is the intent of the Legislature in enacting the provisions to support California public schools as they develop their mandated comprehensive safety plans that are the result of a systematic planning process, that include strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on school campuses. The Comprehensive School Safety Plan must be reviewed, updated, and approved by the School Site Council every year by the first of March. School safety plans are living documents that may be amended at any time based on safety needs. Currently all plans have been approved by each school's School Site Council and are now presented to the Board.

**RECOMMENDATION:**

Approve the Comprehensive School Safety Plans for all K-12 Rialto Unified School District schools. Plans have been approved by each school's School Site Council (SSC) and are now being presented to the Board for approval.

**SUBMITTED/REVIEWED BY:** Kevin Hodgson/Norberto Perez



**Board of Education Agenda  
June 11, 2025**

**APPROVE THE REVISED 2025-2026 SCHOOL CALENDAR**

**BACKGROUND:**

On February 19, 2025, the Board of Education approved the revised 2025-2026 School Calendar.

**REASONING:**

An amendment to the 2025-2026 School Calendar is necessary due to the addition of five school days that were not included in the original calendar. Consequently, the end date for the second trimester has been adjusted to February 27, 2026, instead of the previously scheduled February 20, 2026, to reflect these additional instructional days. This change ensures that the extra week is properly accounted for, and the elementary minimum day has been synchronized with the new trimester end date to maintain consistency throughout the district

**RECOMMENDATION:**

Approve the revised 2025-2026 School Calendar. (See Attachment)

**SUBMITTED/REVIEWED BY:** Manuel Burciaga, Ed.D. & Ingrid Lin, Ed.D.



RIALTO UNIFIED SCHOOL DISTRICT

# 2025-2026

## ACADEMIC CALENDAR

### August

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### October

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### December

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

### March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	31					

### June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

#### KEY

- Elementary School Minimum Day
- Middle School Minimum Day
- High School Minimum Day
- Holiday
- Instructional Break
- Teacher Preparation Day

### July

4 Independence Day - Offices Closed

### August

7-8 Teachers Preparation Days  
11 First Day of School  
13 Middle School Back to School Night  
14 Elementary School Back to School Night  
28 High School Back to School Night

### September

1 Labor Day - Offices Closed  
17-19 Elementary School Parent Conferences

### October

10 End of 1st Quarter for Middle and High Schools  
13 Instructional Break  
31 End of 1st Trimester for Elementary Schools

### November

4-14 Elementary School Parent Conferences  
10 Instructional Break  
11 Veterans Day - Offices Closed  
24-28 Fall Break  
27-28 Thanksgiving Holiday - Offices Closed

### December

19 End of 2nd Quarter for Middle and High Schools  
22 Winter Break Starts  
24 Christmas Eve - Offices Closed  
25 Christmas - Offices Closed  
31 New Year's Eve - Offices Closed

### January

1 New Year's Day - Offices Closed  
12 Teachers Preparation Day / Last Day of Winter Break  
13 Students Return from Winter Break  
19 Martin Luther King, Jr. Day - Offices Closed

### February

9 Lincoln Day (Observed) - Offices Closed  
16 President's Day - Offices Closed  
27 End of 2nd Trimester for Elementary Schools

### March

11 Middle School Open House  
18 Elementary School Open House  
20 End of 3rd Quarter for Middle and High Schools  
23-27 Spring Break

### May

25 Memorial Day - Offices Closed

### June

4 End of 4th Quarter for Middle and High Schools / End of 3rd Trimester for Elementary Schools  
4 Last Day for Students  
5 Teachers Preparation Day  
TBA Middle School Completion Ceremonies  
TBA High School Graduation Day  
19 Juneteenth - Offices Closed



**Board of Education Agenda  
June 11, 2025**

**DONATIONS**

Monetary Donation(s)

Location: Eisenhower High School

Donor: Educational Resource Development Trust

Amount: \$300.00

Purpose: HS Buddy Program

Location: Business Services

Donor: RUSD Business Leadership Team

Amount: \$1,200.00

Purpose: Scholarships

Location: Family and Community Engagement

Donor: Christmas Cheer All Year

Amount: \$4,000.00

Purpose: Scholarships

Location: Fiscal Services

Donor: S.B. County Board of Supervisors, Fifth District Supervisor, Joe Baca, Jr.

Amount: \$9,000.00

Purpose: Scholarships for 6 Youth Advisory Council Students

Location: Rialto Adult School

Donor: Sra. Maria Merino

Amount: \$200.00

Purpose: Principal Donation Account

Non-Monetary Donation(s)

Location: Fiscal Services

Donor: Amazon

Items: 10 pallets of various items

Location: Fiscal Services

Donor: Basic Fun

Items: 3 pallets of various toys



Location: Education Services/Math

Donor: McGraw-Hill

Items: Staff shirts valued at \$600 for the Literacy Fair

Location: Hughbanks Elementary School

Donor: Reading is Fundamental partnering with Amazon

Items: 200 Literacy Kits with 3 books

Location: Nutrition Services

Donor: No Kid Hungry

Items: \$500 Gift Card for CNAP School Meal Access Collaborative

Location: Education Services/Elementary Music

Donor: Tom Allbaugh

Items: Yamaha Trombone

Location: Education Services/Elementary Music

Donor: Samantha Wren

Items: Yamaha Trumpet

Location: Education Services/Elementary Music

Donor: Unknown

Items: Gemeinhardt Flute

### **RECOMMENDATION:**

Accept the donation(s) and send a letter of appreciation to the donor(s): Educational Resource Development Trust; RUSD Business Leadership Team; Christmas Cheer All Year; S.B. County Board of Supervisors, Fifth District Supervisor, Joe Baca, Jr.; Sra. Maria Merino; Amazon; Basic Fun; McGraw-Hill; Reading is Fundamental partnering with Amazon; No Kid Hungry; Tom Allbaugh; and Samantha Wren.

Monetary Donations - June 11, 2025

\$ 14,700.00

Donations - Fiscal Year-to-Date

\$ 98,432.56

**SUBMITTED/REVIEWED BY:** Diane Romo





**Board of Education Agenda  
June 11, 2025**

**APPROVE THE RATIFICATION OF AN AGREEMENT WITH GRAY STEP SOFTWARE INC. (AN ENTITY OF KEV GROUP INC.) FOR ASBWORKS SOFTWARE**

**BACKGROUND:**

Gray Step Software oversees programs such as ASBWorks, which is used in the accounting of Associated Student Body (ASB) funds. These programs provide school sites with a simplified and efficient fund accounting system tailored to meet their specific needs.

**REASONING:**

Currently, all ASB groups within the District use Blue Bear SchoolBooks as their primary financial management system. While this system has supported basic financial functions over the years, it lacks many of the modern features required to meet today's operational demands. Transitioning to ASBWorks will introduce a modern, user-friendly interface and cloud-based access for improved flexibility. It will also offer enhanced reporting capabilities to increase transparency and accountability, streamlined processes to reduce staff workload, and improved audit compliance through features like real-time tracking. Additionally, the integrated student store module will simplify sales, revenue tracking, and inventory management.

**RECOMMENDATION:**

Ratify an agreement with Gray Step Software Inc. (an entity of KEV Group Inc.) to provide ASBWorks software for all District ASB groups, effective June 1, 2025, through June 30, 2026, at a cost not-to-exceed \$36,314.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Nicole Albiso/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH DOCUMENT TRACKING SERVICES, LLC**

**BACKGROUND:**

For over 15 years, Document Tracking Services has supported schools, districts, and counties with their template-based documents, online forms, translations, and collecting and storing documents. The Special Programs and Communication Services Service Areas partner with Document Tracking, which provides a software license and service to streamline the preparation and publication of the School Accountability Report Cards (SARC), School Plans for Student Achievement (SPSA), and other template-based documents such as Site Strategic Plans and the Local Control Accountability Plan (LCAP).

**REASONING:**

Document Tracking Services assists the District with meeting federal and state requirements through the use of the online, editable templates; this service also ensures that the District remains compliant with the formatting required for these various plans and documents.

**RECOMMENDATION:**

To provide a one-year subscription, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$12,535.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Kevin Hodgson, Ed.D./Ingrid Lin, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH 806 TECHNOLOGIES**

**BACKGROUND:**

806 Technologies was founded in 2006, with the first school district embracing Plan4Learning in 2007. The founder of 806 Technologies, Ross Laughter, comes from an educational family, with his wife, mother, grandmother, and many relatives working as teachers and administrators. Their core focus is digitizing & automating the improvement plan creation process and the management & documentation of federal programs.

**REASONING:**

806 Technologies provides an online, supplemental service, Title I Crate, to assist with collecting and monitoring required compliance monitoring documents as outlined in the Every Student Succeeds Act (ESSA) to support district-wide federal program monitoring. This tool assists in gathering necessary documentation at the school site and district levels through a web-based Document Management System that allows simple drag and drop uploads of documents needed to be kept and monitored during Federal Program monitoring. The customizable system includes an email/messaging client that automates reminders and approves submissions. We are adding a feature this year that will allow us to store the documents for all Title funding, whereas in the past, we only utilized this item for Title I monies.

**RECOMMENDATION:**

To provide an online, supplemental service and assist with collecting and monitoring required compliance monitoring documents and support district-wide federal program monitoring, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$19,840.00, and to be paid from the General Fund (Title I).

**SUBMITTED/REVIEWED BY:** Kevin Hodgson, Ed.D./Ingrid Lin, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH LAMAR ADVERTISING**

**BACKGROUND:**

Lamar Advertising provides digital billboard advertisement in various locations in the city of Rialto. Advertisement services will be utilized to promote Rialto Unified School District's tutoring services.

**REASONING:**

The advertisement campaign for the 2025-2026 tutoring services, which includes in-person centers and 24-hour, 7 days a week online support, will consist of various promotional literature, website links, banners, and digital advertisements. The use of digital advertisements will provide our students, families, and potential new students, information on the available tutoring services to students attending the Rialto Unified School District. The tutoring program to date has provided 22,000 plus sessions to students.

**RECOMMENDATION:**

To provide digital billboard advertising for the Education Services, Expanded Learning Program, effective September 15, 2025, through June 1, 2026, at a cost not-to-exceed \$37,140.00, and to be paid from the General Fund (ELOP).

**SUBMITTED/REVIEWED BY:** Norberto Perez



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH SAFARI MONTAGE**

**BACKGROUND:**

SAFARI Montage is the leading K-12 Learning Object Repository, Video Streaming Library, and Live Media Streaming provider. This creates the ability for students and teachers to access educational digital resources and create playlists and other types of media while linking it to their Learning Management System. SAFARI Montage comes preloaded with educational video titles tied to the curriculum from the industry's leading video publishers, including Schlessinger Media, PBS, The History Channel, National Geographic, Scholastic, Disney Education, the BBC, and more.

**REASONING:**

After transitioning away from a physical space for our Teacher Resource Center (TRC), SAFARI Montage was designed as a replacement for the traditional VHS tapes, compact discs, and DVDs that were housed in the TRC. Using short videos and film clips in the classroom increases student engagement, helps build background knowledge, enriches a topic, and can deepen student learning. The content can be searched by topic, grade level, and educational standard. Teacher use of SAFARI Montage doubled over the previous school year. The District Strategists and Coaches integrate SAFARI Montage lessons into their professional development as they are able to tie short film clips to California State standards in every subject. Finally, SAFARI Montage supplies the required Health curriculum utilized for our elementary and middle schools.

**RECOMMENDATION:**

To approve a renewal agreement with Safari Montage, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$49,972.54, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Kevin Hodgson, Ed.D./Ingrid Lin, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH DR. PEDRO OLVERA**

**BACKGROUND:**

Dr. Pedro Olvera is a highly skilled Educational Psychologist specializing in pinpointing barriers to learning and devising practical solutions to enhance his clients' psychological, academic, and social/emotional well-being. His specialty lies in conducting thorough neuropsychological (school-based) and psychoeducational assessments to provide tailored recommendations. Additionally, he offers complete Independent Education Evaluations for students.

**REASONING:**

To ensure the District complies with Federal and State mandates, Special Education Regulations 34 CFR § 300.502 allows parents to request an Independent Education Evaluation (IEE) at public expense. Dr. Pedro Olvera offers services for Independent Education Evaluations (IEEs) when parents disagree with the assessment or per the settlement agreement.

**RECOMMENDATION:**

To provide Independent Education Evaluations during the 2025-2026 school year, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$10,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Sonya Scott, Ed.D./Manuel Burciaga, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH SUNFLOWER THERAPIES**

**BACKGROUND:**

Sunflower Therapies is a local organization that provides a variety of services, including psychotherapy and speech-language pathology. With over 40 years of experience working with bilingual children who have a variety of speech and language disorders, and their families. Sunflower Therapies offers clinical services in English, Spanish, French, & Polish. Sunflower Therapies specializes in bilingualism and speech and language disorders, assessment and treatment, as well as collaboration with interpreters and translators in the field of communicative disorders.

**REASONING:**

To ensure the District complies with Federal and State mandates, Special Education Regulations 34 CFR § 300.502 allows parents to request an Independent Education Evaluation (IEE) at public expense. Sunflower Therapies offers Speech services for Bilingual Independent Education Evaluations (IEEs) when parents disagree with the assessment or per the settlement agreement.

**RECOMMENDATION:**

To provide bilingual speech evaluations and independent education evaluations during the 2025-2026 school year, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$20,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Sonya Scott, Ed.D./Manuel Burciaga, Ed.D.





**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH SUSANNE SMITH ROLEY, OTD,  
OTR/L, FAOTA**

**BACKGROUND:**

Dr. Susanne Smith Roley's team provides evaluation and consultation for children and young adults, ages 0-21 years, with diverse abilities. They provide thorough evaluations privately for families and Independent Educational Evaluations for school districts in the greater Southern California area. Dr. Roley is an internationally recognized expert in child development and sensory integration, bringing over 40 years of experience to her work with children and families.

**REASONING:**

To ensure the District complies with Federal and State mandates, Special Education Regulations 34 CFR § 300.502 allows parents to request an Independent Education Evaluation (IEE) at public expense. Susanne Smith Roley, OTD, OTR/L, FAOTA, offers services for Independent Education Evaluations (IEEs) in the area of Occupational Therapy when parents disagree with the assessment or per the settlement agreement.

**RECOMMENDATION:**

To provide Independent Education Evaluations during the 2025-2026 school year, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$10,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Sonya Scott, Ed.D./Manuel Burciaga, Ed.D.





**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH INDIVIDUALIZED EDUCATIONAL PSYCHOLOGY**

**BACKGROUND:**

IEP, Inc. employs a unique, comprehensive, and collaborative approach to providing educational services. Our team of consultants includes school psychologists, assistive technology specialists, a Spanish/English translator, a fitness consultant, and a former principal and director of curriculum and instruction. All our educational evaluations utilize this team concept. Dr. Turner, the president of IEP, Inc., is a Licensed Educational Psychologist (#2966), Consulting Psychologist (APA), former Special Education Director, lead school psychologist, Certified Mediator (State Bar of California), author, private pilot, Marine combat veteran, and adjunct college professor. He has experience as a middle and high school teacher as well as a guidance counselor. This site contains information about the services and publications offered by IEP, Inc., including educational evaluations, professional development, and resources for school psychologists, special education teachers, and parents. We specialize in addressing dyslexia, dysgraphia, dyscalculia, extreme behaviors, and autism.

**REASONING:**

To ensure the District complies with Federal and State mandates, Special Education Regulations 34 CFR § 300.502 allows parents to request an Independent Education Evaluation (IEE) at public expense. IEP, Inc. offers services for Independent Education Evaluations (IEEs) when parents disagree with the assessment or per the settlement agreement.

**RECOMMENDATION:**

To provide Independent Education Evaluations during the 2025-2026 school year, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$20,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Sonya Scott, Ed.D./Manuel Burciaga, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH DEAF AND HARD OF HEARING  
EDUCATIONAL SOLUTIONS**

**BACKGROUND:**

Deaf and Hard of Hearing Educational Solutions is a dedicated educational consulting agency specializing in serving students who are Deaf and Hard of Hearing. With over 25 years of experience, the agency delivers comprehensive DHH Itinerant Services, expert consulting, ongoing support, and tailored solutions for schools and families. Specialized offerings include Auditory Verbal Therapy (AVT) Assessments and ongoing AVT sessions, designed to support students in developing essential communication skills.

**REASONING:**

Auditory Verbal Therapy (AVT) equips students with essential listening and spoken language skills to support their success in the general education setting. The Rialto Unified School District does not currently have personnel qualified to provide AVT services, as required by students' Individualized Education Programs (IEPs) or settlement agreements.

**RECOMMENDATION:**

To provide support to students requiring Auditory Verbal Therapy (AVT) services per their Individualized Education Program (IEP) or settlement agreement, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$30,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Sonya Scott, Ed.D./Manuel Burciaga, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH EDUCATION LOGISTICS, INC.  
(EDULOG)**

**BACKGROUND:**

Transportation Services uses Education Logistics, Inc. (Edulog) route management software to efficiently place students on routes for home-to-school and school-to-home transportation. Edulog has been providing routing and planning software solutions to school districts across North America since 1977.

**REASONING:**

Edulog software provides routing and planning solutions to assist the District in efficiently placing students, who qualify for transportation services, on routes to facilitate home-to-school and school-to-home transportation, thereby allowing students safe and efficient access to educational opportunities at their assigned school sites. This supports the District Strategic Plan, Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with Education Logistics, Inc. (Edulog) to provide routing and planning software to place students on routes to and from school, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH LEARNING A-Z**

**BACKGROUND:**

Learning A-Z, Raz-Plus, and Raz-Plus en Español are blended learning platforms that integrate teacher-led instruction in both whole-class and small group settings with technology-enabled resources for personalized reading practice. All materials are accessible online and available in printable, projectable, and digital formats, which helps strengthen the connection between what is taught and what students practice independently. Reports indicate that 100% of teachers and students in the Dual Language Immersion Program use Learning A-Z regularly. This frequent usage leads to improved comprehension in both English and Spanish, with an emphasis on acquiring academic vocabulary. Additionally, teachers can download reading skill passages to enhance instruction across various content areas. Raz-Plus has also become an essential component of our Summer School Academy.

**REASONING:**

Teachers in the Dual Language Immersion Program utilize Learning A-Z, Raz-Plus, and Raz-Plus en Español to enhance independent reading through a blended learning platform. This differentiated reading program aligns with Strategy II of the Rialto Unified School District's Strategic Plan, which aims to "provide rigorous and relevant instruction that supports each student's unique learning style."

**RECOMMENDATION:**

To provide a supplemental, adaptive technology-driven, differentiated reading program for approximately 1,600 students in the Dual Language Immersion programs at Bemis, Boyd, Curtis, Dunn, Garcia, Kelley, Morris, Simpson, Trapp and Werner Elementary Schools, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$21,197.64, and to be paid from the General Fund (Title III).

**SUBMITTED/REVIEWED BY:** Marina Madrid, Ed.D./Ingrid Lin, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH JOSE MARTIN REYES**

**BACKGROUND:**

Jose Martin Reyes is collaborating with the Rialto Unified School District to provide interpretation and translation services. He specializes in offering language services for public education, focusing on events for parents and the community, conference interpreting, and health-related interpreting and translation. Due to demographic shifts in Southern California, there has been an increase in families in Rialto who speak languages other than English and Spanish. The top three languages spoken in the area after English and Spanish are Filipino, Vietnamese, and Arabic. Additionally, Jose Reyes provides interpretation and translation services in over 30 languages, including American Sign Language.

**REASONING:**

Services provided by Jose Martin Reyes tie directly to Strategy V: We will ensure full engagement of Rialto Unified families. These services will be used to fully engage families that speak languages other than English and Spanish by opening avenues of communication at school sites and within various departments. Jose Reyes will also translate instructional tools at the request of teachers.

**RECOMMENDATION:**

To provide interpretation/translation services for meetings, conferences, translation of documents, and instructional requests in languages other than Spanish, including American Sign Language, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$20,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Marina Madrid, Ed.D./Ingrid Lin, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH JOSE MARTIN REYES FOR BOARD MEETING INTERPRETING SERVICES**

**BACKGROUND:**

The District requires a consultant to provide Spanish Language/Interpreting services for the 2025-2026 Board Meetings. Since 2016, Jose M. Reyes has provided this service to the District.

**REASONING:**

The California Department of Education requires through Federal Program Monitoring Review that the Local Education Agency (LEA) must provide parents and guardians with information on school and parent activities in a format, and to the extent practicable, in a language the parents can understand (20 U.S.C. § 5318 (e)(5)).

**RECOMMENDATION:**

Approve a renewal agreement with Jose Reyes to provide Spanish Language interpreting services for the 2025-2026 Board Meetings, at a cost of \$1,200.00 per meeting, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$35,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Judy D. White, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH SAN BERNARDINO COUNTY  
SUPERINTENDENT OF SCHOOLS**

**BACKGROUND:**

Education Services requests the Board of Education to approve the following Service Agreement with San Bernardino County Superintendent of Schools (SBCSS) for Strategic Planning and Professional Learning Communities (PLCs). SBCSS will provide an arts education coordinator to facilitate the development of a District-wide strategic arts and music education plan that includes a mission, guiding principles, action steps, a tentative timeline, and success indicators.

**REASONING:**

The arts and music consultant will provide professional learning services for the District arts education leadership team as part of the strategic planning process. The goal will be to develop a comprehensive K-12 arts and music plan for the Rialto Unified School District. This strategic plan will be an integral part of our Rialto scholars' well-rounded education, where learning in all the arts will ensure opportunities throughout the year for each individual.

**RECOMMENDATION:**

To facilitate Strategic Planning and Professional Learning Communities (PLCs) alongside the District Arts and Music Education leadership and participants for a duration of 4-8 days to create a comprehensive K-12 plan for the Rialto Unified School District, effective July 1, 2025, through June 30, 2026, for a total cost not-to-exceed \$48,000.00, and to be paid from the General Fund (Prop 28 AMS).

**SUBMITTED/REVIEWED BY:** Ingrid Lin, Ed.D.





**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH FRONTLINE EDUCATION**

**BACKGROUND:**

Frontline Education provides school administration software, which proactively manages employee absences, substitutes, time and attendance all in one.

**REASONING:**

Frontline Education will provide the Absence and Substitute Management System (formerly Aesop) for employees to call in their absences any time of the day. The system will then call out for substitute employees to cover the assignment while the employee is out. It also manages employee absences and attendance, while providing access to reports such as the number of substitutes used per day by assignment and more.

**RECOMMENDATION:**

Approve a renewal agreement with Frontline Education to renew the annual subscription for the use of the Absence and Substitute Management System (formerly Aesop), effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$44,676.41 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Rhonda Kramer, Roxanne Dominguez & Armando Urteaga





**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH SMARTETOOLS**

**BACKGROUND:**

SmarteHR is a comprehensive personnel and position control system for use in the day-to-day operations of a school district. It allows for more accurate tracking of all employees' information, with considerably less time wasted and less duplication effort.

**REASONING:**

SmarteHR is an administrative business software used by school districts that offers Employee Management, Position Tracking, Salary Management, Benefit Management, Budget Modeling and General Reporting. The system is an essential part of the employee management system with controls to prevent overspending.

**RECOMMENDATION:**

Approve a renewal agreement with Smartetools for a subscription for the use of SmarteHR service, effective July 1, 2025 to June 30, 2026, at a cost not-to-exceed \$49,500.00, and to be paid from General Fund.

**SUBMITTED/REVIEWED BY:** Rhonda Kramer, Roxanne Dominguez & Armando Urteaga



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH CI SOLUTIONS**

**BACKGROUND:**

CI Solutions provides software, hardware, and supplies to create bus passes for students assigned to designated bus routes. CI Solutions integrates with our student database to download student photos and bus route information to create bus passes.

**REASONING:**

During the school year, bus passes are printed for the elementary school sites and distributed to students who qualify to ride the bus. All students must present a bus pass to the bus driver before boarding the bus to increase student safety. This supports the District Strategic Plan, Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with CI Solutions to provide software, hardware, and supplies to create bus pass identification cards to students, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$10,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE AN AGREEMENT WITH CLEAN ENERGY**

**BACKGROUND:**

The District has undertaken several initiatives to demonstrate our commitment to reducing greenhouse gas (GHG) in our community. On June 25, 2018, the District began operating a Compressed Natural Gas (CNG) station to service the District's CNG buses, as well as the general public. The San Bernardino County Agriculture/Weights & Measures Department (SBCAWMD) requires annual inspection of commercially used equipment to ensure accuracy and consumer protection. SBCAWMD works in conjunction with the testing company Clean Energy to ensure all of our equipment is correctly calibrated each year.

**REASONING:**

To continue to operate as the District-owned CNG public fueling station and to promote fair business practices, the District must receive a yearly certification. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with Clean Energy to complete the yearly testing of equipment for the CNG fueling station to receive annual certification from the San Bernardino County Agriculture/Weights & Measures Department, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH AMERICA'S XPRESS RENT A CAR**

**BACKGROUND:**

The District rents passenger vans from America's Xpress Rent A Car, when District-owned passenger vans are not available. Passenger vans are used to provide transportation to extra-curricular trips that are out of our service area, and to California Interscholastic Federation (CIF) Championships games (when there are fewer than fourteen student passengers).

**REASONING:**

As school sites schedule educational experiences and athletic events, outside of the classroom and/or school site, District-owned passenger vans may not be available. District Transportation Services schedules available District vans before using a rental vehicle to transport students and staff to and from approved destinations. This supports the District Strategic Plan, Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with America's Xpress Rent A Car to rent vans to transport students for extra-curricular trips that are out of our service area, and to California Interscholastic Federation (CIF) Championships games to support services on an as-needed basis, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH ATLAS COPCO COMPRESSORS**

**BACKGROUND:**

Atlas Copco Compressors provides preventive maintenance inspections, diagnostics, and repairs of compressors and ancillary equipment used by the District's Garage staff. Preventive maintenance standards are important to extend the life of the equipment.

**REASONING:**

To ensure reliability for the life of the compressors installed at the Garage building, providing preventive maintenance will protect the District's investment in equipment and improve operational efficiency. This supports the District Strategic Plan, Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with Atlas Copco Compressors to provide inspections, diagnostics, and repairs, as needed, for compressors and ancillary equipment for the Garage building, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$20,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH CALIFORNIA DIESEL COMPLIANCE**

**BACKGROUND:**

California Air Resources Board (CARB) enforces regulations for diesel and alternative fuel heavy-duty vehicles with a gross vehicle weight rating (GVWR) over 14,000 pounds that operate on California public roads to annually submit a compliance report to the Clean Truck Check Vehicle Inspection System (CTC-VIS) portal. This program aims to reduce emissions from heavy-duty vehicles.

**REASONING:**

Clean Truck Check is required to perform emissions testing as required by the Heavy-Duty Vehicle Inspection and Maintenance Regulation (HD I/M), California Code of Regulations, Title 13, 2195 through 2199.1. Transportation monitors the district vehicle fleet to stay compliant with operating in California. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with California Diesel Compliance to complete yearly inspections, maintenance, or repairs as needed for the diesel and alternative fuel heavy-duty vehicles with gross vehicle weight rating (GVWR) over 14,000 pounds effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$30,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH ZONAR SYSTEMS FOR GLOBAL POSITION SERVICES (GPS)**

**BACKGROUND:**

Zonar Systems provides software for Global Positioning Systems (GPS) to track District-owned vehicles and an Electronic Vehicle Inspection Reporting (EVIR) system to ensure vehicle safety. Since 2016, this GPS and EVIR software has significantly improved the safety of transportation and services provided to our students by equipping Transportation staff with the ability to locate District-owned vehicles and to provide estimated arrival times to school site personnel and parents.

**REASONING:**

Transportation and Nutrition Services utilize Zonar Systems to provide annual service for Global Positioning Systems (GPS) and Electronic Vehicle Inspection Reporting (EVIR). GPS and EVIR increase the efficiency of our routing system as well as increase the safety and security of transporting students to and from school and to extra-curricular events. This supports the District Strategic Plan, Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with Zonar Systems to utilize Global Positioning Systems and Electronic Vehicle Inspection Reporting software for District-owned vehicles, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$40,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo





**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH SOUTHWEST LIFT & EQUIPMENT, INC.**

**BACKGROUND:**

The Department of Industrial Relations has adopted the American National Standard for outlining the safety requirements for annual inspections for automotive lifts. Southwest Lifts and Equipment, Inc. provides inspections, maintenance, and repairs to automotive hydraulic lifts by certified automotive lift inspectors.

**REASONING:**

The District's Garage Services provides maintenance and various repairs to our District-owned fleet. During various repairs, District mechanics are required to utilize hydraulic lifts. Hydraulic lifting equipment moves vehicles upwards to provide the mechanic with space to look at the undercarriage of a vehicle. The three (3) hydraulic lifts located in the District's Garage building require annual inspections, maintenance, and repairs, as needed. This supports the District's Strategic Plan, Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with Southwest Lift & Equipment, Inc. to complete annual inspections, maintenance, and repairs, as needed, for the hydraulic lifts located in the District's Garage building, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$25,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo





**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH BUSHIVE**

**BACKGROUND:**

busHive provides transportation software to schedule extra-curricular activities (field trips) and preventative maintenance. The extra-curricular software allows District school sites to enter requests to schedule transportation for field trips.

**REASONING:**

Transportation Services and school sites utilize busHive transportation software to enter requests for field trips and allows for a streamlined approval process. This supports the District Strategic Plan, Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with busHive to provide transportation software to schedule extra-curricular activities (field trips) and preventative maintenance, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH THE CENTER FOR CULTURALLY RESPONSIVE TEACHING AND LEARNING WITH DR. SHARROKY HOLLIE**

**BACKGROUND:**

The Center for Culturally Responsive Teaching and Learning, led by Dr. Sharroky Hollie, is collaborating with Rialto Unified School District to continue offering professional development and coaching based on the principles of Culturally and Linguistically Responsive (CLR) Teaching and Learning. This coaching aims to enhance understanding and create an environment that addresses the needs of underserved students from a sociolinguistic perspective. It also seeks to promote effective instructional strategies that validate and support underserved students across different subjects and grade levels. This model will serve as a bridge between the district's equity services area and school sites, providing support for implementation and sustainability to administrators and site staff.

**REASONING:**

Culturally and Linguistically Responsive Teaching and Learning: Foundation Awareness is congruent with Rialto Unified School District's Strategic Plan, Strategy I, which focuses on providing rigorous and relevant learning experiences to ensure each student's holistic development. It is essential for teachers to have an understanding of CLR Teaching and employ relevant strategies to keep students engaged in their learning and to validate their school experiences. This initiative reflects the commitment made in Resolution No. 19-20-65, declaring Racism a Public Health Crisis, by addressing racial inequity and implicit bias within our current education structures, by continuing their work and completing the work.

**RECOMMENDATION:**

To provide the Culturally and Linguistically Responsive (CLR) Instructional Support and Development for all Rialto Unified School District school sites, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$39,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Ayanna Balogun, Ed.D./Ingrid Lin, Ed.D. & Manuel Burciaga, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE AN AGREEMENT WITH SAN BERNARDINO COUNTY  
SUPERINTENDENT OF SCHOOLS**

**BACKGROUND:**

San Bernardino County Superintendent of Schools (SBCSS) will continue to advance the implementation of Professional Learning Communities (PLCs) in their second year. Building upon the foundational work of Year 1, SBCSS will provide ongoing professional learning to deepen understanding of PLC principles, establish shared language, and promote a collaborative culture. Leaders will receive coaching during facilitated PLC time to support data analysis, instructional planning, and the use of evidence-based strategies. A new component this year, instructional rounds, will align PLC work with district instructional goals, focusing on foundational literacy, Claim, Evidence, Reasoning (CER), and collaborative conversations. This comprehensive approach will promote consistent, sustainable PLC implementation, enhance instructional practices, and build leadership capacity to guide data-informed improvement, ultimately ensuring high levels of learning for all students.

**REASONING:**

The San Bernardino County Superintendent of Schools (SBCSS) will enhance Professional Learning Community (PLC) practices through a professional learning series. Building on Year 1, the initiative focuses on deepening leaders' understanding of PLC principles, promoting a collaborative culture, and distinguishing PLCs from traditional meetings. Leaders will receive coaching during PLC time to support data analysis, instructional planning, and evidence-based strategies. This year's new component, instructional rounds, will align PLC efforts with district goals, particularly in foundational literacy and collaborative conversations. Overall, this approach aims to ensure consistent PLC implementation and improve instructional practices to enhance student learning.

**RECOMMENDATION:**

To provide Rialto Unified School District with its second year of Professional Learning Communities (PLCs) implementation for six (6) days with 2 coordinators and six (6) full days of Instructional Rounds, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$24,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Ingrid Lin, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE AN AGREEMENT FOR CLINICAL EXPERIENCE WITH ST. CATHERINE UNIVERSITY**

**BACKGROUND:**

The purpose of this Agreement for Clinical Experience is to enter into a mutually beneficial education/training agreement with the St. Catherine University, to provide on-site training experiences to college students enrolled in the Occupational Therapy Online Program. College students enrolled in this program will gain experience in the practice setting and on campus with experienced professionals within the Rialto Unified School District.

**REASONING:**

St. Catherine University will offer college students opportunities to flourish with guidance from experienced mentors in our District. This is in order to further their education toward becoming effective and efficient future Occupational Therapists with the hope that they will come back and return their knowledge to the children of the District and its community.

**RECOMMENDATION:**

Approve the Agreement for Clinical Experience with St. Catherine University to assist current and future college students with mentoring opportunities in their specialized fields from July 1, 2025, through June 30, 2028 at no cost to the District.

**SUBMITTED/REVIEWED BY:** Ricardo Carranza/Rhonda Kramer, Roxanne Dominguez & Armando Urteaga



**Board of Education Agenda  
June 11, 2025**

**APPROVE A CLINICAL AFFILIATION AGREEMENT WITH EMERSON COLLEGE**

**BACKGROUND:**

The purpose of this Clinical Affiliation Agreement is to enter into a mutually beneficial education/training agreement with Emerson College, to provide on-site training experiences to students enrolled in their Telehealth Program. Students enrolled in this program will gain experience in the practice setting and on campus with experienced professionals within the Rialto Unified School District.

**REASONING:**

Emerson College will offer students opportunities to flourish with guidance from experienced mentors in our District. This is in order to further their education toward becoming effective and efficient future Psychologists with the hope that they will come back and return their knowledge to the children of the District and its community.

**RECOMMENDATION:**

Approve the Clinical Affiliation Agreement with Emerson College to assist current and future students with mentoring opportunities in their specialized fields from September 1, 2025 through August 31, 2028 at no cost to the District.

**SUBMITTED/REVIEWED BY:** Ricardo Carranza/Rhonda Kramer, Roxanne Dominguez & Armando Urteaga



**Board of Education Agenda  
June 11, 2025**

**APPROVE AN AGREEMENT WITH YOUTH MENTORING ACTION NETWORK**

**BACKGROUND:**

The Youth Action Mentoring Network boasts over 75 years of combined experience in classroom teaching and educational leadership. Our founders and leaders have dedicated their careers to transforming youth education. The Youth Mentoring Action Network leverages this extensive teaching expertise to develop a unique approach to youth development. This approach seamlessly integrates personalized mentoring, innovative education, and holistic wellness programming. Shaped by decades of educational insight, our distinctive model empowers young people worldwide through transformative experiences that extend far beyond traditional learning environments.

**REASONING:**

The Youth Mentoring Action Network will host a three- or four-day workshop that integrates wellness practices with creative storytelling and sonic expression. During the workshop, participants will engage in grounding practices, somatic exercises, and narrative development workshops that connect bodily wisdom with creative expression on Day 1. On Day 2, building on the foundation established in Day 1, participants will explore specific creative mediums, such as podcast creation and songwriting, while learning basic technical skills. Guided work sessions will provide space for collaborative creation, with support from facilitators. Day 3 will focus on production and community sharing, allowing participants to complete their creative projects, refine their work, and prepare for a community presentation. The workshop will culminate in presentations of all the created works, followed by a collective reflection and a closing ceremony that honors the creative journey.

**RECOMMENDATION:**

To provide 3-4 day workshops for participating students in the 2025 Umoja Summer Excellence Program at the Youth Mentoring Action Network in Upland, effective June 12, 2025 through June 27, 2025, at a cost not-to-exceed \$21,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Ayanna Balogun, Ed.D./Ingrid Lin. Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE THE EXTENSION OF AGREEMENTS AWARDED THROUGH  
COMPETITIVE SOLICITATIONS**

**BACKGROUND:**

The District completed Bids and Request for Proposals (RFP's) for: Online Tutoring Services, Classroom and Office Supplies, Students with Qualified Services Transportation - Passenger Vehicles. Each agreement was awarded for a period of one year, with multiple options to extend through mutual agreement of the parties.

**REASONING:**

The District recommends exercising the options to extend the agreements for the following RFP's and Bids for one additional year under the same terms and conditions:

RFP/Bid No.	Description:	Awarded To:	Initial Award and Extensions
21-22-013	Online Tutoring Services	Varsity Tutors for Schools	Award: 08/24/2022 Extension No. 1: 08/09/2023 Extension No. 2: 06/24/2024
23-24-001	Classroom and Office Supplies	Complete Office of California, Inc.; Lakeshore Learning Materials, LLC; and Office Solutions Business Products & Services, LLC	Award: 7/12/2023 Extension No. 1: 06/26/2024
22-23-009	Students with Qualified Services Transportation - Passenger Vehicles	Everdriven Technologies, LLC	Award: 06/07/2023 Extension No. 1: 05/08/2025

**RECOMMENDATION:**

Approve the extension of the presented agreements for one additional year under the same terms and conditions.

**SUBMITTED/REVIEWED BY:** Ricardo G. Salazar/Diane Romo





**Board of Education Agenda  
June 11, 2025**

**APPROVAL OF THE STATEMENT OF WORK THROUGH THE UNIVERSITY OF CALIFORNIA COMPASS SYSTEM**

**BACKGROUND:**

Rialto Unified School District has worked since 2016 with the University of California Transcript Evaluation Services (TES), whose name was changed last year to the University of California Compass System. They provide electronic reports for administration and counselors at each of our high schools(including Milor) to determine UC and CSU eligibility status for each of our students from each grade level. It has helped our district to increase the percentage of students meeting A-G requirements and has been an invaluable tool for our schools to monitor our students' progress over the years. Rialto's high schools get this service free of charge.

**REASONING:**

Using the UC Compass reports available, administrators/ counselors are able to identify by name at the end of 10th, 11th and 12th grade which students might be missing one course or multiple courses to make UC eligibility and schedule them in those classes that they might have received a D or F grade in or classes that they have not taken to meet UC eligibility requirements especially in 11th or 12 th grade. As a result of this service, the percentage of students making A-G has significantly increased in three years (21-22, 22-23, 23-24) from 47.8% to 45.7% to 48.6%. The other benefit of having UC Compass is that our high school graduation requirements have defaulted to meet the UC A-G requirements. All courses, even online courses from APEX, have been UC A-G approved. Currently, only physical education classes are not eligible to be UC-approved, but are required by the State of California for graduation. Finally, having UC Compass reports has helped us to clean up our course catalog to ensure that the course names in Synergy (our local system) match the course names entered in the UC Doorways portal. A data sharing agreement with UC, which is included, is also required to be approved by the Board of Education. UC implements a secure cloud-based data warehouse for student data released each year, and in the last five years, there has not been any breach of data.

**RECOMMENDATION:**

To approve the University of California Compass Service Statement of Work, effective July 1, 2024, through July 30, 2025, covering both the approval of the UC Compass services as well as the data sharing agreement, at no cost to the District.

**SUBMITTED/REVIEWED BY:** Ed D'Souza, Ph.D./Manuel Burciaga, Ed.D.





**Board of Education Agenda  
June 11, 2025**

**AUTHORIZATION TO USE INTERGOVERNMENTAL CONTRACTS DURING THE  
2025-2026 SCHOOL YEAR**

**BACKGROUND:**

Pursuant to Public Contract Code 20118, authorization of the Board of Education is required to purchase from the bids of other governmental agencies for services and/or equipment. The District can, without going to bid, utilize such contracts pursuant to California Public Contract Code sections 20118, 10298, 10299, and 12100 et seq. The District has reviewed the contract prices offered and find them to be fair, reasonable, and competitive.

**REASONING:**

By utilizing such public bids and contracts, it will allow the District to take advantage of the same terms and conditions without going out to bid. Staff has determined that utilizing the following Bids and Contracts for the purchase of Furniture, Equipment, Supplies and Services will be in the best interest of the District.

**RECOMMENDATION:**

Approve the list (Attachment A) of Intergovernmental contracts for the 2025-2026 school year at a cost to be determined at the time of purchase and to be paid from various funds.

**SUBMITTED/REVIEWED BY:** Ricardo G. Salazar/Diane Romo

Intergovernmental Agency	Contract No.	Awarded Vendor	Contract Purpose	Expiration Date
California Department of General Services (DGS)	Participating Addendum No. 7-22-70-50-04	Quadient, Inc.	Mailroom equipment, accessories, and additional services.	May 14, 2026
California Department of General Services (DGS)	Participating Addendum No. 7-23-70-55-01	Dell Marketing L.P.	Computer equipment, accessories, and related items.	June 30, 2026
California Department of General Services (DGS)	Participating Addendum No. 7-24-70-46-02	HP Inc. dba HP Computing and Printing Inc.	Printers, accessories, and related services.	July 31, 2026
California Department of General Services (DGS)	Participating Addendum No. 7-17-70-40-05	Carahsoft Tech Corp.	Purchase of Cloud Solutions.	September 15, 2026
California Department of General Services (DGS)	Participating Addendum No. 7-20-70-47-01	Cisco Systems, Inc.	Purchase of Data Communications Products and Services.	September 30, 2026
California Department of General Services (DGS)	CALNET Agreement No. C4-CVD-19-001-03	Cellco Partnership dba Verizon Wireless	Cellular devices.	June 30, 2027
California Department of General Services (DGS)	Participating Addendum 7-23-70-55-04	HP INC. DOING BUSINESS AS HP COMPUTING	HP Equipment and Software.	June 30, 2028
California Department of General Services (DGS)	Participating Addendum No. PA-2022-WDV-TMUS	T-Mobile USA, Inc.	Cellular equipment and related services.	August 11, 2029
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	3-22-03-1064	DI Technology Group Inc. dba Data Impression	Purchase and warranty of printing and photographic equipment.	August 18, 2025
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	3-23-03-1036	ConvergeOne, Inc.	Computer equipment, accessories, and related items.	August 22, 2025
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	4-24-10-1011	Hellas Construction, Inc.	Landscape Architecture and Materials.	August 25, 2025
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	3-23-04-1003	SHI International, Corp.	Service, Hardware, Installation, Software, and other items.	Sep. 30, 2025
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	4-22-12-1015	Dave Bang Associates Incorporated of Californ	Purchase, warranty, design, demolition, site prep, installation, maintenance, and repair of playground solutions.	November 26, 2025
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	3-23-01-1070	ConvergeOne, Inc.	Computer equipment, accessories, and related items.	December 31, 2025
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	3-23-04-1025	ConvergeOne, Inc.	Computer equipment, accessories, and related items.	December 31, 2025
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	3-22-03-1061	DI Technology Group Inc. dba Data Impression	Purchase, warranty, installation, maintenance and repair of professional audio/video products, telecommunication equipment, printing and photographic equipment, personal and document identification systems, and cloud computing services.	February 14, 2026

California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-18-70-0876AQ</b>	Vector Resources Inc.	Purchase, warranty, and installation of hardware/software, hardware maintenance/repair, software maintenance as a product, Infrastructure as a Service (IaaS), Platform as a Service (PaaS), and Software as a Service (SaaS).	<b>April 4, 2026</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-22-12-1023</b>	ConvergeOne, Inc.	Professional IT related services.	<b>May 2, 2026</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-19-70-2486Q</b>	ConvergeOne, Inc.	Computer equipment, accessories, and related items.	<b>May 3, 2026</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-21-09-1039</b>	DI Technology Group Inc. dba Data Impression	Purchase, warranty, and installation of hardware and software, hardware maintenance and repair, software maintenance as a product, Infrastructure as a Service (IaaS), Platform as a Service (PaaS), Software as a Service (SaaS), and other cloud computing services.	<b>May 3, 2026</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-16-36-0052B</b>	Konica Minolta Business Solutions U.S.A., Inc.	Purchase of copiers, maintenance, supplies, and related services.	<b>August 16, 2026</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-21-12-1000</b>	DI Technology Group Inc. dba Data Impression	Purchase, warranty, and installation of hardware.	<b>September 8, 2026</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-24-05-1014</b>	J. SWEIGART INC DOING BUSINESS AS BDI TECH	Technology solutions.	<b>May 31, 2027</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-17-70-0876AP</b>	Vector Resources Inc	Purchasing and warranty of IT hardware.	<b>July 26, 2027</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-21-08-1060</b>	ConvergeOne, Inc.	Computer equipment, accessories, and related items.	<b>July 26, 2027</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>4-24-06-1007</b>	Mohawk Commercial, Inc.	Flooring products.	<b>August 9, 2027</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>4-22-10-1020</b>	Zoom Creation Inc.	Playground systems, sporting goods, and other related items and services.	<b>August 31, 2027</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>4-24-01-1049</b>	OFS Brands Inc.	Furniture, installation, assembly, and related services.	<b>December 4, 2027</b>

California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>4-24-02-1048</b>	Steelcase Inc.	Furniture, installation, assembly, and related services.	<b>December 4, 2027</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-24-11-1041</b>	ConvergeOne, Inc.	Technology Services	<b>December 13, 2027</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-24-03-1009</b>	J. SWEIGART INC DOING BUSINESS AS BDJTECH	Computer equipment, accessories, and related items.	<b>January 14, 2028</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-24-07-1005</b>	ConvergeOne, Inc.	Computer software, accessories, and related items.	<b>January 14, 2028</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-24-11-1048</b>	ConvergeOne, Inc.	Technology Services	<b>May 31, 2028</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>4-13-56-0053A</b>	Hetra-ARI	Material lifting equipment and related accessories.	<b>June 30, 2028</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-08-70-0876Y</b>	Vector Resources Inc.	Purchase, warranty, and installation of hardware, and Information Technology (IT) consulting services.	<b>July 31, 2028</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-11-70-0876AG</b>	Vector Resources, Inc.	The purchase of hardware, maintenance, repair, software, and related items.	<b>September 4, 2028</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>4-23-11-1017</b>	WAXIE's Enterprises, LLC.	Janitorial Supplies	<b>November 5, 2028</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>4-24-03-1036</b>	Imperial Bag & Paper Co. LLC	Janitorial Supplies	<b>November 5, 2028</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>4-20-71-0097D</b>	National Business Furniture of Delaware, LLC	Purchase, Warranty, and assembly of furniture and office design/layout services.	<b>April 28, 2029</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>4-20-58-0080A</b>	DI Technology Group Inc dba Data Impressions	Purchase and warranty of furniture products and accessories.	<b>August 31, 2029</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-19-70-0697W</b>	DI Technology Group Inc. dba Data Impressions	Purchase, warranty, and installation of hardware and software, hardware maintenance and repair, software maintenance as a product, Infrastructure as a Service (IaaS), and Software as a Service.	<b>September 26, 2029</b>

California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-19-70-0793L</b>	CDW Government LLC	Purchase, warranty, installation and maintenance of hardware, software, and software maintenance as a product.	<b>September 26, 2029</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-19-70-0876AU</b>	Vector Resources Inc.	Purchase, Warranty, Installation and Repair of Hardware Software and Software Maintenance as a Product.	<b>September 26, 2029</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-19-70-2486R</b>	ConvergeOne, Inc.	Purchase, warranty, and installation hardware and software, hardware maintenance and repair, software maintenance as a product, Infrastructure as a Service (IaaS), and Software as a Service.	<b>September 26, 2029</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>3-21-06-1090</b>	Trane U.S. Inc.	Service, Hardware, Installation, Software, and other items.	<b>December 9, 2029</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>4-21-06-1092</b>	Trane U.S. Inc.	Refrigerant, lighting, air filtration systems, service, installation, and other items.	<b>December 9, 2029</b>
California Department of General Services (DGS) California Multiple Award Schedule (CMAS)	<b>4-21-06-1093</b>	Trane U.S. Inc.	Energy-related services.	<b>December 9, 2029</b>
Downey Unified School District	<b>Bid No. 23/24-11 Apple Computer Products</b>	Apple Inc.	The Purchase of computer products, software, peripherals, and service.	<b>June 30, 2026</b>
Irvine Unified School District	<b>Bid No. 23/24-01</b>	CDW Government LLC	Technology peripherals, software, equipment, and related services.	<b>December 31, 2029</b>
San Bernardino City Unified School District	<b>Bid No. 22-17</b>	Multiple Vendors	Outdoor, Office, and Classroom furniture.	<b>December 13, 2027</b>
San Bernardino County Purchasing Department	<b>AGENCY22-0PURC-4372</b>	AAA Oil, Merit Oil Co., and Mansfield Oil Comp	Gasoline and Diesel Fuel	<b>June 14, 2027</b>
San Bernardino County Superintendent of Schools	<b>Bid No. 23/24-0005 - Furniture: Systems and Stand Alone</b>	Multiple Vendors	Furniture, installation, assembly, and related services.	<b>June 30, 2026</b>



**Board of Education Agenda  
June 11, 2025**

**APPROVE A MEMORANDUM OF UNDERSTANDING FOR EDUCATION  
SPECIALIST INTERN PROGRAM WITH THE RIVERSIDE COUNTY OFFICE OF  
EDUCATION**

**BACKGROUND:**

The purpose of this Memorandum of Understanding for Education Specialist Intern Program is to enter into a mutually beneficial agreement with the Riverside County Office of Education to provide internship opportunities to college students enrolled in the RCSS Intern Program.

**REASONING:**

The District may hire college students enrolled in the RCSS Intern Program at the Riverside County Office of Education with internship credentials for positions that require Teacher Education Credentials and Education Specialist Credentials.

**RECOMMENDATION:**

Approve the Memorandum of Understanding for Education Specialist Intern Program with the Riverside County Office of Education to provide current and future college students with internship opportunities in their specialized fields from July 1, 2025, through June 30, 2030 at no cost to the District.

**SUBMITTED/REVIEWED BY:** Ricardo Carranza/Rhonda Kramer, Roxanne Dominguez & Armando Urteaga



**Board of Education Agenda  
June 11, 2025**

**SCHOOL-CONNECTED ORGANIZATION**

**BACKGROUND:**

In accordance with Board Policy (BP 1230) and Administrative Regulation (AR 1230), the Board of Education must authorize school-connected organizations such as Parent Teacher Associations (PTA), Parent Teacher Organizations (PTO), and Booster Clubs that desire to raise money to benefit District students. Organizations proposing to establish a school-connected organization shall submit a request to the Board of Education for authorization to operate at the school.

**REASONING:**

The School-Connected Organization has submitted the required documentation to the District for Board approval.

**RECOMMENDATION:**

Approve WJC Trapp Elementary PTA as a School-Connected Organization for the 2025-2026 and 2026-2027 school years.

**SUBMITTED/REVIEWED BY:** Nicole Albiso/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**CLASSIFIED EXEMPT – PERSONNEL REPORT NO. 1338**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW,  
ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**NON-CERTIFICATED COACHES**

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

**Eisenhower High School**

Miles, Shelton	Frosh Head, Girls' Track & Field	03/04/2025	\$4,080.60
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**SUBMITTED/REVIEWED BY:** Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga





**Board of Education Agenda  
June 11, 2025**

**CLASSIFIED EMPLOYEES – PERSONNEL REPORT NO. 1338**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**PROMOTION**

Reynoso, Suzanne (Repl. E. Silva)	To:	School Administrative Assistant Garcia Elementary School	06/06/2025	38-4	\$32.46 per hour (8 hours, 12 months)
	From:	Health Services Assistant Kucera Middle School		31-6	\$30.02 per hour (7.5 hours, 217 days)

**EMPLOYMENT**

Escontrias, Ernesto (Repl. D. Robinson)	Safety Intervention Officer I Safety Innovation & Support Services	05/19/2025	37-1	\$27.31 per hour (8 hours, 212 days)
Rivera, Ivan (Repl. B. Brandon)	Print Services Technician Printing Services	05/27/2025	41-1	\$30.18 per hour (8 hours, 12 months)
Rodriguez, Alexis	Nutrition Services Supervisor Nutrition Services	06/12/2025	4-1	\$41.83 per hour (8 hours, 12 months) Management Salary Schedule

**RESIGNATIONS**

Marroquin, Shelvly	Paraprofessional - Mild/Moderate Morgan Elementary School	06/15/2025
Medina, Roxana	Senior Office Assistant Special Services	07/01/2025
Nieves, Apryl	Behavioral Support Assistant Special Services/ Bemis Elementary School	06/15/2025
Reyes-Martinez, Elizabeth	Paraprofessional Morgan Elementary School	06/30/2025
Vargas, Andrea	Paraprofessional - Bilingual/Biliterate Carter High School	05/29/2025

## **RETIREMENT**

Muhar, Rose	Paraprofessional - Moderate/Severe Werner Elementary School	05/29/2025
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## **SUBSTITUTES**

Baraona, Cristina	Custodian I	05/27/2025	\$24.10 per hour
Cortes, Zion	Instructional Technology Assistant	05/19/2025	\$24.10 per hour
Eagle, Jessica	Health Aide	05/27/2025	\$20.20 per hour
Esparza, Gonzalo	Custodian I	05/27/2025	\$24.10 per hour
Gracia, Jesse	Custodian I	05/23/2025	\$24.10 per hour
Jimenez, Jazmin	Health Aide	05/02/2025	\$20.20 per hour
Patrick III, John	Safety Intervention Officer I	05/19/2025	\$27.31 per hour
Renova, Gabriel	Custodian I	05/19/2025	\$24.10 per hour
Reyes, Giovonni	Safety Intervention Officer I	05/19/2025	\$27.31 per hour
Tapia, Adrian	Safety Intervention Officer I	05/19/2025	\$27.31 per hour
Taylor, Malcolm	Safety Intervention Officer I	05/19/2025	\$27.31 per hour
Trujillo, Anna	Safety Intervention Officer I	05/19/2025	\$27.31 per hour
Villarreal, Leslie	Custodian I	05/27/2025	\$24.10 per hour
Yanez Valdez, Wilma	Health Aide	05/27/2025	\$20.20 per hour

## **SHORT TERM ASSIGNMENTS**

Clerical Support	Risk Management (not to exceed 80 hours)	06/11/2025- 06/30/2025	\$23.50 per hour
Library Tech. Support	Jehue Middle School (not to exceed 40 hours)	06/11/2025- 06/30/2025	\$24.71 per hour

## **TERMINATION OF PROBATIONARY CLASSIFIED EMPLOYEE**

Employee No. 2696635	Nutrition Service Worker I	05/19/2025
Employee No. 2488635	Behavioral Support Assistant	05/19/2025

## **CERTIFICATION OF ELIGIBILITY LIST** – Benefits/Insurance Claims Technician

Eligible: 06/12/2025  
Expires: 12/12/2025

## **CERTIFICATION OF ELIGIBILITY LIST** – Custodian II

Eligible: 06/12/2025  
Expires: 12/12/2025

## **CERTIFICATION OF ELIGIBILITY LIST** – Health Services Assistant

Eligible: 06/12/2025

Expires: 12/12/2025

**CERTIFICATION OF ELIGIBILITY LIST** – Nutrition Service Worker I

Eligible: 06/12/2025

Expires: 12/12/2025

**CERTIFICATION OF ELIGIBILITY LIST** – School Administrative Assistant

Eligible: 06/12/2025

Expires: 12/12/2025

**CERTIFICATION OF ELIGIBILITY LIST** – Student Records Specialist

Eligible: 06/12/2025

Expires: 12/12/2025

\*\*Position reflects the equivalent to a two-Range increase for night differential

\*\*\* Position reflects a \$50.00 monthly stipend for Confidential position

**SUBMITTED/REVIEWED BY:** Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga



**Board of Education Agenda  
June 11, 2025**

**CERTIFICATED EMPLOYEES – PERSONNEL REPORT NO. 1338**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**RESIGNATIONS**

Acereto, Alison	Elementary Teacher Curtis Elementary School	05/30/2025
Alatorre, Elizabeth	Secondary Teacher Rialto High School	05/30/2025
Duran, Danielle	Elementary Teacher Curtis Elementary School	05/30/2025
Gallarzo, Cynthia	Secondary Math Coach Eisenhower High School	06/30/2025
Maiava, Saipeti	Education Specialist Milor High School	05/30/2025
Ramos, Richard	Program Specialist Special Services	06/30/2025

**RETIREMENT**

Centty, Rosario	Education Specialist Preston Elementary School	05/30/2025
Clark, Amanda	Elementary Teacher Kordyak Elementary School	05/31/2025
Medina, Michael	Counselor Kolb Middle School	06/03/2025
Shattuck, Keith	Elementary Teacher Henry Elementary School	06/01/2025

**SUPPLEMENTAL SERVICES** (Ratify retired teacher to continue to provide intervention to McKinney Vento students that need extra support in English Language Arts and mathematics, at an hourly rate of \$55.52 per hour, not to exceed 36 hours, from March 4, 2025 through May 8, 2025, to be charged to Title I Funds)

Klein, Cynthia

**EXTRA DUTY COMPENSATION** (Carter High School certificated employees to assist in the completion of documents for the WASC Accreditation, during the 2024/2025 school year, to be paid at an hourly rate of \$55.52, not to exceed 96 hours, to be charged to Title I Funds)

Corse, Hailey  
Parziale, Frank

Haro, Imelda

Hsu, Michael

**EXTRA DUTY COMPENSATION** (Ratify additional class assignment at 1/6 of their daily rate or \$55.52, whichever is greater, for Carter High School certificated staff to provide credit recovery from May 16, 2025 and May 19, 2025, not to exceed 2.5 hours, to be charged to General Funds)

Sanchez, Catherine

**CERTIFICATED COACHES**

Eisenhower High School

Bibian, Mark

Varsity Head, Boys' Tennis

2024/2025

\$4,818.00

**SUBMITTED/REVIEWED BY:** Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga



**Board of Education Agenda  
June 11, 2025**

**RESOLUTION NO. 24-25-54  
PROVISIONAL INTERNSHIP PERMIT  
RESOLUTION OF THE BOARD OF EDUCATION  
2024-2025**

The Board of Education of the Rialto Unified School District authorizes the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.

<b><u>NAME</u></b>	<b><u>SITE</u></b>	<b><u>CREDENTIAL</u></b>	<b><u>ASSIGNMENT</u></b>
Sandoval, Jenny	Casey Elementary	Provisional Internship Permit – Education Specialist	K - 5

I, Judy White, Ed.D., Interim Superintendent of Rialto Unified School District of San Bernardino County, California, do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the District's Board of Education at a duly scheduled meeting thereof.

Dated: June 11, 2025

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Judy White, Ed.D.  
Interim Superintendent



**Board of Education Agenda  
June 11, 2025**

**RESOLUTION NO. 24-25-60  
TEACHERS SERVING AS STAFF DEVELOPERS  
RESOLUTION OF THE BOARD OF EDUCATION  
2024-2025**

Pursuant to Title V Section 80020.4, for the 2025/2026 school year, the Board of Education of the Rialto Unified School District authorizes the Lead Personnel Agent, Personnel Services, to employ or assign the holder of a California teaching credential based on a baccalaureate degree and a teacher preparation program, including student teaching or the equivalent, may serve as school-site, school district, and or county staff developer in grades twelve and below, including preschool, and in classes organized primarily for adults. A teacher serving as the staff developer for a specific subject must hold a credential in the subject or have his or her expertise in the subject verified and approved by the local governing board.

<u>NAME</u>	<u>SITE</u>	<u>CREDENTIAL</u>	<u>ASSIGNMENT</u>
Russell, Hiendieu	Chavez/Huerta Center	Multiple Subject	District Lead Technology Strategist
Wagner, Tamara	Early Education	Child Development Program Director Permit	Teacher on Special Assignment – Early Education

I, Judy D. White, Ed.D., Interim Superintendent of Rialto Unified School District of San Bernardino County, California, do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the District's Board of Education at a duly scheduled meeting thereof.

Dated: June 11, 2025

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Judy D. White, Ed.D.  
Interim Superintendent



**Board of Education Agenda  
June 11, 2025**

**RESOLUTION NO. 24-25-61  
ENGLISH LEARNER AUTHORIZATION WAIVER  
RESOLUTION OF THE BOARD OF EDUCATION  
2024-2025**

Pursuant to Title V Section 80120(b), for the 2025/2026 school year, the Board of Education of the Rialto Unified School District authorizes the Lead Personnel Agent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position.

<b><u>NAME</u></b>	<b><u>SITE</u></b>	<b><u>CREDENTIAL TO BE WAIVED</u></b>	<b><u>ASSIGNMENT</u></b>
Fernandez, Tesa	Carter H.S.	EL Authorization	CTE Instructor
Gayles, Lisa	Rialto H.S.	EL Authorization	CTE Instructor
Harris, Randy	Carter H.S.	EL Authorization	CTE Instructor
Martin, Anthony	Rialto H.S.	EL Authorization	CTE Instructor
Rios, Alejandro	Carter H.S.	EL Authorization	CTE Instructor
Vielma, Patricia	Eisenhower H.S.	EL Authorization	CTE Instructor

I, Judy D. White, Ed.D., Interim Superintendent of Rialto Unified School District of San Bernardino County, California, do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the District's Board of Education at a duly scheduled meeting thereof.

Dated: June 11, 2025

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Judy D. White, Ed.D.  
Interim Superintendent





**Board of Education Agenda  
June 11, 2025**

**RESOLUTION NO. 24-25-62  
EC 44263 DEPARTMENTALIZED  
RESOLUTION OF THE BOARD OF EDUCATION  
2024-2025**

Pursuant to Education Code Section 44263, for the 2025/2026 school year, the Board of Education of the Rialto Unified School District authorizes the Lead Personnel Agent, Personnel Services, to assign various teachers at the secondary level, with their consent, to teach any subject in departmentalized classes if the teachers has completed 18 semester units, or 9 upper semester units, in the subject to be taught.

<b><u>NAME</u></b>	<b><u>SITE</u></b>	<b><u>CREDENTIAL</u></b>	<b><u>ASSIGNMENT</u></b>
Barbee, Rebecca	Eisenhower H.S.	Multiple Subject	American Sign Language (ASL)
Harold, Mark	Jehue M.S.	Single Subject	Robotics
O'Howell, Robert	Eisenhower H.S.	Single Subject	American Sign Language (ASL)

I, Judy D. White, Ed.D., Interim Superintendent of Rialto Unified School District of San Bernardino County, California, do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the District's Board of Education at a duly scheduled meeting thereof.

Dated: June 11, 2025

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Judy D. White, Ed.D.  
Interim Superintendent



**Board of Education Agenda  
June 11, 2025**

**RESOLUTION NO. 24-25-63**

**SPORTS PE**

**RESOLUTION OF THE BOARD OF EDUCATION**

**2024-2025**

Pursuant to Education Code Section 44258.7(b), for the 2025/2026 school year, the Board of Education of the Rialto Unified School District authorizes the Lead Personnel Agent, Personnel Services, to assign a full-time teacher with a credential other than Physical Education to coach a competitive sport for one period per day for which students receive Physical Education credit.

**NAME**

Cortez, Luis  
Dunbar-Small, Laurie  
Monteon, Thomas  
Navarro, Dario  
Pearne, Scott  
Salas Jr., Felipe

**SCHOOL**

Eisenhower H.S.  
Eisenhower H.S.  
Carter H.S.  
Carter H.S.  
Rialto H.S.  
Carter H.S.

I, Judy D. White, Ed.D., Interim Superintendent of Rialto Unified School District of San Bernardino County, California, do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the District's Board of Education at a duly scheduled meeting thereof.

Dated: June 11, 2025

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Judy D. White, Ed.D.  
Interim Superintendent



**MINUTES**  
**RIALTO UNIFIED SCHOOL DISTRICT**

**May 7, 2025**  
**Dr. John R. Kazalunas Education Center**  
**182 East Walnut Avenue**  
**Rialto, California**

**Board Members**

**Present:**               **Dr. Stephanie E. Lewis, President**  
                             **Joseph W. Martinez, Vice President**  
                             **Edgar Montes, Clerk**  
                             **Evelyn P. Dominguez, LVN, Member**  
                             **Dakira R. Williams, Member**

**Board Members**

**Absent:**               **Ivan Manzo, Student Board Member**

**Administrators**

**Present:**               **Judy D. White, Ed.D., Interim Superintendent**  
                             **Rhea McIver Gibbs, Ed.D., Lead Strategic Agent**  
                             **Diane Romo, Lead Business Services Agent**  
                             **Ingrid Lin, Ed.D., Lead Academic Agent, Elementary**  
                             **Roxanne Dominguez, Lead Personnel Agent**  
                             Also present was Martha Degortari, Executive Administrative  
                             Agent, and Jose Reyes, Interpreter/Translator

**A.     OPENING**

**A.1    CALL TO ORDER 5:30 p.m.**

              The meeting was called to order at 5:30 p.m.

**A.2    OPEN SESSION**

### **A.3 CLOSED SESSION**

**Moved By** Vice President Martinez

**Seconded By** Member Dominguez

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

- **PUBLIC EMPLOYEE EMPLOYMENT / DISCIPLINE / DISMISSAL / RELEASE / REASSIGNMENT OF EMPLOYEES (GOVERNMENT CODE SECTION 54957)**
- **STUDENT EXPULSIONS / REINSTATEMENTS / EXPULSION ENROLLMENTS**
- **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Judy D. White, Ed.D., Interim Superintendent; Lead Personnel Agents: Rhonda Kramer, Roxanne Dominguez, and Armando Urteaga, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

- **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d) and/or (d)(3). CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE LITIGATION - Number of Potential Claims: 1**
- **REVIEW LIABILITY CLAIM NO. 24-25-23**

#### **COMMENTS ON CLOSED SESSION AGENDA ITEMS**

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

**None.**

**Vote by Board Members to move into Closed Session:**

Time: 5:32 p.m.

**Approved by a Unanimous Vote**

**A.4 ADJOURNMENT OF CLOSED SESSION**

**Moved By** Clerk Montes

**Seconded By** Vice President Martinez

**Vote by Board Members to adjourn Closed Session:**

Time: 7:00 p.m.

**Approved by a Unanimous Vote**

**A.5 OPEN SESSION RECONVENED - 7:00 p.m.**

Open session reconvened at 7:00 p.m.

**A.6 PLEDGE OF ALLEGIANCE**

Frisbie Middle School 8th-grade student, **Kimberly Espinoza**, to lead us in the Pledge of Allegiance.

**A.7 PRESENTATION BY FRISBIE MIDDLE SCHOOL**

Falcon Choir, led by music teacher Ms. Sierrah Perez, sang "*We Shall Overcome*." This song has touched generations with its message of resilience, peace, and the power of change.

**A.8 REPORT OUT OF CLOSED SESSION**

**Moved By** President Dr. Lewis

**Seconded By** Vice President Martinez

The Board of Education accepted the administrative appointment of Victor Gomez, Adult Education Principal, effective July 1, 2025.

**Approved by a Unanimous Vote**

## **A.9 ADOPTION OF AGENDA**

Prior to the adoption of the agenda, the Board of Education took steps to pull the following Consent Calendar Items:

E.1.1 - APPROVE THE FIRST READING OF REVISED BOARD POLICIES 4119.21, 4219.21, AND 4319.21; PROFESSIONAL STANDARDS

E.3.5 - APPROVE COMPREHENSIVE SCHOOL SAFETY PLANS FOR THE 2024-2025 AND 2025-2026 SCHOOL YEAR.

**Moved By** Vice President Martinez

**Seconded By** Clerk Montes

**Vote by Board Members to adopt the agenda as amended:**

**Approved by a Unanimous Vote**

## **B. PRESENTATIONS**

### **B.1 HIGH SCHOOL - DISTRICT STUDENT ADVISORY COMMITTEE (DSAC)**

The following DSAC students shared information and activities held at their school:

Carter High School - Nadia Valladares

Eisenhower High School - Isaac Alejandre

Rialto High School - Crystal Magana

### **B.2 RECOGNITION OF DISTRICT CERTIFICATED EMPLOYEES OF THE YEAR**

- Wendy Brody, Carter High School, Athletic Director
- Kimberly Williams, Myers Elementary School, 5th Grade Teacher

Ms. Wendy Brody, Carter High School, Athletic Director, and Ms. Kimberly Williams, Myers Elementary School Teacher, were recognized as Rialto USD Certificated Employees of the Year.

### **B.3 SUPERINTENDENT SEARCH FIRM, HAZARD YOUNG ATTEA ASSOCIATES**

Mr. Micah Ali of Hazard Young Attea Associates conducted a presentation on their superintendent search proposal to the Board of Education. (See attached copy)

### **B.4 SUPERINTENDENT SEARCH FIRM, RAY & ASSOCIATES**

Dr. James Hammond and Ms. Libra Forde of Ray & Associates conducted a presentation on their superintendent search proposal to the Board of Education. (See attached copy)

## **C. COMMENTS**

### **C.1 PUBLIC COMMENTS NOT ON THE AGENDA**

At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

**Edwin Delgado, on behalf of Fifth District Supervisor Joe Baca Jr.,** praised the accomplishments of students in the Rialto Unified School District and promoted the Youth Advisory Council (YAC), highlighting its impact on students and encouraging the District to continue supporting and promoting student participation for the upcoming school year.

**Steve Figueroa, Community Education Advocate,** emphasized the importance of selecting a superintendent who can effectively reduce litigation and maintain strong relationships with families, particularly in special education. Drawing from his decades of experience in districts across California, he spoke of a recent local case where a parent was denied the opportunity to file a police report after her daughter was assaulted at Rialto High School. He shared his disappointment with the systemic disregard for due process and students' rights. He urged the Board to prioritize candidates who are independent, ethical, understand education law (like FERPA), and who will not be influenced by individual Board members. He praised Dr. Judy White as an example of the high leadership standard the District should aim to uphold.

**Frank Montes, Community Member,** began by thanking Principal Dr. Bailey from Carter High School for his compassion in handling a student-related issue, crediting him with positively changing a student's life. He praised the Ritz event, sharing how students were actively engaged and expressing his appreciation for the performances and the work behind the scenes. However, he shared his concerns about the District's efforts to



engage the Latino community, pointing out broken trust due to certain Board members and staff he characterized as corrupt or risky. He warned against hiring a superintendent firm connected to these individuals and recommended involving trusted community figures like Ana Gonzalez to rebuild authentic engagement. He also recommended the hiring of an independent superintendent who will resist inappropriate Board interference.

**Kelly Graham, a Veteran Teacher with 36 years in the District,** started by sharing that she is 16 days from retirement. She addressed the Board to advocate for the District's Elementary VAPA (Visual and Performing Arts) program. She explained that the VAPA team provides not only critical prep time for K-5 teachers, including those in special education, but also delivers high-quality instruction in music, theatre, and visual arts. She shared her concerns about the District's abrupt decision to require supplemental credentials in the final weeks of the school year, leaving non-retiring VAPA teachers scrambling to adjust their summer and academic year plans to maintain their positions. While she acknowledged that all ten affected educators are committed to fulfilling new requirements, she called the last-minute communication unprofessional and questioned the urgency behind restructuring a successful 11-year-old program without adequate planning or transparency.

**Paula Bailey, Community Member,** expressed her appreciation for retirees and recognized Eisenhower High School's notable improvements in attendance and student behavior. She praised the school's progress, stating suspensions and office referrals have significantly decreased from the previous year. She credited staff dedication for these improvements and shared her pride as a committed parent.

**Windi Joseph, a Gun Violence Activist,** shared her concern over the District's decision to increase SRO officers on campuses, stating it should have been a last resort. She referenced the Uvalde tragedy to illustrate that armed officers do not guarantee safety and urged the District to invest more in community programs, student voices, and preventative resources. She cited AB28 as an example of proactive legislation and emphasized the need for districts to evolve and communicate better.

**Sandra Aguilar, Frisbie Middle School Parent,** thanked staff for supporting her child and allowing him to participate in a field trip, but raised concerns about fairness, noting three other IEP students were excluded. She described how a lack of support from the District can deepen emotional

struggles for students and parents. Additionally, she demanded an explanation regarding a past incident where she was interrupted while speaking at a Board meeting and urged parents to vote wisely for leaders who prioritize children.

**Jeneen Stubblefield, Secondary Math Coach at Kucera Middle School,** highlighted the success of the recent Black Graduation Celebration at Cal State San Bernardino, emphasizing its unity, pride, and representation of African-American student excellence. She praised the contributions of District staff and organizers, the cultural significance of the event, and the inspirational message delivered by the keynote speaker. She recommended continued investment in opportunities that uplift and honor Black scholars.

**Mirna Ruiz, Community Member,** thanked special education service providers for their support and acknowledged Dr. White and others for engaging in dialogue about improving special education. She expressed frustration that concerns often go unheard and emphasized the need for school and District leadership to actively listen to parents who feel ignored at every level. She stated that many parents don't come forward because they have lost trust in the system.

## **C.2 PUBLIC COMMENTS ON AGENDA ITEMS**

Any person wishing to speak on any item on the Agenda will be granted three minutes.

**Mirna Ruiz, Community Member,** recommends involving the County Office of Education in the superintendent search to ensure a transparent, community-driven process. She criticized the use of students receiving special services as a "sales pitch" in recruitment presentations and called for a candidate who reflects the District's values, includes all voices, and fosters trust. She stressed the importance of listening sessions, open forums, and full stakeholder inclusion throughout the process.

**Frank Montes, Community Member,** urged the Board to hire a superintendent willing to address serious allegations of misconduct, including the protection of staff accused of harming students. He called for accountability at all levels and criticized certain Board members for neglecting the Latino community. He emphasized the need for strong leadership and warned that continued failures will keep concerned citizens like him returning to demand change.

**Steve Figueroa, Community Education Advocate**, agreed with prior concerns and called for a superintendent who understands and supports special education reforms, like forming a SELPA for better resource allocation. He emphasized the need for Board training on confidentiality and protocol, citing concerns over student and staff privacy. He stressed that leadership sets the tone and that a superintendent must be equipped to restore trust, respond to abuse cases appropriately, and engage all stakeholders in meaningful ways.

### **C.3 COMMENTS FROM ASSOCIATION EXECUTIVE BOARD MEMBERS**

- Rialto Education Association (REA)
- California School Employees Association (CSEA)
- Communications Workers of America (CWA)
- Rialto School Managers Association (RSMA)

**Tobin Brinker, Rialto Education Association (REA) President**, began with acknowledgments during Teacher Appreciation Week, thanking the 1,300 Rialto teachers, as well as individuals like Wendy Brody, Kim Williams, Roxanne Dominguez, Derek Harris, Dr. Judy White, and Dr. Ed D'Souza for their contributions and service. He shared his appreciation for the new School Resource Officer at Rialto High School.

He then shared his disappointment with recent District decisions. He expressed deep concern over cuts of reading specialists, instructional strategists, and math coaches. He said these cuts are inequitable and damaging to students, especially at larger schools like Curtis and Werner Elementary Schools. He also criticized the District's sudden change in credentialing interpretation that disqualified current elementary VAPA teachers, saying it lacked collaboration and threatens both contract compliance and essential prep time. Lastly, they urged the Board to meaningfully include educators in the superintendent hiring process, and suggested teacher, classified, and community panels, as well as opportunities for educators to submit interview questions.

**Wendy Gavini, California School Education Association (CSEA) representative**, spoke on the year's challenges, noting leadership turnover and growing staffing shortages, with staff expected to do more with less. She indicated that despite the strain, staff remain committed, but explained that morale and student services, especially for special education and mental health, are suffering. She shared concern over retirements that

result in the loss of institutional knowledge and called for stronger retention efforts. She recommended that the Board commit to transparency, consistency, and equity. She then ended with a hopeful note by acknowledging students' accomplishments, from academic milestones to graduations, and emphasized the shared responsibility to build a stable, supportive learning environment. She thanked Dr. Judy White for bringing hope and unity back to the District.

**C.4 COMMENTS FROM THE STUDENT BOARD MEMBER**

**C.5 COMMENTS FROM THE INTERIM SUPERINTENDENT**

**C.6 COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION**

**D. PUBLIC HEARING - None**

**E. CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

**Prior to adoption of the agenda, the Board of Education took steps to pull the following Consent Calendar Items:**

E.1.1 - APPROVE THE FIRST READING OF REVISED BOARD POLICIES 4119.21, 4219.21 AND 4319.21; PROFESSIONAL STANDARDS

E.3.5 - APPROVE COMPREHENSIVE SCHOOL SAFETY PLANS FOR THE 2024-2025 AND 2025-2026 SCHOOL YEAR.

**Vote by Board Members to approve Consent Calendar Items:**

**Majority Vote**

**E.1 GENERAL FUNCTIONS CONSENT ITEMS**

**E.1.1 APPROVE THE FIRST READING OF REVISED BOARD POLICIES 4119.21, 4219.21 AND 4319.21; PROFESSIONAL STANDARDS**

Prior to the adoption of the agenda, this item was pulled.

**E.1.2 APPROVE THE FIRST READING OF REVISED BOARD POLICIES BP 4132, 4232, AND 4332; PUBLICATION OR CREATION OF MATERIALS**

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

**Vote by Board Members:**

**Majority Vote**

**E.1.3 APPROVE THE FIRST READING OF REVISED BOARD POLICIES 4151, 4251 AND 4351; EMPLOYEE COMPENSATION**

**Moved By** President Dr. Lewis

**Seconded By** Member Dominguez

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.2 INSTRUCTION CONSENT ITEMS**

**E.2.1 APPROVE AN OVERNIGHT TRIP TO THE 2025 INTERNATIONAL SEAPERCH CHALLENGE AT THE UNIVERSITY OF MARYLAND - RIALTO HIGH SCHOOL**

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

Approve the registration fees, lodging, meals and transportation for six (6) male Rialto High School students in the MESA program and two (2) male advisors/chaperones, to participate in the 2025 International SeaPerch Challenge at the University of Maryland and tour historical sites and colleges, effective May 28, 2025 through June 2, 2025, at a cost not-to-exceed \$20,000.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Majority Vote**

**E.2.2 APPROVE AN OVERNIGHT TRIP TO CALIFORNIA  
ASSOCIATION OF DIRECTORS OF ACTIVITIES 2025 SUMMER  
LEADERSHIP CAMP - CARTER HIGH SCHOOL**

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

Approve the registration fees, lodging, meals, and transportation for twenty (20) Associated Student Body leaders (15 females, 5 males) and three (3) adult chaperones (2 females, 1 male) to attend the California Association of Directors of Activities (CADA) Summer Leadership Camp in Santa Barbara, California for four (4) days of leader training, effective July 12, 2025 through July 15, 2025, at a cost not-to-exceed \$17,600.00, and to be paid from the ASB and General Fund.

**Vote by Board Members:**

**Majority Vote**

**E.2.3 APPROVE AN OVERNIGHT TRIP TO MESA NATIONAL  
ENGINEERING DESIGN COMPETITION (NEDC) STATE  
CHAMPIONSHIP COMPETITION - CARTER HIGH SCHOOL**

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

Approve registration fees, lodging, and transportation for three (3) students (1 girl, 2 boys) of the Wilmer Amina Carter High MESA program and two (2) adult chaperones (one female, one male) to attend the MESA NEDC State Championship Competition at San Jose State University, effective May 16, 2025 through May 18, 2025, at a cost not-to-exceed \$1,600.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Majority Vote**

### **E.3 BUSINESS AND FINANCIAL CONSENT ITEMS**

#### **E.3.1 APPROVE THE WARRANT LISTING AND PURCHASE ORDER LISTING**

**Moved By** President Dr. Lewis

**Seconded By** Member Dominguez

All funds from April 2, 2025, through April 15, 2025, (Sent under separate cover to Board Members). A copy for public review will be available on the District's website.

**Vote by Board Members:**

**(Ayes) President Lewis, Vice President Martinez, Clerk Montes, Member Dominguez**

**(Abstain) Member Williams**

**Approved by a Unanimous Vote**

#### **E.3.2 DONATIONS**

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

Accept the listed donations from SeaWorld Parks & Entertainment Inc., Soboba Casino Resort, Golden Entertainment, Fiesta Village Family Fun Park, Newport Landing, and the Aquarium of the Pacific, and that a letter of appreciation be sent to the donor.

**Vote by Board Members:**

**Majority Vote**

#### **E.3.3 APPROVE THE SURPLUS OF EQUIPMENT AND MISCELLANEOUS ITEMS**

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

Declare the specified surplus equipment and miscellaneous items as obsolete and not serviceable for school use and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

**Vote by Board Members:**

**Majority Vote**

**E.3.4 APPROVE A RENEWAL AGREEMENT WITH INTERQUEST  
DETECTION CANINES**

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

Provide contraband inspection services, effective July 1, 2025 through June 30, 2026 at a cost not-to-exceed \$32,000,00 and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.5 APPROVE COMPREHENSIVE SCHOOL SAFETY PLANS FOR  
THE 2024-2025 AND 2025-2026 SCHOOL YEAR**

~~Approve the Comprehensive School Safety Plans for all K-12 Rialto Unified School District schools. Plans have been approved by each school's School Site Council (SSC) and are now being presented to the Board for approval.~~

**Prior to the adoption of the agenda, the Board of Education approved to pull this item and table it for the next Board Meeting.**

**E.3.6 APPROVE AN AGREEMENT WITH JOURNAL TOGETHER -  
KRYSTINA A. SWEIS**

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

Provide six (6) ninety (90) minute extended learning opportunities for up to fifteen (15) Rialto Middle School, students from RUSD who are currently participating in the Bridge Builders Program, effective June 11, 2025 through June 25, 2025, at a cost not-to-exceed \$2,100.00, and to be paid from the General Fund (SBHIP).

**Vote by Board Members:**

**Majority Vote**



**E.3.7 APPROVE AN AMENDMENT TO THE RENEWAL AGREEMENT  
WITH JOSE MARTIN REYES FOR BOARD MEETING  
INTERPRETING SERVICES**

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

Increase the original amount of \$25,000.000 by an additional \$12,000.00, to cover the additional Board meetings through June 30, 2025, for an overall total of \$37,000.00, and to be paid from the General Fund. All other terms and conditions will remain the same.

**Vote by Board Members:**

**Majority Vote**

**E.4 FACILITIES PLANNING CONSENT ITEMS - None**

**E.5 PERSONNEL SERVICES CONSENT ITEMS**

**E.5.1 APPROVE PERSONNEL REPORT NO. 1336 FOR CLASSIFIED  
AND CERTIFICATED EMPLOYEES**

**Moved By** President Dr. Lewis

**Seconded By** Member Dominguez

**Vote by Board Members:**

**(Ayes) President Lewis, Vice President Martinez, Member Dominguez, Member Williams**

**(Abstain) Clerk Montes**

**Majority Vote**

**E.6 MINUTES**

**E.6.1 APPROVE THE MINUTES OF THE REGULAR BOARD OF  
EDUCATION MEETING HELD ON MARCH 19, 2025**

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

**Vote by Board Members:**

**Majority Vote**

**E.6.2 APPROVE THE MINUTES OF THE REGULAR BOARD OF  
EDUCATION MEETING HELD ON APRIL 9, 2025**

**Moved By** Member Dominguez

**Seconded By** Vice President Martinez

**Vote by Board Members:**

**Majority Vote**

**F. DISCUSSION/ACTION ITEMS**

**F.1 AWARD BID NO. 24-25-006 FOR HUGHBANKS ELEMENTARY  
CONCRETE TO D F PEREZ CONSTRUCTION INC**

**Moved By** President Dr. Lewis

**Seconded By** Clerk Montes

In the award for Bid No. 24-25-006, the District (i) rejects the Bids submitted by Kindness General Contractors LLC and Jergensen Concrete Inc. because each bidder failed to comply with the Prequalification Requirement; (ii) award the Contract to D F Perez Construction, Inc. for a total cost of \$1,160,987.30, which includes a \$105,544.30 allowance for unforeseen conditions and to be paid from the General Fund (Routine Repair Maintenance Account).

**Member Dominguez was absent during this vote. Vote by Board Members:**

**Majority Vote**

**F.2 REJECT ALL BIDS RECEIVED FOR BID NO. 24-25-007  
DISTRICTWIDE PAINTING PHASE 3**

**Moved By** President Dr. Lewis

**Seconded By** Vice President Martinez

**Member Dominguez was absent during this vote. Vote by Board Members:**

**Majority Vote**

**F.3 AWARD BID NO. 24-25-009 FOR SCHOOL ASPHALT REPLACEMENT PHASE 3 TO BEN'S ASPHALT, INC.**

**Moved By** President Dr. Lewis

**Seconded By** Clerk Montes

In the award of Bid No. 24-25-009, the District (i) rejects the Bid submitted by PaveWest, Inc. because the bidder failed to provide all of the required bid documents; and (ii) award the Contract to Ben's Asphalt, Inc. for a total cost of \$6,009,495.00, which includes a \$250,000.00 allowance for unforeseen conditions and to be paid from the General Fund (Routine Repair Maintenance Account).

**Vote by Board Members:**

**Majority Vote**

**F.4 RATIFY APPROVAL OF THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SAN BERNARDINO AND THE RIALTO UNIFIED SCHOOL DISTRICT FOR ONE (1) SCHOOL RESOURCE OFFICER ASSIGNED TO RIALTO HIGH SCHOOL**

**Moved By** President Dr. Lewis

**Seconded By** Member Dominguez

Provide one (1) School Resource Officer to be assigned to Rialto High School campus at a cost equal to the officer's fully burdened rate. The term of this agreement shall be for three (3) years commencing on May 6, 2025 and ending on June 30, 2028. All costs to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.5 APPROVE AN AGREEMENT WITH PF VISION INC., TO PROVIDE DIVISION OF STATE ARCHITECT (DSA) INSPECTION SERVICES FOR THE BASEBALL FIELD UPGRADES AT EISENHOWER AND RIALTO HIGH SCHOOLS**

**Moved By** President Dr. Lewis

**Seconded By** Member Dominguez

For DSA inspection services for the Baseball Fields Upgrade Projects at Eisenhower and Rialto High Schools, effective May 8, 2025, through June 30, 2026, at a cost not-to-exceed \$103,000.00 and to be paid from the Special Reserve for Capital Outlay Projects - Fund 40.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.6 APPROVE AN AGREEMENT WITH FOOTSTEPS TO FREEDOM**

**Moved By** President Dr. Lewis

**Seconded By** Member Dominguez

Approve the registration fees, lodging, meals, and transportation for twelve (12) Rialto Unified School District staff members which includes one (1) board member, four (4) teachers, five (5) administrators, and two (2) program specialists to attend one of four Footsteps to Freedom Tours along with the Underground Railroad for a total of 8 days taking place between June 3, 2025 through July 29, 2025, at a cost not-to-exceed \$77,700.00, and to be paid from the General Fund (Title I; Title II; Title IV; and Unrestricted Sources).

**Vote by Board Members:**

**(Ayes) President Lewis, Vice President Martinez, Clerk Montes, Member Dominguez**

**(Abstain) Member Williams**

**Majority Vote**

**F.7 ADOPT RESOLUTION NO. 24-25-50 FOR MANAGEMENT, CONFIDENTIAL, AND SUPERVISORY STIPENDS**

**Moved By** President Dr. Lewis

**Seconded By** Member Dominguez

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.8 ADOPT RESOLUTION NO. 24-25-51 FOR REMUNERATION**

**Moved By** President Dr. Lewis

**Seconded By** Member Dominguez

Excuse the absence of Board Vice President, Joseph W. Martinez, from the Wednesday, April 23, 2025, regular meeting of the Board of Education.

**Vote by Board Members:**

**(Ayes) President Lewis, Clerk Montes, Member Dominguez, Member Williams**

**(Abstain) Vice President Martinez**

**Majority Vote**

**F.9 ADOPT RESOLUTION NO. 24-25-52 FOR REMUNERATION**

**Moved By** President Dr. Lewis

**Seconded By** Member Dominguez

Excuse the absence of Board Member Dakira R. Williams from the Wednesday, April 23, 2025, regular meeting of the Board of Education.

**Vote by Board Members:**

**(Ayes) President Lewis, Vice President Martinez, Clerk Montes, Member Dominguez**

**(Abstain) Member Williams**

**Majority Vote**

**F.10 ADOPT RESOLUTION NO. 24-25-53 APPROVING THE SELECTION OF A CONSULTANT FIRM, FORM OF AGREEMENT FOR CONSULTANT SERVICES RELATED TO MENTAL HEALTH, COUNSELING, AND SOCIAL-EMOTIONAL LEARNING (“SEL”) SUPPORT SERVICES, AND RELATED ACTIONS BY DISTRICT STAFF**

**Moved By** President Dr. Lewis

**Seconded By** Vice President Martinez

**Vote by Board Members:** **Approved by a Unanimous Vote**

**F.11 DENY LIABILITY CLAIM NO. 24-25-23**

**Moved By** President Dr. Lewis

**Seconded By** Member Dominguez

**Vote by Board Members:**

**(Ayes) President Lewis, Vice President Martinez, Member Dominguez, Member Williams**

**(Abstain) Clerk Montes**

**Majority Vote**

**F.12 STIPULATED EXPULSIONS**

**Moved By** President Dr. Lewis

**Seconded By** Member Dominguez

Case Numbers:

24-25-66

24-25-67

24-25-70

24-25-71

**Vote by Board Members:**

**(Ayes) President Lewis, Clerk Montes, Member Dominguez, Member Williams**

**(Noes) Vice President Martinez**

**Majority Vote**

**G. ADJOURNMENT**

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on May 21, 2025, at 7:00 p.m. at the Dr. John Kazalunas Education Center, 182 East Walnut Ave, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**Moved By**                      President Dr. Lewis

**Seconded By**                Member Dominguez

**The Board of Education adjourned the Board meeting with a moment of silence in honor of Mrs. Cindy Freeman, a former teacher at Dunn, Werner, and Henry Elementary Schools. Mrs. Cindy Freeman passed away on April 16, 2025, at the age of 74. She was hired in 1990 as a teacher. She retired from the district after 24 years of decorated service.**

**Vote by Board Members to adjourn:**

Time: 10:45 p.m.

**Approved by a Unanimous Vote**

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Clerk, Board of Education

---

Secretary, Board of Education



# SUPERINTENDENT SEARCH PROPOSAL

MAY 7, 2025

**HYA** HAZARD  
YOUNG  
ATTEA  
ASSOCIATES

## BOARD'S LEADERSHIP RESPONSIBILITY:

- Understand diverse community views and insights - seek to engage ALL constituents
- Select a leader that meets the expectations of Rialto USD's diverse constituent base
- Demonstrate Board Leadership for, and Representation of, the School Community



**HYA** HAZARD  
YOUNG  
ATTEA  
ASSOCIATES



# HYA IS YOUR TRUSTED PARTNER:

- Superintendent Searches garner interest by the community and the media.
- HYA has extensive experience working in large, urban, complex and politically challenging environments.
- This is the most important decision to be made by a board. Tonight, you are picking a partner that is going to stand with you and be your voice in the process and highly regarded by boards and candidates.

**HYA** | HAZARD  
YOUNG  
ATTEA  
ASSOCIATES



## HYA CAPACITY



**Executive Lead**  
Micah Ali



**Chief Operating Officer**  
Dr. Nanci Pérez



Tahirih Vinson  
Client Support



Daneyelle Martell  
Project Manager



Christina Mellen  
Associate Support



Mariela Renteria  
Community Engagement  
Contributor

## ABOUT THE FIRM

- 35 years of Executive Search
- 2,000+ searches
- 80+ searches per year
- 130+ nationwide Associates (35% persons of color; 49% women; woman owned)
- 9.4/10.0 Client Satisfaction Rating
- Research & Analytics
- Full-time back office and IT staff
- National, State and University Partnerships

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ATTEA  
ASSOCIATES

## URBAN HYA EXPERIENCE

### Sampling of Clients past 5 years

- Atlanta Public Schools (GA)
- Phoenix Union (AZ)
- Jefferson County (KY)
- Maryland State Department of Ed (MD)
- Virginia Beach City Public Schools (VA)
- Lincoln Public Schools (NE)
- Fort Worth ISD (TX)
- San Francisco USD (CA)
- Albuquerque Public Schools (NM)
- Aurora Public Schools (CO)
- Montgomery (AL)
- Clark County/Las Vegas (NV)
- Memphis Shelby (TN)
- Jefferson County Public Schools (CO)
- Los Angeles Unified School District (CA)
- Loudoun County Public Schools (VA)
- Portland Public Schools (OR)
- Prince George's County Public Schools (MD)
- Montgomery County (MD)
- Anne Arundel (MD)
- Fort Bend ISD (TX)
- Los Angeles USD (CA)
- Clear Creek Independent SD (TX)
- Collier County Public Schools (FL)

#### All Slated Candidates:

- 17% Black
- 10% Latino/Hispanic
- 5.6% Asian
- 34% Women

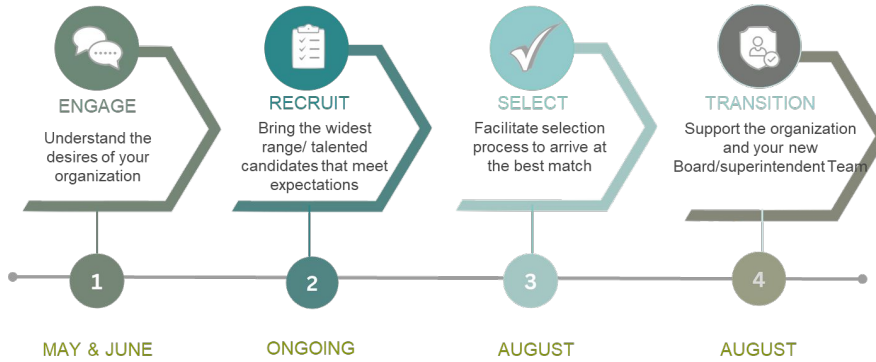
#### Urban Slated Candidates:

- 55% Black
- 6% Latinx/Hispanic
- 2% Asian
- 26% Women

Click [HERE](#) to see full report on the HYA website

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## HYA'S SIGNATURE SEARCH PROCESS



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## SUCCESSFUL and DEEP COMMUNITY ENGAGEMENT

BOARD'S STRATEGIC PLAN

BOARD INTERVIEWS

INDIVIDUAL INTERVIEWS

FOCUS GROUPS

COMMUNITY FORUMS

STAKEHOLDER SURVEY

HYA



## HOW WE FACILITATE YOUR FOCUS GROUPS

### Versatile Meeting Formats

- Face to face
- Zoom
- Various locations
- Email feedback

### Flexible Meeting Times

- Morning/Afternoon/Evening
- Weekday/Weekend

### Potential Focus Groups

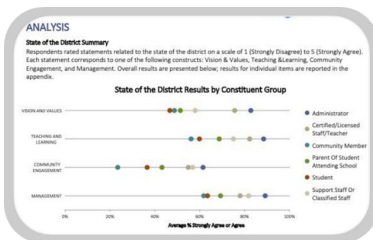
- High school students
- Parents
- Certified staff/support staff
- Administrators
- Business partners/other businesses
- Civic groups
- Booster clubs/PTO's

### Diverse & Inclusive

- Seek to reach ALL community members and stakeholders
- Coordinated for various languages



## RESEARCH BASED STAKEHOLDER SURVEY

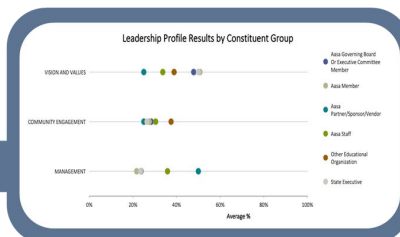


### State of the District

**RESEARCH BASED**  
Assess strategies that have been proven to have the greatest likelihood of affecting student learning.

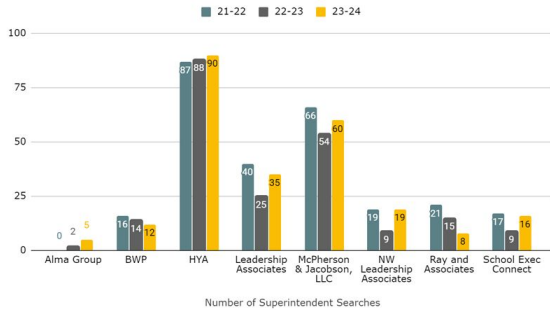
**NORM REFERENCED**  
Designed to compare and rank survey takers in relation to one another or within subgroups.

### Leadership Profile



## WHY HYA

Searches by Firm for Years 21-22, 22-23 and 23-24



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ATTEA  
ASSOCIATES

### Recruiting Advantage

- 30,000+ email subscribers to our Monthly Newsletter
- 46,000 Unique users on our website Find a Job page since Jan 1, 2023
- Candidate Profile System - 7,000+ Registered Candidates
- We work with superintendents as a result of our Strategic Planning, Equity, and Executive Coaching Collaboratives.
- Our associates lead the Superintendent's Academy and Central Office Academy through our Partnerships with Universities.

**94% superintendents**  
stay full term of first  
contract  
(placed in the last 10 years)

**75% superintendents**  
recruited by HYA Associates

## HYA's EXCLUSIVE CANDIDATE RECRUITMENT TOOL

### CANDIDATE PROFILE SYSTEM SEARCH DASHBOARD

- Leaders across the country keep their leadership profile current.
- Additions are downloaded nightly to our leadership profile query.
- Can query by qualifications listed in the leadership profile. (Experience, Degree, Size of District, State, etc.)
- Access to applicants from every search.
- Behavior Assessments

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ASSOCIATES



# RECRUITMENT CONSIDERATIONS in CA

- Balance of Candidates' need for confidentiality and public's right to know.
- Recruitment process is confidential.
- Candidates will remain confidential. Only those candidates the Board has selected to interview should be made public for the best applicant pool. HYA has proven and effective public interview structures.
- Recruitment is active; 75% of our slated candidates were recruited; they did not simply apply.
- We do passive recruitment but only as a complement to the work we are doing in the field to actively recruit.
- Many examples of passive recruitment are on our website and social media.



# TRANSITION TOOLS

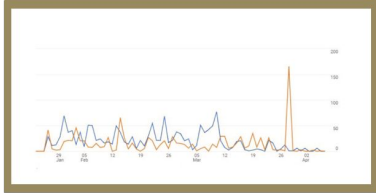
## 100 DAY SUPERINTENDENT'S TRANSITION PLAN

- Focus on the development of the board/superintendent relationship
- Mentor and support after placement/ Executive Coaching
- Document what was learned during the search process
- Map out activities for the transition phase
- Communicate accountability to the Board and community
- Define school quality based on the priorities of the Board and community stakeholders
- Connect and communicate with the school community

**Transition Dashboard provides transparent and ongoing monitoring.**

[Example of most recent 100 day plan](#)

# HYA ADVERTISING ANALYTICS



HYA HELPS BOARDS UNDERSTAND THE AMOUNT OF INTEREST IN THEIR POSITION

IS MORE OUTREACH NEEDED?  
IS THE SALARY AND BENEFITS COMPETITIVE?  
ARE THE EXPECTATIONS FOR THE SLATE ACCURATE?

Page title and screen class	Views	Users	Views per user	Average engaged time	Event count
	1,480	967	1.53	1m 04s	4,359
	0.72% of total	2.84% of total	Avg 04.65%	Avg 45.00%	0.79% of total
1 Superintendent - Aurora, CO   Hazard, Young, Attea, Associates   HYA	1,480	967	1.53	1m 04s	4,358

**HYA** HAZARD  
YOUNG  
ATTEA  
ASSOCIATES

## SEARCH DRAFT TIMELINE

*Dates and times are subject to change based on District needs.*

Dates	Events
MAY 2025	<ul style="list-style-type: none"> <li>The HYA Team will meet with the Rialto USD Board to plan the search and determine the process, finalize the timeline, etc.</li> </ul>
MAY-JUNE	<ul style="list-style-type: none"> <li>Post position on HYA site, social media.</li> <li>Advertising as selected and paid for by the Board</li> <li>Networking with other HYA associates</li> <li>Accepting applications and recruiting</li> <li>Open and close survey to all stakeholders</li> <li>Stakeholder interviews, in-person focus groups, forums</li> <li>Submittal of the District Leadership Profile Report</li> </ul>
AUGUST	<ul style="list-style-type: none"> <li>Presentation of slate to the Board</li> <li>Board first round interviews</li> <li>Board Meets to identify semi-finalists</li> <li>Final interviews</li> <li>HYA third party background check</li> <li>Select/appoint superintendent</li> <li>Transition process begins</li> </ul>
MID-AUG, 2025	<ul style="list-style-type: none"> <li>Superintendent begins</li> </ul>

**HYA** HAZARD  
YOUNG  
ATTEA  
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# QUESTIONS?

We wish you all the best on your search  
and we hope to be working with you!

Please reach out with additional questions.

**HYA** | HAZARD  
YOUNG  
ATTEA  
ASSOCIATES





# Ray and Associates

in partnership with

## Rialto Unified School District

**Ray&Associates**  
RECRUITING. DEVELOPING. ENGAGING.



May 7, 2025

Dr. James Hammond and Ms. Libra Forde

## Executing Your Vision



**Dr. James Q. Hammond, Regional Search Associate**

James serves our firm as a Regional Search Associate, team member and background investigator and as such performs recruiting and screening of candidates. He received a Bachelor of Arts from St. Martin's College, a master's degree from Gonzaga University and an Ed.D. in Education from Washington State University. He previously served as Superintendent of the Tukwila School District in Washington State for three years and the Davis Joint Unified School District in California for three years. He is currently Superintendent at the Ontario-Montclair School District in California where he has served for fifteen years.



**Ms. Libra Forde, Regional Search Associate**

Libra serves our firm as a Regional Search Associate, team member and background investigator and as such performs recruiting and screening of candidates. She received a Bachelor of Arts from Brandeis University and a Master of Business Administration from the University of Phoenix. She has over 25 years of educational advocacy experience in Hawaii and Oregon. She is a former President of the North Clackamas School District Board of Education and currently serves on the Oregon State Board of Education.

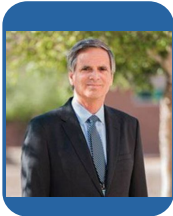
## Our Team

# Executing Your Vision



## **Mr. Richard Lasso, Regional Search Associate, Puyallup, WA**

Richard received a Bachelor of Arts from the University of Washington, a Master of Teaching from Evergreen State University, an ESA School Counselor Certification from St. Martin's University, and an Educational Administration Certification from Heritage University. A native Spanish speaker, he is a former Assistant Principal, Principal, Executive Director of Secondary Schools, and currently the Assistant Superintendent of Equity and Instructional Leadership with the Puyallup School District. He is a team member on the search for the Northshore School District and was a team member on searches for North Mason School District, Bremerton School District and North Thurston Public Schools



## **Dr. Steve Chestnut, Regional Search Associate**

Steve received a bachelor's degree from Pacific Lutheran University, a M.B.A. from City University of Seattle, a M.Ed. from Central Washington University and his Ed.D. in from Seattle University. He was a superintendent in Washington State for over 20 years and is a previous Washington Superintendent of the Year. He served as a superintendent in Arizona for 6 years and was an Executive Director and Associate Superintendent of the Scottsdale Unified School District. He has served as an adjunct faculty member for Heritage University, Eastern Washington University, and Grand Canyon University.

## Our Team

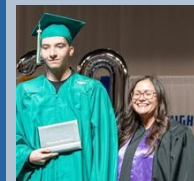
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## MISSION

The mission of the Rialto Unified School District, the bridge that connects students to their aspirations for the future, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectation for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of universal diversity

BRIDGING  
futures  
THROUGH  
INNOVATION



4

# Suggested Timeline – 5 Stages

<b>Stage 1</b>	4/23	Consultant planning meeting with the Board and discussion regarding individual Board member interviews.
	4/24	Begin preparing information for the District promotional flyer/slides and online application.
	4/24	Notify all associates and other professional contacts of vacancy.
	4/24	District to begin working on constituent/stakeholder groups for input meetings on 5/6 and 7.
<b>Stage 2</b>	4/25	Online survey link available on District website from 4/25 to 5/12.
	4/29	Draft promotional flyer/slides information due for board review.
<b>Stage 3</b>	4/30	Email promotional information and online application instructions to interested candidates.
	5/6-7	Meetings with constituent and stakeholder group representatives.
	5/12	8 a.m. deadline for survey/input from constituents, stakeholders and Board members, including online survey.
	5/29	Board to finalize Superintendent profile with consultants.
<b>Stage 4</b>	5/29	Deadline for all application materials.
	6/10	Top candidates are presented to the Board. Consultants assists Board in selecting finalists.
	Week of 6/16	Interview top candidates (1 <sup>st</sup> round).
	Week of 6/16	Meeting with consultants following the last interview.
<b>Stage 5</b>	Week of 6/23	Interview finalist candidates (2 <sup>nd</sup> round).
	Week of 6/23	Final meeting with consultants following the last interview. (Time: TBD)

5

## ANY QUESTIONS?

6





**Board of Education Agenda  
June 11, 2025**

**APPROVE CHANGE ORDER NO. 1 FOR LIFETIME INDUSTRIES, INC. DBA  
PARKWEST CONSTRUCTION FOR THE INTERNATIONAL HEALING GARDEN  
PROJECT**

**BACKGROUND:**

On February 21, 2024, the Board of Education awarded Bid No. 23-24-015 to Lifetime Industries, Inc. DBA Parkwest Construction for the International Healing Garden Project for an original contract amount of \$5,327,000.00.

The project site was originally a completely vacant lot with no existing utilities, including power infrastructure. As a result, all utility services, including permanent electrical service, had to be brought in from off-site locations, requiring extensive coordination and new installations.

**REASONING:**

During the early planning phase with Southern California Edison (SCE), the District engaged in multiple rounds of design development and coordination to define the electrical service scope. However, throughout this process, SCE changed the assigned project planner multiple times, which resulted in delays and inconsistencies in communication and planning.

An initial set of SCE plans was approved based on early site evaluations. However, following a required field visit with a new SCE's engineering team, the utility provider revised the scope of work significantly. These changes were necessary to meet current code, site constraints, and SCE's updated design standards and included modifications to conduit routing, transformer locations, trenching requirements, and additional infrastructure to connect the site to the nearest power source. These revisions to the originally approved SCE plans have substantially increased both the cost and complexity of the electrical service installation. Additionally, to help expedite the work and mitigate further delays, the contractor will be completing some of the scope that would have otherwise been performed by SCE.

This change order includes not only the revised SCE scope but also additional costs associated with the export of numerous unexpected boulders discovered on site, as well as the installation of an overflow pump for the sewer system to meet updated utility requirements and ensure reliable operation.

The combined scope of work required to provide permanent electrical power and address the unforeseen site conditions results in a contract increase of \$395,579.00, bringing the revised contract total to \$5,722,579.00.

**RECOMMENDATION:**

Approve Change Order No. 1 for Lifetime Industries, Inc. DBA Parkwest Construction to increase the original contract amount of \$5,327,000.00 with an additional cost of \$395,579.00 for a revised contract amount of \$5,722,579.00, for the International Healing Garden Project, and to be paid from the Special Reserve for Capital Outlay Projects - Fund 40.

**SUBMITTED/REVIEWED BY:** Angie Lopez/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE AN AMENDMENT TO THE AGREEMENT WITH  
PMKELLEY LEADERSHIP CONSULTING LLC**

**BACKGROUND:**

On April 9, 2025, the Board took action to approve an agreement with PMKelley Leadership Consulting Services LLC with a cost not-to-exceed \$35,000.00, effective through June 30, 2025. We are requesting to extend this agreement through September 30, 2025, with an additional cost of \$35,000.00. This is necessary to continue to ensure the effective transition in leadership as it works to stabilize and enhance its operations.

**REASONING:**

Extending the contract with the Human Resources consultant will ensure continuity and stability during the District's leadership transition. The consultant's expertise is critical in maintaining the congruence of human resources practices, supporting leadership onboarding, and addressing any organizational gaps that may arise during this period of change.

**RECOMMENDATION:**

Approve an amendment to the agreement with PMKelley Leadership Consulting LLC for human resources consultant services provided by Mr. Patrick Kelley, for an extension to the contract effective July 1, 2025, through September 30, 2025, for an additional cost of \$35,000.00, bringing the new total amount not-to-exceed \$70,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Rhea McIver Gibbs, Ed.D./Judy D. White, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE AN AMENDMENT TO THE AGREEMENT WITH FOOTSTEPS TO FREEDOM**

**BACKGROUND:**

On May 7, 2025, the Board of Education approved an agreement with Footsteps to Freedom to approve the registration fees, lodging, meals, and transportation for twelve (12) Rialto Unified School District staff members which includes one (1) board member, four (4) teachers, five (5) administrators, and two (2) program specialists to attend one of four Footsteps to Freedom Tours along with the Underground Railroad for a total of 8 days taking place between June 3, 2025 through July 29, 2025, at a cost not-to-exceed \$77,700.00, and to be paid from the General Fund (Title I; Title II; Title IV; and Unrestricted Sources).

Footsteps to Freedom is an experiential learning program focused on empathy pedagogy, promoting interaction, attentive listening, and deep dialogue to develop transformational leadership. Emphasizing historical empathy as a vital leadership skill, the program supports leadership training, civic engagement, and diversity initiatives. This 8-day immersive journey retraces the Underground Railroad, fostering both professional and personal growth.

**REASONING:**

Participating in this historical tour and professional learning opportunity offers educators more than just historical knowledge—it fosters historical empathy, a crucial lens for understanding systemic oppression that continues to shape educational systems today. By engaging with the lived experiences of individuals who resisted dehumanization and pursued liberation through the Underground Railroad, participants gain invaluable insight into how structures of exclusion, control, and denial of rights have evolved over time and persist in contemporary education. In special education, the impact of systemic inequity is evident in disproportionality—African American students, especially those with disabilities, are disproportionately placed in restrictive educational settings and subjected to exclusionary discipline practices. This experience prompts educators to examine the historical foundations of these patterns, deepening their understanding of how racial injustice and ableism intersect to marginalize certain students. Ultimately, this journey inspires educators and administrators to become equity-minded leaders who recognize the moral and professional responsibility to ensure that education remains a pathway to freedom for every student.



**RECOMMENDATION:**

To approve the registration fees, lodging, meals, and transportation for seven (7) additional Rialto Unified School District staff members which includes (1) Administrator (3) Therapeutic Behavior Specialist (1) Special Services TOSA and (2) Elementary Principals (at no cost to the District), to attend one of three Footsteps to Freedom Tours along with the Underground Railroad for a total of 8 days taking place between June 17, 2025 through July 29, 2025, at an additional cost of \$32,375.00, to the original cost of \$77,700.00, for a new contracted amount of \$110,075.00, and to be paid from the General Fund (Title I; Title II; Title IV; and Unrestricted Sources).

**SUBMITTED/REVIEWED BY:** Sonya Scott, Ed.D./Manuel Burciaga, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH PARENTSQUARE**

**BACKGROUND:**

In alignment with our District's Strategic Plan to fully engage families in their children's education, ParentSquare serves as a comprehensive communication platform that integrates mass notifications, classroom updates, and essential school services such as forms and document sharing. Families in Rialto Unified School District can tailor how they receive information via text, email, app notifications, or voice messages, and select their preferred language for correspondence. The platform also supports bilingual direct messaging with automatic translation in over 100 languages and includes StudentSquare for secure, direct communication with students.

Additionally, ParentSquare offers a Virtual Phone system, which allows school staff to make and receive calls from a dedicated number associated with the school, protecting personal contact information while enhancing communication flexibility.

**REASONING:**

By leveraging ParentSquare's tools, the District is able to streamline and personalize communication with families, ensuring that essential information is delivered in an accessible and inclusive manner. The platform supports the District's goal of building stronger school-to-home partnerships by removing language and technology barriers. The Virtual Phone feature further enhances staff communication capabilities by allowing voice calls from any device without compromising privacy. These tools support more consistent, documented, and family-friendly communication practices districtwide.

**RECOMMENDATION:**

To purchase the ParentSquare communication platform for the 2025-2026 school year, effective July 1, 2025, through June 30, 2026, at a cost not to exceed \$130,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Syeda Jafri/Paulina Villalobos



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH CALIFORNIA ASSOCIATION OF BILINGUAL EDUCATION: PROFESSIONAL DEVELOPMENT SERVICES (CABE PDS)**

**BACKGROUND:**

The California Association of Bilingual Education Professional Development Services (CABE PDS) will partner with the Rialto Unified School District to provide 18 days of in-person and virtual comprehensive professional learning experience in the area of Dual Language Immersion, Supplemental Language Acquisition Strategies, and the ELA/ELD Framework. The anticipated number for this professional development is approximately 50 participants per session, composed of teachers, site strategists, coaches, and site administrators. Each session will include a focus on the California English Learner Roadmap and provide an asset-based focus on educating English Learners.

**REASONING:**

This professional development aligns with Strategy V of Rialto Unified School District's Strategic Plan, which focuses on having exemplary staff to meet the needs of diverse students. During the 2024-2025 school year, over 325 teachers were trained in second language acquisition strategies, resulting in high satisfaction rates. This training improved awareness of reclassification criteria for English Learners, contributing to a reclassification rate nearing 14%. Observations indicate that the strategies from these sessions are regularly applied in Designated and Integrated ELD lessons, as well as in DLI classrooms.

**RECOMMENDATION:**

To provide eighteen (18) days of professional development in the area of Dual Language Immersion, Supplemental Language Acquisition Strategies, and the ELA/ELD Framework for RUSD English Learners, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$81,000.00, and to be paid from the General Fund (LCFF and Title III).

**SUBMITTED/REVIEWED BY:** Marina Madrid, Ed.D./Ingrid Lin, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH IMAGINE LEARNING - ZUPANIC  
VIRTUAL ACADEMY**

**BACKGROUND:**

Founded in 2004, Imagine Learning has become a trusted leader in digital education, providing research-driven solutions tailored for Pre–K–12 students. At its core, the company is dedicated to creating engaging, effective learning experiences that address the diverse needs of students through a robust, standards-aligned digital curriculum. With a mission to empower educators and inspire student success, Imagine Learning delivers innovative, digital-first instruction that fosters meaningful learning. Its secondary curriculum, Edgenuity, has been approved for use at Zupan Virtual Academy (ZVA) during the 2024–2025 school year, offering a dynamic, web-based curriculum aligned with California State Standards.

**REASONING:**

Zupan Virtual Academy (ZVA) requests the continued use of Imagine Learning's Edgenuity platform for the 2025–2026 school year. This renewal aligns with the District's Strategic Plan, supporting key priorities in literacy, numeracy, and college and career readiness. During the 2024–2025 school year, teachers reported high levels of student engagement, which they attributed to Edgenuity's interactive and rigorous digital coursework. Edgenuity offers a flexible, accessible online learning environment that empowers both teachers and students with tools for remediation, enrichment, and skill development. The platform's course offerings are academically rigorous and designed to mirror the depth and quality of in-person instruction. Core content areas are aligned to graduation requirements, helping students build foundational knowledge while progressing toward a high school diploma. Families benefit from regular student progress updates, which teachers send via email, promoting transparency and ongoing parent engagement. The Rialto Unified Technology Services team has worked closely with Edgenuity to ensure seamless integration across platforms. The renewed contract will continue to provide professional development, automatic system upgrades, and technical support for course integration.

**RECOMMENDATION:**

To provide a learning license and digital libraries, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$98,685.58, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Kyla Griffin, Ed.D./Manuel Burciaga, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH THOUGHT EXCHANGE**

**BACKGROUND:**

ThoughtExchange was founded in 2009. It is the most trusted engagement and survey platform for inclusive problem-solving. Whether engaging 10 or 10,000 people, modern leaders use the platform to gain critical insights and improve decision-making quickly. Unlike traditional surveys, respondents feel comfortable answering questions candidly, and ThoughtExchange's analytics make it simple for leaders to see which topics matter most. ThoughtExchange's customers span school districts representing thousands of educational leaders and nearly 40 million students across North America.

**REASONING:**

Rialto Unified continues to need to elicit stakeholder feedback for various plans that are required by the state and federal governments. Many times, communication from educational partners is limited to attendance of an in-person or online meeting and completion of a survey that is often one-dimensional. Thought/Exchange allows for much more complex outcomes. During the 2024-25 school year, utilizing ThoughtExchange, participants had over 27,000 interactions with one another during over 37 separate meetings. The use of the ThoughtExchange product doubled over the previous school year. We expect the use to increase even more next year as we are adding additional users and service areas to the contract. It is important to note that in utilizing this interface and opportunity for anonymous interaction, more feedback can be received from various community partners and will be able to be analyzed and sorted through the dashboard tools of the platform. Instead of using a second vendor for more traditional surveys, we are adding additional options to this contract.

**RECOMMENDATION:**

To provide unlimited ThoughtExchange surveys for use by all service areas, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$64,310.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Kevin Hodgson, Ed.D./Ingrid Lin, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH EPIC SPECIAL EDUCATION  
STAFFING**

**BACKGROUND:**

Epic Special Education Staffing will provide special education and related services to ensure compliance with students' Individualized Education Program by providing specific services including speech-language services, occupational therapy, and specialized academic instruction for our students in County Programs, Non-Public Schools, and in the District during the 2025-2026 school year.

**REASONING:**

To ensure compliance with students' Individualized Education Programs, Epic Special Education Staffing will continue to provide special education and related services to ensure compliance mandates are met in the 2025-2026 school year.

**RECOMMENDATION:**

To provide special education and related services to ensure compliance mandates, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$250,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Sonya Scott, Ed.D./Manuel Burciaga, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH BEAM**

**BACKGROUND:**

BEAM, LLC is a multi-faceted organization engaged in collaborative relationships with school districts, state agencies, families, and community partners across the Southern California region. BEAM, LLC offers a team of experts that consists of licensed and credentialed psychologists, speech/language pathologists, education specialists, reading specialists, occupational therapists, registered school nurses, and adapted physical education specialists. BEAM, LLC provides districts with critical assessment support in the areas of psycho-education, speech-language, occupational therapy, adapted physical education, functional behavior assessment, special circumstance instructional assistance assessment, and educationally related mental health services assessments.

**REASONING:**

To ensure the District complies with Federal and State mandates, Special Education Regulations 34 CFR § 300.502 allows parents to request an Independent Education Evaluation (IEE) at public expense. BEAM, LLC, offers services for Independent Education Evaluations (IEEs) when parents disagree with the assessment or per the settlement agreement.

**RECOMMENDATION:**

To complete critical assessment support for Independent Education Evaluations (IEEs) for the 2025-2026 school year, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$60,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Sonya Scott, Ed.D./Manuel Burciaga, Ed.D.





**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH SUMMIT K-12 HOLDINGS INC.**

**BACKGROUND:**

Increased reading comprehension, reading fluency and growth on the English Language Proficiency Indicator (ELPI) is an identified need for English Learners. Summit K-12 is a supplemental digital support tool that is built specifically for English Learners to prepare for the English Language Proficiency Assessments for California (ELPAC).

**REASONING:**

Teachers of English Learners in grades three through twelve will use the Summit K-12 program during English Language Development and intervention classes throughout the 2025-2026 school year. Preliminary data gathered from other California districts indicate that English Learners make at least one level of growth on the ELPI in one year with consistent use of the program. The Summit K-12 digital platform will create a personalized learning plan that includes scaffolded instruction, lesson model videos and guided practice, and comprehensive progress monitoring and reports. This differentiated English proficiency support program is directly tied to Strategy II of Rialto Unified School District's Strategic Plan: We will provide rigorous and relevant instruction that supports each student's unique learning style.

**RECOMMENDATION:**

To provide an adaptive technology-driven, differentiated supplemental English language development fluency program for approximately 1,395 Long Term English Learners in grades 3 through 12 to prepare for the English Language Proficiency Assessments for California (ELPAC), effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$60,860.25, and to be paid from the General Fund (Title III).

**SUBMITTED/REVIEWED BY:** Marina Madrid, Ed.D./Ingrid Lin, Ed.D.





**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH NATURAL GAS SYSTEMS, INC. (NGS)**

**BACKGROUND:**

On June 25, 2018, the District began operating a Compressed Natural Gas (CNG) station to service the District's CNG buses, as well as the general public. For the past five (5) years, Natural Gas Systems, Inc. has provided regular maintenance tests, monitoring equipment, regular maintenance service, system programming or diagnostics, and calibration for the Rialto Unified School District CNG fueling station located at 261 S Lilac Ave.

**REASONING:**

Due to the complex and specialized nature of the equipment necessary to operate the CNG station and to ensure the operational efficiency of the station on a twenty-four (24) hour, seven (7) days per week basis, regular maintenance services or repairs are necessary. This supports the District's Strategic Plan, Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with Natural Gas Systems, Inc. (NGS) to complete weekly inspections, maintenance, or repairs as needed for the CNG fueling station, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$105,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH P.F. SERVICES**

**BACKGROUND:**

The State of California and South Coast Air Quality Management (SCAQMD) enforce regulations for Underground Storage Tanks (UST). For the past 11 years, P.F. Services has provided a California UST System Operator who installs, tests monitoring equipment, or provides maintenance, service, system programming or diagnostics, calibration, or trouble-shooting UST system components for the Rialto Unified School District and the City of Rialto fueling station located at the Transportation, Nutrition, and Maintenance & Operation yard located at 625 W. Rialto Ave.

**REASONING:**

The complex and specialized nature of the equipment necessary to operate and to ensure the operational efficiency of the fueling station on a twenty-four (24) hour, seven (7) days per week including regular maintenance, services, or repairs, is necessary. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with P.F. Services to complete yearly inspections, maintenance, or repairs as needed for the diesel and gasoline fueling station, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$60,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH NVB EQUIPMENT**

**BACKGROUND:**

All District-owned school buses are equipped with an Automatic Fire Suppression System (AFSS). The system delivers a fire suppressant inside the engine compartment to prevent or mitigate a fire from spreading into the passenger compartment. NvB Equipment, Inc. provides required inspections to ensure each AFSS is operating properly.

**REASONING:**

The District values the safety of our students and employees who ride or operate District vehicles. Fire in an engine compartment can spread fast and engulf the passenger compartment with smoke before the bus driver can evacuate the school bus. A fire suppression system, such as the Amerex Fire Suppression System, prevents or mitigates the spread of an engine fire. However, the Amerex Fire Suppression System requires a yearly inspection, service, or repairs, as needed. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

**RECOMMENDATION:**

Approve a renewal agreement with NvB Equipment to complete yearly inspections, services, or repairs as needed of Automatic Fire Suppression Systems (AFSS) installed on school buses, effective July 1, 2025, through June 30, 2026, at a cost not-to-exceed \$60,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Derek Harris/Diane Romo



**Board of Education Agenda  
June 11, 2025**

**APPROVE A RENEWAL AGREEMENT WITH BLU EDUCATIONAL FOUNDATION**

**BACKGROUND:**

The BLU Education Foundation, a 501(c)(3) non-profit organization, is dedicated to providing educational and human services programs that empower youth and foster strong, productive communities. During the 2023-24 academic year, the Career Technical Education (CTE) and Equity, Access, and Excellence service areas partnered with BLU to enhance student confidence, develop soft skills, and improve job access and longevity. These objectives were identified through the CTE Advisory Committee via the Comprehensive Local Needs Assessment (CLNA), a requirement for Perkins and Career Technical Education Incentive Grant (CTEIG) funding. Through this collaboration, approximately 50 selected students participated in either a summer leadership camp or the Hustle & Flow program. A follow-up survey revealed that students felt the program helped them gain a deeper understanding of their talents and strengths, improve their networking abilities, enhance public speaking skills, and reflect on their long-term goals. On a scale of one to five, these outcomes consistently averaged above four.

**REASONING:**

A renewal contract with BLU Educational Foundation would allow up to 30 students (15 male and 15 female) and four chaperones (two male and two female) to participate in the Soul Sisters and Sol Brothers Leadership Camp, a five-day overnight experience at San Diego State University from July 15 to July 19. Additionally, it would serve as a professional learning opportunity for chaperones, equipping them with valuable tools to support student success. The contract would also facilitate the creation of an intersegmental network of African American Professional CTE advisors, develop recruitment events tailored to historically underserved students, and expand outreach for green careers. These initiatives align with the District's Strategic Plan, Strategy I, reinforcing student equity, access, and leadership at all levels.

**RECOMMENDATION:**

To approve thirty (30) students participating in Soul Sisters/Sol Brothers at San Diego State University, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$95,000.00, and to be paid from the General Fund (SBHIP, Perkins & CTEIG).

**SUBMITTED/REVIEWED BY:** Ayanna Balogun, Ed.D. & Juanita Chan/Ingrid Lin, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE AN AGREEMENT WITH ALEGRA LEARNING**

**BACKGROUND:**

Teachers will utilize Alegra Learning to enhance the oral language development of students in grades K through 2, as well as Newcomers in grades 3 through 5 participating in the Structured English Immersion (SEI) program. Alegra Learning is an online, interactive, adaptive, and differentiated program designed to support oral language development. It effectively identifies each student's language needs and adjusts to their individual language abilities. The program aligns with the English Language Development Standards and focuses on building a strong foundation for both speaking and reading in English. Regular use of this program can also lead to improved listening comprehension, academic vocabulary development, and the ability to make connections across various texts.

**REASONING:**

Alegra Learning will be piloted for Kindergarten through 2nd grade English Learners, as well as Newcomers in 3rd through 5th grade, as part of the Structured English Immersion (SEI) program during the 2025-2026 school year. The program will serve as a supplemental resource during English Language Development classes. Alegra Learning includes pre- and post-assessments designed to monitor growth in several key areas: speaking, vocabulary development, reading comprehension, and phonemic and phonological awareness. This differentiated reading program aligns with Strategy 2 of the Rialto Unified School District's Strategic Plan, which states, "We will provide rigorous and relevant instruction that supports each student's unique learning style." This agreement covers implementation services, 1,000 student licenses, and six professional development sessions for SEI teachers.

**RECOMMENDATION:**

To pilot an adaptive technology driven, differentiated language and reading program for approximately 1,000 English Learners in grades K-2 and Newcomer English Learners in grades 3-5 in the Structured English Immersion (SEI) Program at all elementary schools for the 2025-2026 school year, effective July 1, 2025 through June 30, 2026, at a cost not-to-exceed \$61,950.00, and to be paid from General Fund (Title III).

**SUBMITTED/REVIEWED BY:** Marina Madrid, Ed.D./Ingrid Lin, Ed.D.



State of California  
Commission on Teacher Credentialing  
Certification Division  
651 Bannon Street, Suite 601  
Sacramento, CA 95811

Email: [DON@ctc.ca.gov](mailto:DON@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2025/2026

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Rialto Unified School District District CDS Code: 67850

Name of County: San Bernardino County CDS Code: 36

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 06 / 11 / 2025 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

#### ► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2026.

Submitted by (Superintendent, Board Secretary, or Designee):

Roxanne Dominguez \_\_\_\_\_ Lead Personnel Agent  
Name Signature Title

909-873-9376 909-820-7700 \_\_\_\_\_  
Fax Number Telephone Number Date

182 E. Walnut Ave, Rialto, CA 92376 \_\_\_\_\_  
Mailing Address

rdomingu@rialtousd.org \_\_\_\_\_  
Email Address

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**  
Submitted by Superintendent, Director, or Designee:

_____	_____	_____
Name	Signature	Title
_____	_____	_____
Fax Number	Telephone Number	Date
_____		
Mailing Address		
_____		
EMail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	20
Bilingual Authorization (applicant already holds teaching credential)	20
List target language(s) for bilingual authorization: Spanish	
Resource Specialist	8
Teacher Librarian Services	2
Emergency Transitional Kindergarten (ETK)	15

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.



Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	5
Single Subject	64
Special Education	15
TOTAL	82

**Authorizations for Single Subject Limited Assignment Permits**

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	5
Art	15	Music	10
Business	5	Physical Education	
Dance	5	Science: Biological Sciences	3
English	5	Science: Chemistry	3
Foundational-Level Math		Science: Geoscience	3
Foundational-Level Science		Science: Physics	3
Health		Social Science	2
Home Economics		Theater	5
Industrial & Technology Education		World Languages (specify)	



### EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

### EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes ☒ No

If no, explain. The District does not have the resources for a CTC qualified program. We have a partnership with Riverside COE District Internship program.

Does your agency participate in a Commission-approved college or university internship program?

☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 40

If yes, list each college or university with which you participate in an internship program.

CSU San Bernardino, California Polytechnic Pomona, Azusa Pacific University, University of La Verne,

UMass Global, National University, University of Phoenix, California Baptist University,

Claremont Graduate University

If no, explain why you do not participate in an internship program.



**Board of Education Agenda  
June 11, 2025**

**APPROVE THE K-2 SCREENER FOR THE 2025-2026 SCHOOL YEAR**

**BACKGROUND:**

In compliance with state mandates requiring K-2 literacy screening to identify students at risk for reading difficulties, the Rialto Unified School District conducted a comprehensive pilot program during the 2024-2025 school year. Twenty-five K-2 teachers, including Dual Language Immersion (DLI) educators, participated in piloting Amira or DIBELS; these are two out of the four state-approved screening programs. This early intervention tool is designed to assess phonemic awareness, phonics, vocabulary, and early literacy skills through brief, focused assessments administered at the beginning, middle, and end of the school year. The screener will be implemented district-wide beginning in the 2025-2026 school year as required by state legislation. Families were informed about the pilot through school presentations, and parent surveys were conducted to gather feedback on the screening purpose and support needed to ensure that student intervention who have difficulty reading.

**REASONING:**

**Amira Features:** Amira is an AI-powered reading assessment platform that provides real-time, personalized feedback for K-2 students. The program features automated oral reading assessments where students read aloud to an AI tutor that listens and provides immediate feedback on accuracy, fluency, and comprehension. Key features include adaptive assessment technology that adjusts difficulty based on student performance, multilingual support for diverse learners, detailed analytics for teachers to track student progress, and engaging interactive elements that maintain student motivation. Amira's unique strength lies in its ability to provide consistent, objective assessment while offering immediate instructional recommendations for targeted interventions.

**Dynamic Indicators of Basic Early Literacy Skills (DIBELS)** is a research-based assessment system that measures foundational literacy skills through quick, one-minute fluency measures. The program features standardized administration procedures ensuring consistent assessment across classrooms, benchmark scoring that compares student performance to grade-level expectations, and progress monitoring capabilities for students requiring additional support. DIBELS assesses specific skills including letter naming fluency, phoneme segmentation fluency, nonsense word fluency, and oral reading fluency. The system provides immediate scoring, risk identification (low risk, some risk, at risk), and detailed reports that inform instructional decision-making and intervention planning for teachers and administrators.

**RECOMMENDATION:**

To approve the full implementation of Amira as the District's K-2 literacy screener for the 2025-2026 school year based on positive pilot results and alignment with state requirements, effective June 12, 2025, through June 30, 2026, at a cost not-to-exceed \$100,000.00, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Ingrid Lin, Ed.D.



**Board of Education Agenda  
June 11, 2025**

**APPROVE THE REPRESENTATIVES TO THE CALIFORNIA INTERSCHOLASTIC  
FEDERATION (CIF) FOR THE 2025-2026 SCHOOL YEAR**

**BACKGROUND:**

Each year, the California Interscholastic Federation (CIF) requires that each local school district Board of Education or private school Governing Board submit to the appropriate CIF section the names of league representatives for their school district. It is a legal requirement that league representatives be so designated.

**REASONING:**

If a Governing Board does not take appropriate action to designate representatives by June 27, 2025, CIF is required to suspend voting privileges for the affected schools.

**RECOMMENDATION:**

Approve the appointment of the Principals and Athletic Directors of Carter, Eisenhower, and Rialto High Schools as site-level representatives of the California Interscholastic Federation (CIF) league for the 2025-2026 school year, at no cost to the District.

**SUBMITTED/REVIEWED BY:** Manuel Burciaga, Ed.D./Judy D. White, Ed.D.



**RESOLUTION NO. 24-25-58  
AUTHORIZING CONTRACT FOR COMPLETION OF THE DISTRICT ENROLLMENT  
CENTER SHADE STRUCTURE PROJECT**

**WHEREAS**, the Board of Education of the Rialto Unified School District (“Board of Education”) previously awarded a contract for Bid No. 23-24-008 - District Enrollment Center Shade Structure Project (“Shade Structure Project”) to Armond Baghramian Inc. (“ABI”), a California corporation designated as Entity No. 2907103 by the California Secretary of State and doing business as Xpress Bldg Solutions, Inc.; and

**WHEREAS**, Western National Mutual Insurance Company (“ABI Surety”) issued the performance bond for the Shade Structure Project, which is identified as the ABI Surety’s Bond No. 65818 (“Performance Bond”); and

**WHEREAS**, ABI commenced work on the Project, which included work by ABI and one of ABI’s listed subcontractors, Remo Steel Fabricators, Inc. (“Remo”), which subcontracted with ABI to provide the steel fabrication and erection needed for the Shade Structure Project; and

**WHEREAS**, after completing only a portion of the Shade Structure Project, ABI ceased performance of work on the Shade Structure Project, and after unsuccessful attempts to contact ABI, the District, in September of 2024, declared ABI to be in default of its agreement with the District for the completion of the Shade Structure Project (“Construction Contract”), and the District gave notice to the ABI Surety of the default by ABI; and

**WHEREAS**, the ABI Surety subsequently indicated to the District that Armond Baghramian had died, which is what led to the default by ABI, and the District requested that the ABI Surety takeover and complete the Shade Structure Project in accordance with the Construction Contract and the Performance Bond; and

**WHEREAS**, because ABI’s work on the Shade Structure Project stopped abruptly, there were open trenches and unsupported steel at the Project site, which created safety hazards, and, therefore, a consultant to the ABI Surety arranged for Hunte’s Construction (“Hunte”) to perform certain work to mitigate those safety hazards (“Safety Work”); and

**WHEREAS**, between September of 2024 and March of 2025, the District attempted to cooperate with the ABI Surety in regard to the ABI Surety completing the Shade Structure Project and, near the end of that period, the ABI Surety proposed that it would tender performance by Hunte, of the work needed to complete the Shade

Structure Project, as full and final satisfaction of the ABI Surety's obligations pursuant to the Performance Bond, and which would require that the District enter into a "tender agreement" with the ABI Surety that, at the time, had not yet been provided to the District or reviewed by the District's legal counsel; and

**WHEREAS**, the Construction Contract provides that, if the ABI Surety, within seven days after notice of default, does not agree to takeover and complete the Shade Structure Project, if the ABI Surety, within twenty days after notice of the default, does not commence that work, the District may elect to takeover and complete the Shade Structure Project; and

**WHEREAS**, District staff has now determined that it would be more efficient, quicker, and better preserve the District's rights, for the District to contract directly for completion of the Shade Structure Project by Hunte and its subcontractor Remo, as permitted by the Construction Contract, than to attempt to negotiate and enter into a tender agreement with the ABI Surety; and

**WHEREAS**, the option for the District to takeover and complete the Shade Structure Project, without need for seeking competitive bids for that work, is based on: (i) the Construction Contract (with ABI) continuing in effect notwithstanding that ABI will not be performing the work; (ii) such takeover being an express remedy for the District, in accordance with the Construction Contract; (iii) the District being responsible for payment of costs only to the extent originally provided by the Construction Contract; and (iv) the Performance Bond continuing in effect and the ABI Surety retaining responsibility in accordance with the Performance Bond; and

**WHEREAS**, in a line of cases that includes, among others, *Los Angeles Dredging v. Long Beach* (1930) 210 Cal. 348, *Meakin v. Steveland* (1977) 68 Cal.App.3d 490, and *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631, California courts have held that, because the requirements for competitive bidding are to be interpreted fairly and reasonably with sole reference to the public interest and in light of the purposes to be accomplished, a public entity is not required to seek bids if, among other things, it would work an incongruity (i.e., be inappropriate for the situation), would not produce an advantage, or would make it practically impossible to obtain what is required; and

**WHEREAS**, in light of the foregoing, District staff requests that the Board of Education approve and authorize District staff, without seeking competitive bids, to execute the proposed "Agreement for Completion of the District Enrollment Center Shade Structure Project" ("Completion Agreement"); and

**WHEREAS**, prior to the Board of Education's consideration of this Resolution, the District provided copies of the proposed Completion Agreement for review by the members of the Board of Education; and

**NOW, THEREFORE,** the Board of Education does hereby resolve, determine, and order as follows:

**Section 1.** The Board of Education hereby determines that the foregoing recitals are true and correct, and the Board of Education hereby adopts such recitals as its findings.

**Section 2.** The Board of Education hereby finds that the Construction Contract authorizes the District, as an express remedy in connection with the default by ABI, to takeover and complete the Shade Structure Project.

**Section 3.** The Board of Education hereby finds that entering into the Completion Contract, without seeking competitive bids, is consistent with the District's right to takeover and complete the Shade Structure Project being an express remedy for the District, based on the Construction Contract being a "continuing" contract.

**Section 4.** The Board of Education hereby finds that entering into the Completion Contract, without seeking competitive bids, is consistent with the Graydon v. Pasadena Redevelopment Agency and other court decisions referenced in the recitals to this Resolution.

**Section 5.** The Board of Education hereby approves the Completion Contract and authorizes the District's Interim Superintendent, Lead Business Services Agent, or other District officer as appropriate to sign and deliver the Completion Contract.

**Section 6.** The Board of Education hereby authorizes and directs District staff and consultants, as appropriate, to take such further actions as reasonably may be necessary to implement this Resolution, including, without limitation, expenditure of funds, with the goal of the Shade Structure Project being fully complete as soon as reasonably possible.

**Section 7.** This Resolution shall take effect immediately upon approval and adoption by the Board of Education.

**PASSED AND ADOPTED** by the Board of Education of the Rialto Unified School District of San Bernardino County, at a regular meeting of the Board of Education held June 11, 2025, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

By: \_\_\_\_\_

Dr. Stephanie E. Lewis

President, Board of Education

By: \_\_\_\_\_

Dr. Judy D. White

Interim Secretary, Board of Education

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed and adopted by the members of the Board of Education of the Rialto Unified School District, at a public meeting of said Board held on June 11, 2025.

\_\_\_\_\_  
Edgar Montes

Clerk, Board of Education

Rialto Unified School District

**SUBMITTED/REVIEWED BY:** Angie Lopez/Diane Romo





**RESOLUTION NO. 24-25-59  
EDUCATION PROTECTION ACCOUNT**

**WHEREAS**, California voters approved Proposition 30 on November 6, 2012;

**WHEREAS**, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

**WHEREAS**, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

**WHEREAS**, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during FY 2025-26;

**WHEREAS**, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

**WHEREAS**, all monies in the Education Protection Account are hereby continuously appropriated for the support of School Districts, County Offices of Education, Charter Schools and Community College Districts;

**WHEREAS**, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

**WHEREAS**, a Community College District, County Office of Education, School District or Charter School shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

**WHEREAS**, the Governing Board of the District shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the Governing Board;

**WHEREAS**, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

**WHEREAS**, each Community College District, County Office of Education, School District and Charter School shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

**WHEREAS**, the annual independent financial and compliance audit required of Community College Districts, County Offices of Education, School Districts and Charter Schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

**WHEREAS**, expenses incurred by Community College Districts, County Offices of Education, School Districts and Charter Schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

**NOW, THEREFORE, IT IS HEREBY RESOLVED:**

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Rialto;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the Governing Board of the Rialto Unified School District has determined to spend the monies received from the Education Protection Act as attached.

**APPROVED, PASSED AND ADOPTED** by the Board of Education of the Rialto Unified School District, at a regular meeting of the Board of Education, held June 11, 2025, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

RIALTO UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_

Dr. Stephanie E. Lewis  
President, Board of Education

By: \_\_\_\_\_

Dr. Judy D. White  
Interim Secretary, Board of Education

**I HEREBY CERTIFY** that the foregoing resolution was duly and regularly introduced, passed and adopted by the members of the Board of Education of the Rialto Unified School District, at a public meeting of said Board held on June 11, 2025.

\_\_\_\_\_  
Edgar Montes  
Clerk, Board of Education  
Rialto Unified School District

**SUBMITTED/REVIEWED BY:** Nicole Albiso/Diane Romo

**Rialto Unified School District****Expenditures through: June 30, 2026****For Fund 01, Resource 1400 Education Protection Account**

<b>Description</b>	<b>Object Codes</b>	<b>Amount</b>
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Adjusted Beginning Fund Balance	9791-9795	0.00
LCFF Sources	8010-8099	45,206,928.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
<b>TOTAL AVAILABLE</b>		<b>45,206,928.00</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
<b>(Objects 1000-7999)</b>		
Instruction	1000-1999	45,206,928.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>45,206,928.00</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>0.00</b>

**LETTER OF AGREEMENT**

**HYA Signature Search**

**Purpose**

The purpose of this Letter of Agreement (the "Agreement") is to document the working arrangement between Hazard, Young, Attea & Associates ("HYA"), and Rialto Unified School District (the "District") and its Board of Education (the "Board") to support the Board in its effort to recruit and employ talented leadership.

**Section I: HYA Responsibilities**

HYA shall provide the following services and deliverables:

*Engage Phase:*

- A. Conduct a planning meeting with the Board and provide a summary of said meeting which will detail the timeline and steps of the search process and decisions made by the Board;
- B. Coordinate the survey of community constituents electronically and provide a report of findings. The *HYA Community and Leadership Profile Survey* is a research-based instrument that is specifically designed for the search process and has a specific analysis, scoring logic and reporting framework. The *HYA State of the District Survey* offers more questions and provides an in-depth picture of the quality of programming, equity efforts, and priorities for the Superintendent in the next 3-5 years. Customization of up to 10 forced-choice questions and 3 open-ended questions is available for both survey options. The HYA surveys are provided in English and Spanish. Additional world languages are available. Administering the survey in paper format is not supported; paper administration can be quoted but note, that will change the timeline for delivery of the *Leadership Profile Report*. The HYA surveys, world languages, custom questions and further customization, as selected and paid for by the Board;
- C. Provide up to 24 one-hour engagement sessions to gather input from constituent groups, as decided by the Board (a session is defined as an interview, focus group, or town hall meeting). Additional sessions can be added per the Additional Consulting Day rate in Section IV: Fees and Payment Schedule.
- D. Prepare and present the *Leadership Profile Report* to the Board, and propose a set of desired characteristics based on the data from the survey, interviews with district and community representatives and other material made available to the Associate(s);

*Recruit Phase:*

- E. Coordinate and place advertisements;
- F. Recruit and contact candidates utilizing state and national networks;
- G. Correspond with candidates regarding the search process, timeline, *Leadership Profile Report* and desired characteristics;
- H. Interview candidates;
- I. Conduct reference checks;
- J. Identify best qualified candidates;
- K. Prepare application materials of selected slate of candidates for Board consideration;

*Select Phase:*

- L. Present a slate of candidates, the number of candidates to be determined by the Board with a recommendation from HYA;
- M. Conduct the Interview Workshop and provide materials and protocol to ensure informative effective Board interviews;

- N. Schedule interviews for the Board with selected semi-finalists and finalists;
- O. Facilitate Board discussion to narrow candidate pool after each round of interviews;
- P. Coordinate and provide investigative background check(s) of candidates to the Board President, as selected and paid for by the Board;

*Transition Phase:*

- Q. Communicate with all unsuccessful candidates at the close of the search and the appointment of the new Superintendent;
- R. Hold a transition meeting with the new Superintendent (after employed) regarding information learned throughout the search and next steps in the transition process;
- S. Offer other transitional services to be considered by the Board and if desired, paid for by the Board.

**Section II: Board and District Responsibilities**

To effectuate the search and selection of a successor superintendent, the Board has the following responsibilities:

- A. The Board will approve the search process at the planning meeting;
- B. The Board President or its attorneys will inform HYA if there are any members of the Board that are not permitted involvement in the search process under state law;
- C. The Board will select survey enhancements; Should the Board elect to have open-ended questions as part of the survey, the comments will be provided verbatim and under separate cover; the Board should consult its attorneys before disseminating open-ended comments as they may contain student or personnel information. HYA assumes no responsibility for the release of open-ended comments;
- D. The Board accepts full responsibility for using the information it receives from the executive due diligence services (investigative background check) in a legally acceptable fashion and to comply with all federal, state and local laws regarding the use of background checks and the consequences of use.
- E. The Board will conduct interviews of finalists shortly after a slate is presented.
- F. The Board will have its attorneys approve the job posting, the Board's process for interviewing candidates, and the requirements for transparency of finalist(s) to comply with open meeting laws and public employment laws in their state.
- G. The Board will decide whether to reimburse candidates for expenses and will reimburse candidates directly.
- H. The Board will write and execute the employment contract with the selected superintendent, with the assistance of its attorneys. The HYA Associate(s) will support the Board and its attorneys, if requested.
- I. The Board will communicate with local media regarding the search process and appointment of a superintendent with its community relations/public relations designee.

**Section III: Guarantees**

- A. Throughout the search process the HYA Associate(s) will be available to counsel with the Board about the search. The HYA Associate(s) will assist the Board until the Board determines it has found the appropriate candidate for the position.
- B. If the Superintendent departs from the position during the first year and a majority of the Board by vote is still in place, HYA will recruit new candidates for the Board at no additional cost barring travel, advertising and due diligence expenses. This only applies to HYA slated candidates recommended for Board consideration.

- C. Should the Board choose to end the search before a superintendent is selected, the Board is responsible for all expenses incurred prior to their decision based on the Fees and Payment Schedule outlined herein.

#### **Section IV: Fees and Payment Schedule**

In consideration for Services, the District will pay to Hazard, Young, Attea & Associates for:

- A. Consulting Fee and all necessary support services: Base fee for the search in the amount of 30% of the selected Superintendent's compensation. The fee includes all services including survey, advertising, and background check(s) of finalist(s).
- B. This fee is due in three installments.
  - \$50,000 will be invoiced upon contract signing and completion of the Planning Meeting
  - \$25,000 will be invoiced after the slate is presented
  - Balance due based on total compensation after appointment

Optional:

- C. Additional On-site Consulting Days billed at \$2,500/day/associate.
- D. Survey Customization and World Languages. Customization is \$1,000 for up to 10 forced choice and three open ended. World languages are \$415 per language.
- E. Materials, Printing and Postage: If the Board requests hard copies of the materials, the district will be invoiced to cover the costs of printing, binding and shipping materials.
- F. Recruitment for Other Positions: if the Board employs an HYA recruited candidate within one year of the close of the superintendent search, in addition to the position of Superintendent, 10% of the base salary will be due to HYA for the recruitment of said candidate.
- G. HYA can collaborate with and support community/public relations personnel and district vendors at a rate of \$300/hour.
- H. HYA can collaborate with and support the district's legal counsel at a rate of \$300/hour.
- I. HYA can research and present a comparative salary range with a letter of reasonableness for a fee of \$2,500.

#### **Section V: Reimbursement Costs**

- A. Travel expenses for HYA Associate(s) to meet with the Board and/or conduct interviews will be borne by the Board. Expenses are billed after the presentation of the *Leadership Profile Report*, after the slate is presented, and at the conclusion of the search. Mileage reimbursement is based on current IRS guidelines. HYA invoices \$50/day for meals when an overnight stay is required.
- B. Travel expenses of candidates will be submitted by the candidate directly to the District.

#### **Section VI: Additional Services**

- A. If and when selected, the transition workshop(s) costs will be added pursuant to the Transition Services options provided to the Board at the end of the search. The rates are congruent with the daily rate outlined in this agreement.
- B. If the Board wishes to secure additional services beyond those described in this agreement or to design customized workshops and services, these services can be discussed and defined with the Associate(s) and added to this contract as an addendum.







TERMS OF AGREEMENT FOR  
SUPERINTENDENT SEARCH SERVICES

FOR THE

RIALTO UNIFIED SCHOOL DISTRICT

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SECTION I

WHEREAS, the Rialto Unified School District is desirous of obtaining professional services and Ray and Associates, Inc., a consulting firm, is desirous of providing such services, and it is agreed between the parties that the following terms and conditions shall be in effect:

RAY AND ASSOCIATES WILL DO THE FOLLOWING ITEMS  
(INCLUDED IN THE BASE FEE):

1. Comply with all Rialto Unified School District and California legal requirements.
2. Customize the search process to meet the needs and expectations of the Rialto Unified School District.
3. Conduct individual Board member interviews to assess the Board's priorities, goals and objectives to aid in the development of the criteria and qualifications for the Superintendent position.
4. Work with the Board to establish a timeline that lists each step in the search process.

5. Discuss with the Board the requirements and salary range for the Superintendent position.
6. Work with the Rialto Unified School District staff and those selected by the Board in the development of an accurate informational flyer and approval of the online application form.
7. Offer an online survey option for stakeholder feedback. We will provide a link to the survey to post on the district's website. The survey can be translated into foreign languages at no additional cost.
8. Provide the Board with cost-saving options to minimize expenses by utilizing Zoom, or other virtual platform, to reduce paper copies, travel expenses and shipping costs.
9. Develop all required forms for the application and screening process.
10. Conduct all aspects of the recruitment process on a statewide, regional and national basis as follows:
  - Notify all associates to actively recruit potential candidates.
  - Contact individuals in our firm's database whose interests match District criteria.
  - Actively recruit applications from qualified individuals.
  - Solicit nominations from knowledgeable people in the education and other related fields.
  - Contact other professional consultants in private and public sectors.
  - Discuss with all candidates the district's characteristics and the Board's profile and criteria for the new Superintendent position.
  - Advertise nationally in the following as selected by the Board: AASA website, Education Week website, Ray and Associates website, the California School Board Association (CSBA), Association of California School Administrators (ACSA), California Association of Latino Superintendents and Administrators (CALSA), and other publications selected by the Board.
11. Develop and manage the candidate screening process. All applicants are screened from the perspective of a viable match with District criteria to determine their capabilities, strengths and weaknesses. The search team thoroughly reviews each file and seeks alignment of qualifications with District expectations. Those who emerge successfully from this screening are deemed viable candidates.

12. Check references provided and conduct additional background investigation of viable, leading candidates. The firm will interview each viable candidate that meets Board criteria and verifies their qualifications and experience. A check of a candidate's work history is also completed utilizing online resources such as Google, Yahoo, Facebook, Twitter and other social media sources as well as checking for blogs.
13. Provide the Board with an opportunity to observe each top candidate interviewed with questions specifically designed by Ray and Associates, Inc. through video technology.
14. Provide an impartial and objective consensus building matrix instrument developed by Ray and Associates to assist the Board in determining the finalists for an interview.
15. Assist the Board in establishing the interview format and in developing interview questions.
16. Determine and coordinate constituent and staff involvement in the interview process, if desired by the Board.
17. Help arrange the details of interviews for leading candidates.
18. Provide the Board with criminal, civil litigation, social security, motor vehicle record checks and verification of educational degrees for the top (2-3) candidates at no additional fee.
19. Coordinate with the Rialto Unified School District Business Office the procedure for reimbursement of candidates' expenses.
20. Assist the District in negotiating the contract with the successful candidate at no additional cost to the district.
21. After the appointment, dispose of the files and send appropriate communications to the candidates not interviewed by the Board.
22. If desired, assist the district in preparing a press release, upon request, announcing the appointment of the new Superintendent.
23. Provide the Board with a report of the Board Self-Assessment Survey Results at no additional cost.

## SECTION II

### GENERAL PROVISIONS

#### Confidentiality

Ray and Associates, Inc. will preserve the confidential nature of any information that becomes available to the firm resulting from the services rendered to the Board.

#### Satisfaction Guarantee

Ray and Associates, Inc or Rialto Unified School District may terminate this contract at any time for any reason by giving at least **fourteen (14)** days' notice in writing. If the contract is terminated by the Rialto Unified School District as provided herein, Ray and Associates, Inc. shall be paid a mutually agreed upon payment as negotiated between Ray and Associates, Inc. and the Rialto Unified School District for the work completed as of the date of notification of termination. Ray and Associates, Inc. shall incur no additional fees and expenses payable by the Rialto Unified School District after notice of termination without written authorization from the Rialto Unified School District.

If the Superintendent departs from the position during the first year under any circumstances or within **two (2)** years if a majority of the Board is still in place and departure is due to dissatisfaction and not health related matters, personal or familial reasons, Ray and Associates Inc will recruit new candidates for the Board at no additional cost barring travel, advertising, and due diligence expenses.

#### Consultant Fee

The base fee for the performance of the Rialto Unified School District Superintendent search by the consultant as provided in the Proposal will be twenty-seven thousand five hundred dollars (\$27,500.00).

Any services requested by the district after the new Superintendent is hired and the search is closed, will be billed as an additional fee. This fee will be determined based upon the services requested and agreed to prior to the services being rendered.

The Superintendent search fee shall be paid in three (3) installments; 1/2 of the total fee is due upon signing of the contract; 1/4 of the fee is due at the time of the stakeholder

meetings; and the final 1/4 of the fee is due at the time of the presentation of the candidates. All invoices must be paid no later than 30 business days from receipt.

There is also no charge by Ray and Associates for the services to assist the Board in negotiating a contract with the new superintendent and the development of the contract terms.

### Consultant Reimbursed Expenses

Certain expenses, including travel, lodging, meals, advertising, and other search-related expenses, are to be reimbursed by the district. Said expenses will be invoiced as they occur and will include a detailed account listing of such expenses.

### Candidate Expenses

If the District determines to reimburse candidates for interview expenses, expenses may include travel, lodging, and meals for the candidate and spouse. Candidates are to submit all receipts and expense documentation to a designated individual at the district and said expenses will be paid as they occur.

## SECTION III

WHEREAS, the parties have agreed upon the above terms and conditions, they have this date set their signatures as evidence of said agreement.

\_\_\_\_\_  
Dr. Stephanie Lewis, Board President  
Rialto Unified School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Molly Schwarzhoff, Vice President  
Ray and Associates, Inc.

\_\_\_\_\_  
Date



## Beliefs

We believe that...

- Everyone has unique talent
- There is unlimited power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves to be treated with respect
- High expectations lead to high achievement
- Risk is essential for success
- Common goals take priority over individual interest
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community serves all of its members
- Everyone has the ability to contribute to the good of the community

## Parameters

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

### ***Back Cover Pictures:***

From the first steps into school to the next big chapter — promotion season in the Rialto Unified School District was filled with pride and promise!

Students celebrated in joyful ceremonies across the District as they marked important academic milestones. Our five middle schools — Dr. Warren H. Frisbie, William G. Jehue, Ben F. Kolb, Ethel Kucera, and Rialto — honored eighth-grade students preparing to enter high school, while elementary schools recognized the achievements of fifth-grade students advancing to middle school and kindergarten and TK students promoting.

These photos capture the smiles, excitement, and sense of accomplishment that filled each ceremony. On behalf of the Rialto Unified School District Board of Education and Interim Superintendent **Dr. Judy D. White**, the RUSD congratulates all of our promoting students and wishes them continued success on their educational journey!



